

FINANCE ADMINISTRATION COMMITTEE  
THURSDAY, SEPTEMBER 12, 2012

MEMBERS PRESENT: T. Rose, R. Frederick, A. Kohlmeier, E. Kubicki, M. Molinaro,  
YIG Member Carswell, YIG Member Miceli

EXCUSED: J. O'Day, W. Grady

OTHERS PRESENT: D. Geertsen, A. Swartz, R. Riedl, J. Kupfer

**CALL TO ORDER (TAPE TIME: 00:00)**

Chairman Rose called the meeting to order at 6:30p.m.

**CITIZEN'S COMMENTS (TAPE TIME: 00:03)**

There were none.

**REPORTS FROM THE CHAIRMAN (TAPE TIME: 00:12)**

There were none.

**REPORTS FROM THE COMMITTEE (TAPE TIME: 00:16)**

There were none.

**APPROVAL OF MINUTES (TAPE TIME: 00:21)**

Motion by M. Molinaro to approve the minutes from 8/16/12. Second by E. Kubicki. All aye, motion carried, including YIG members.

**COUNTY CLERK - DISCUSSION REGARDING TAX DEED PROPERTY (TAPE TIME: 00:38)**

M. Schuch-Krebs, County Clerk, discussed the tax deed property. Also discussion followed regarding whether the parcels are buildable or not and then determine whether you want to offer the property for \$1 to the adjacent property owners. County Clerk said she would go back to the City to determine if they are buildable or not which may delay the public auction. Two additional properties were distributed for review and the neighbor would like to purchase the landlocked property. Motion by R. Frederick to sell 66-4-120-281-1750 and would like to proper to sell for \$2500 to the neighbor. Second by E. Kubicki. All aye, motion carried. The final property was #91-4-122-134-0512. Motion by M. Molinaro to set the price at \$25,000. Second by E. Kubicki. All aye, motion carried, including YIG members.

**HUMAN SERVICES - RESOLUTION TO MODIFY 2012 BUDGET FOR THE HEALTHY PEOPLE KENOSHA COUNTY TRANSFORM WISCONSIN GRANT (TAPE TIME: 21:49)**

C. Johnson presented the information and distributed additional information. Motion by R. Frederick to approve the resolution. Second by A. Kohlmeier. All aye, motion carried, including YIG members.

**HUMAN SERVICES - RESOLUTION TO DEFUND AND LEAVE UNFILLED THE POSITION OF PUBLIC HEALTH NURSE AND FUND AN ADVANCED NURSE PRACTITIONER IN THE DIVISION OF HEALTH (TAPE TIME: 34:16)**

C. Johnson presented and distributed additional information. Motion by E. Kubicki to approve the resolution. Second by A. Kohlmeier. All aye, motion carried, including YIG members.

**PUBLIC WORKS - REQUEST TO REPURPOSE 2012 BUDGETED FUNDS FOR HIGHWAY PROJECTS (TAPE TIME: 44:55)**

J. Kupfer presented the information. Motion by R. Frederick to approve. Second by E. Kubicki. All aye, motion carried, including YIG members.

**PUBLIC WORKS - RESOLUTION TO APPROVE THE ACCEPTANCE OF GRANT FUNDING FOR THE PURPOSE OF REMOVING THE PIKE RIVER DAM AT PETRIFYING SPRINGS (TAPE TIME: 47:39)**

J. Kupfer presented. Motion by M. Molinaro to approve the resolution. Second by R. Frederick. All aye, motion carried, including YIG members.

**PUBLIC WORKS - RESOLUTION TO REPURPOSE PUBLIC WORKS BUDGETED FUNDS TO BE USED FOR COMPLETION OF THE PARKING STRUCTURE (TAPE TIME: 49:50)**

J. Kupfer presented. Motion by M. Molinaro to rebid the project. Second by R. Frederick. Discussion followed. M. Molinaro changed his motion to state the project be put back out to bid - if it comes in at the budget being presented today, or less, they are able to move forward with it. M. Molinaro still discussed the \$8000 chiller money. A. Swartz stated he would put two things in the resolution before it goes to the board. Language about rebidding the project and language look for other capital surplus funds and only use the chiller money if necessary. All aye, motion carried, including YIG members.

**SHERIFF - SHERIFF'S DEPARTMENT BUDGET (TAPE TIME: 84:05)**

Sheriff Beth made a report on the federal inmate population.

**FINANCE - PRESENTATION OF THE 2011 AUDIT (TAPE TIME: 118:50)**

K. Andrea presented the 2011 audit. Motion by M. Molinaro to receive and file. Second by E. Kubicki. All aye, motion carried, including YIG members.

**AUDIT OF BILLS (TAPE TIME: 134:40)**

The bills were reviewed and approved.

**REPORT FROM THE FINANCE DIRECTOR/BUDGET MANAGER/PERSONNEL DIRECTOR (TAPE TIME: 13:46)**

A. Swartz distributed the budget calendar. It was discussed to have Kemper come in during the budget hearings to present a report during the Parks Department. A. Swartz noted any agency the Committee would like to have a report from so it can be scheduled. It was determined that the Historical Society and Pringle Nature Center was not necessary to attend.

A. Swartz presented the general fund balance report as of 9/12/12. County Clerk report was distributed for July and August 2012. The August 2012 monthly statement was reviewed.

Motion by M. Molinaro to adjourn. Second by E. Kubicki. All aye, motion carried, including YIG member. The Committee adjourned at 8:50 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: Donna Esposito, Division of Personnel Services

Submitted by:

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Al Swartz, Director/Budget Manager, Division of Financial Services