

MINUTES
KENOSHA COUNTY
FINANCE/ADMINISTRATION COMMITTEE
Thursday, August 14, 2014

MEMBERS PRESENT: Terry Rose, Ron Frederick, Aaron Kohlmeier, Jeffrey Gentz, Rick Dodge, YIG Member Kuruvilla, YIG Member Majerowski, YIG Member Meyer

MEMBERS EXCUSED: Kimberly Breunig and John O'Day

PLACE: KCAB, Committee Conference Room

DATE: August 14, 2014

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE

There were none.

APPROVAL OF MINUTES (TAPE TIME: 00:07)

Motion by Dodge to amend the minutes regarding the adjournment motion and second to Gentz and Breunig, respectively. Second by Gentz. All aye, motion carried, including YIG Members.

Motion by Gentz to approve the minutes of July 10, 2014, as amended. Second by Kohlmeier. All aye, motion carried, including YIG Members.

KABA QUARTERLY LOAN REPORT (1:14)

Tina Schmitz presented the KABA Quarterly Loan report.

PERSONNEL SERVICES - Resolution to Request to Approve the Appointment of Michael Pitts to the Kenosha County Housing Authority Board (6:31)

Robert Riedl, Director of Personnel Services, presented this item. Mr. Pitts was in attendance to meet the committee and noted his experience and qualifications for the appointment. Motion by Gentz to approve. Second by Kohlmeier. All aye, motion carried, including YIG Members.

PERSONNEL SERVICES – Resolution Request to Approve the Appointment of David M. Geertsen to serve as the Director of the Kenosha County Department of Finance and Administrative Services (10:23)

Mr. Riedl presented this item. Mr. Geertsen was in attendance and thanked the committee for their support and recommendation to County Board. Motion by Frederick to approve. Second by Gentz. All aye, motion carried, including YIG Members.

SHERIFF – Memo Recognizing surplus Federal Housing Income to increase expenses, per 2014 Budget Policy Resolution #2, passed November 6, 2013 (11:11)

Captain Larry Apker and Captain Robert Hallisy presented this item. Nancy Otis, Manager Fiscal Services - Sheriff, was also in attendance to speak to this item. Mr. Geertsen noted that this item did not require County Board approval per Budget Resolution #2. Motion by Gentz to receive and place on file. Second by Dodge. All aye, motion carried, including YIG Members.

CORPORATION COUNSEL - COUNTY TREASURER - Report Elks Club (34:26)

Joseph Cardamone, First Assistant Corporation Counsel, presented this item. Teri Jacobson, County Treasurer, was also in attendance to speak to this item. Motion by Gentz to receive and place on file. Second by Dodge. All aye, motion carried, including YIG Members.

TABLED ITEM - PUBLIC WORKS - Resolution to Approve the Modification of the 2014 Capital Budget regarding the Public Safety Building Parking Lot Gates (40:20)

Motion by Frederick to remove from the table. Second by Dodge. All aye, motion carried, including YIG Members

Discussion was held regarding a parking sticker program in lieu of the gates. Mr. Riedl presented a proof and pricing for the stickers. Supervisor Gentz noted that stickers would be distributed to each department to disburse on their own. It was noted that action could be taken on the resolution since it was now on the table for discussion.

Motion by Dodge to approve the resolution and forward to the County Board. Second by Kohlmeier. All aye, motion carried, including YIG Members.

AUDIT OF BILLS (48:31)

REPORT FROM FINANCE DIRECTOR/BUDGET MANAGER/PERSONNEL DIRECTOR (59:37)

Dave Geertsen, Director of Finance and Administrative Services, distributed the Audit prepared by Schenk Certified Public Accountants.

Personnel – None.

Sheriff- Overtime Report – 07/26/2014 - presented.

General Fund Balance Report – None.

Public Works Report – None.

Human Services – None.

Treasurer's Reports – January - March – Daily Cash Balance Report and Treasurer's Revenue Report – presented.

Register of Deeds Report – January - July 2014 – presented.

County Clerk Report – June – July 2014 – presented.

Monthly Statement – July 2014 – presented.

Budget Modification – None.

PERSONNEL SERVICES – Discussion Employee Discipline Policy

**A motion may be made to go into closed session per Section 19.85 (1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, and the taking of formal action on any such matter; provided that public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken.

Robert Riedl, Director of Personnel Services, presented this item for discussion. He urged the committee to continue with the current strict paper appeals process before proposing amendments to the policy. He also noted that most municipalities in the State of Wisconsin utilize the current process, which allows the committee to consider all evidence that was presented to the independent hearing officer without the requirement of personal appearances. The committee concurred to give the paper only process additional time.

Motion by Supervisor Gentz to adjourn. Second by Supervisor Kohlmeier. All aye, motion carried, including YIG Members.

The Committee adjourned at 7:40 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Administrative Secretary

Submitted by:



Al Swartz, Director/Budget Manager, Division of Financial Services