

DEPT. OF ADMINISTRATION, DIVISION OF FINANCE AND PERSONNEL SERVICES
MINUTES OF THE FINANCE/ADMINISTRATION COMMITTEE MEETING

October 13, 2011

5:30 p.m.

KCAB 2nd Floor Conf. Room

MEMBERS PRESENT: J. Clark, J. O'Day, J. Gentz, F. Ekornaas, T. Rose, D. Singer, W. Grady, YIG Kadri

EXCUSED: YIG Schultz

OTHERS PRESENT: D. Geertsen, A. Swartz, R. Riedl, D. Leiting

1. CALL TO ORDER: Chairman Clark called the meeting to order at 5:30 p.m.

2. TAPE TIME: 1:02 CITIZEN'S COMMENTS

D. Zarovy spoke in regards to the non-represented employees and a potential insurance premium. K. Newbauer spoke in regards to the levy.

3. TAPE TIME: 5:54 REPORTS FROM CHAIRMAN

There was none.

4. TAPE TIME: 6:12 REPORTS FROM COMMITTEE

There were none.

5. TAPE TIME: 6:20 (5:39 p.m.) APPROVAL OF MINUTES FROM THE FINANCE COMMITTEE MEETINGS OF AUGUST 16 AND AUGUST 18, 2011

A motion was made by Supervisor Singer. Second by Supervisor Gentz to approve the minutes as presented. All aye, motion carried. YIG, aye.

6. AUDIT OF BILLS

All bills were reviewed and approved.

7. TAPE TIME: 6:45 (5:40 p.m.) PUBLIC WORKS – MEMO TO TRANSFER BETWEEN CAPITAL PROJECT FUNDS

Mr. Kupfer presented. Motion by Supervisor Singer. Second by Supervisor Ekornaas. All aye, motion carried. YIG aye.

8. TAPE TIME: 12:22 (5:45 p.m.) DISCUSSION – SETTING PRICE FOR TAX DEEDED PROPERTY

Ms. Schuch-Krebs, County Clerk, presented the information. The Committee requested the Clerk to bring properties to the Committee for pricing and to review if there is a County policy on this. If a policy is not in place, one needs to be written. The Clerk indicated she had an opinion from Corporation Counsel which she would provide to Mr. Geertsen. Motion by Supervisor O'Day to approve. Second by Supervisor Singer. All aye, motion carried.

9. TAPE TIME: 24:56 (5:53 p.m.) REVIEW AND APPROVAL OF THE DIVISION OF INFORMATION SERVICES 2012 BUDGET

Mr. Lacock, Mr. Smith and Mr. Samuelson presented the budget. Motion by Supervisor Rose to tentatively approve the budget. Second by Supervisor Ekornaas. All aye, motion carried.

10. TAPE TIME: 1:37:10 DISCUSSION REGARDING THE 2012 EMPLOYEE POLICIES, 2012 INSURANCE PACKAGE, 2012 NON-REPRESENTED PAY PLAN AND 2012 BUDGET RECLASSIFICATIONS/IN-RANGE ADJUSTMENTS AND POSITION NAME CHANGES

Mr. Riedl presented. In regards to the Non-Rep Pay Plan: Motion by Supervisor Rose to require Division Head appointments be approved by the County Board. Second by Supervisor Grady. All aye, motion carried. YIG, aye.

Motion by Supervisor Rose to have the Finance Committee approve special duty assignments. Second by Supervisor Grady. VOTE: Supervisor Rose, aye; Supervisor Grady, aye; Supervisor Ekornaas, aye; Supervisor O'Day, aye; Supervisor Singer, aye; Supervisor Gentz, nay; Chairman Clark, nay; YIG Member, nay; Motion carried.

11. TAPE TIME: 3:10:40 (8:54 p.m.) RESOLUTION REGARDING EMPLOYEE HEALTH INSURANCE CONTRIBUTION FOR KENOSHA COUNTY EMPLOYEES

After discussion, Motion by Supervisor Singer to table. Second by Supervisor O'Day. Motion carried. YIG, aye.

12. TAPE TIME: 3:22:35 REPORT FROM THE FINANCE DIRECTOR/BUDGET MANAGER/PERSONNEL DIRECTOR

General Fund Balance Report – A. Swartz distributed and reviewed with committee

Finance Audit – None

Public Works Report – None

Human Services – None

Treasurer's Report - None

Register of Deeds Report – None

2011 Monthly Statement – None

Budget Modification – None

13. TAPE TIME: 3:26:58 ADJOURNMENT.

A motion was made by Supervisor Rose to adjourn. Second by Supervisor O'Day. All aye, motion carried.

The Committee adjourned at 9:15 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by:

Donna Esposito, Division of Personnel Services

Submitted by:

Al Swartz, Director/Budget Manager, Division of Financial Services