

MINUTES OF THE
FINANCE/ADMINISTRATION COMMITTEE

MEMBERS PRESENT: Terry Rose, John O'Day, M. Molinaro, Aaron Kohlmeier, William Grady, Ron Frederick, Edward Kubicki, YIG Member Artac, YIG Member Kenney

OTHER SUPERVISORS PRESENT: Chairman of the County Board Jeffrey Gentz, Rick Dodge, Mike Underhill

PLACE: KCAB, Committee Conference Room

DATE: February 13, 2014

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE

There were none.

APPROVAL OF MINUTES (1:20)

Motion by R. Frederick to approve the minutes from January 16, 2014. Second by E. Kubicki. All aye, motion carried, including YIG Members.

COUNTY EXECUTIVE – Resolution Request to Approve the Appointment of Ellen Kupfer to Serve on the Kenosha County Library System Board (1:32)

Motion by M. Molinaro to approve. Second by J. O'Day. All aye, motion carried, including YIG Members.

COUNTY EXECUTIVE – Resolution Request to Approve the Appointment of Supervisor Ronald Johnson to Serve on the Kenosha County Library System Board (2:09)

Motion by E. Kubicki to approve. Second by M. Molinaro. All aye, motion carried, including YIG Members.

COUNTY EXECUTIVE – Resolution Request to Approve the Appointment of Nancy Kemp to Serve on the Kenosha County Library System Board (2:26)

Motion by R. Frederick to approve. Second by M. Molinaro. All aye, motion carried, including YIG Members.

HUMAN SERVICES – Ordinance to Make Changes to Chapter 16 of the Municipal Code of Kenosha County (2:49)

Laurie Staves, Chief Financial Officer Human Services, presented this item. Motion by M. Molinaro to approve. Second by W. Grady. All aye, motion carried, including YIG Members.

SHERIFF – Resolution 2014 Equipment Grant Award – WI Dept of Military Affairs – Homeland Security for the Sheriff's Bomb Squad (12:48)

Captain Larry Apker presented this item. Motion by J. O'Day to approve. Second by M. Molinaro. All aye, motion carried, including YIG Members.

SHERIFF – Memorandum Authorization of Sale: Sheriff's 2010 Ford Crown Victoria to Gateway Technical College (13:42)

Captain Larry Apker presented this item. Motion by E. Kubicki to approve. Second by R. Frederick. All aye, motion carried, including YIG Members.

SHERIFF – Resolution 2014 Public/Private Collaboration Workshop Grant (18:06)

Lt. Gil Benn presented this item. Motion by R. Frederick to approve. Second by M. Molinaro. All aye, motion carried, including YIG Members.

UW-EXTENSION – Resolution Regarding Proposed Budget Amendment to Accept Grant Funding for Reduce, Reuse, Recycle Guide (21:31)

Jim Kupfer, Chief Financial Officer Public Works, presented this item. Motion by M. Molinaro to approve. Second by J. O'Day. All aye, motion carried, including YIG Members.

PUBLIC WORKS – Resolution to Obtain Bird City Status for Kenosha County (23:13)

Jon Rudie, General Manager – Parks, presented this item. Motion by W. Grady to approve. Second by M. Molinaro. All aye, motion carried, including YIG Members.

PUBLIC WORKS – Resolution Kenosha County Public Snowmobile Trail Funding (26:27)

Jon Rudie, General Manager – Parks, presented this item. Motion by R. Frederick to approve. Second by A. Kohlmeier. All aye, motion carried, including YIG Members.

PUBLIC WORKS – Resolution Approve acceptance of \$6,500 grant from the Wisconsin Division of Energy Services to research potential cost savings and improve efficiencies relative to utility spending at Kenosha County facilities (28:27)

Jim Kupfer, Chief Financial Officer Public Works, presented this item. Motion by A. Kohlmeier to approve. Second by E. Kubicki. All aye, motion carried, including YIG Members.

BROOKSIDE CARE CENTER - Memo to Modify Capital Outlay (31:27 and 59:53)

Laurie Staves, Chief Financial Officer Human Services, presented this item. Motion by W. Grady to approve. Second by E. Kubicki. All aye, motion carried, including YIG Members.

CORPORATION COUNSEL – Resolution Regarding Sale of Tax Deed Land to City and Discussion on Downtown Wi Fi (32:27)

Teri Jacobson, Kenosha County Treasurer, and Joseph Cardamone, First Assistant Corporation Counsel, presented the resolution regarding the sale of tax deed land. Motion by J. O'Day to approve. Second by M. Molinaro. All aye, motion carried, including YIG Members.

Chairman of the County Board Jeffrey Gentz, City of Kenosha Mayor Keith Bosman, and Ted Matkom of Gorman & Co., participated in discussion regarding the Downtown WiFi.

CORPORATION COUNSEL - Legal Opinion Possible Resolution Regarding Drug Forfeiture Funds (1:00:42)

Jennifer Kopp, Senior Assistant Corporation Counsel, presented this item. She confirmed the legal opinion that was presented at the January committee meeting that it was not unlawful for the finance administrator to have reported an asset owned by the County as he was not doing so in an authorizing or approving capacity; it was only reporting an asset of the County.

AUDIT OF BILLS (1:14:10)

REPORT FROM FINANCE DIRECTOR/BUDGET MANAGER/PERSONNEL DIRECTOR (x)

Laurie Staves, Chief Financial Officer Human Services, noted that the Finance Director and Budget Manager were out of town on business and that there was no report.

Personnel – None.

Sheriff- Overtime Report – January 2014 and 2013 Summary- presented.

General Fund Balance Report – 01/16/2014 - presented.

County Clerk Report – Nov/Dec. - additional handout and was reviewed.

Treasurer's Reports – July, August, September – Daily Cash Balance Report and Treasurer's Revenue Report – presented.

Register of Deeds Report – 2013 Summary of Revenue and Activity and January 2014 Revenue Report – presented.

Monthly Statement – January 2014 – presented.

Budget Modification – January/February 2014 - presented.

Motion by M. Molinaro to adjourn. Second by J. O'Day. All aye, motion carried, including YIG Members.

The Committee adjourned at 7:47 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Administrative Secretary

Submitted by:



Laurie Staves, Chief Financial Officer, Human Services