

**MINUTES
KENOSHA COUNTY
FINANCE/ADMINISTRATION COMMITTEE
Thursday, August 16, 2018**

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, Michael Goebel, and John O'Day, YIG Member Katt

YOUTH IN GOVERNANCE
EXCUSED: YIG Member Mleczko

OTHER SUPERVISORS
PRESENT: County Board Chairman Daniel Esposito

PLACE: KCAB, Committee Conference Room

DATE: August 16, 2018

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE

There were none.

APPROVAL OF MINUTES (0:37)

Motion by Supervisor Gentz to approve the minutes from July 12, 2018. Second by Supervisor Kubicki. All aye, motion carried, including YIG.

KABA – 2nd Quarter 2018 Report (0:52)

Brock Portilia, KABA, Director of Finance and Administration, presented this item providing an update on the EDA Revolving Loan Fund, the County Revolving Loan Fund, the CKC Revolving Loan Fund, and High Impact Loan Fund.

COUNTY EXECUTIVE – HUMAN RESOURCES - Resolution to Approve the Appointment of Estelena Cooksey (15:13)

Robert Riedl, Human Resources Director, presented this item. Ms. Cooksey was in attendance and expressed that she felt it was an honor to serve on the Civil Service Commission. Motion by Frederick to approve. Second by Kubicki. All aye, motion carried, including YIG.

PUBLIC WORKS – MEMO – Repurpose Capital Funds – Kenosha County Job Center – Boiler Replacement (19:02)

Jim Kupfer, CFO Public Works, presented this item. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG.

PUBLIC WORKS – Resolution Authorizing Purchase of Shafer Property at 915 Green Bay Road which Borders Petrifying Springs Park (21:15)

John Moyer, Senior Assistant Corporation Counsel, presented this item. Motion by Frederick to approve. Second by Gentz. All aye, motion carried, including YIG.

PUBLIC WORKS – Resolution to Repurpose Facilities Funds for the Replacement of HVAC Equipment at the Kenosha County Court House (30:04)

Jim Kupfer, CFO Public Works, presented this item. Motion by Kubicki to approve. Second by Gentz. All aye, motion carried, including YIG.

COUNTY CLERK – CORPORATION COUNSEL - Resolution Authorizing Transfer of Nine Salem Lakes Parcels Taken By Tax Deed to Salem Lakes and Forgiveness of Taxes and Assessments (34:02)

Mary Kubicki, County Clerk, presented this item. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG.

COUNTY CLERK – CORPORATION COUNSEL - Resolution Authorizing Transfer of Four Parcels Taken By Tax Deed to the City of Kenosha and Forgiveness of Taxes and Assessments (36:47)

Mary Kubicki, County Clerk, presented this item. Motion by Gentz to approve. Second by Goebel. All aye, motion carried, including YIG.

HUMAN SERVICES - 2ND Quarter Financial Update (38:44)

Tammy Capito, CFO Human Services, presented this item.

COUNTY CLERK – Tax Deed Properties (1:09:21)

Mary Kubicki, Kenosha County Clerk, presented an Auction Results report for the second auction held for these properties noting a total profit of \$543,201.79 from the preliminary results of the July 20, 2018 auction of 24 tax deed properties.

The committee set minimum auction pricing for the following parcels:

- 01-122-01-154-009 Motion by Gentz \$12,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 01-122-01-161-019 Motion by Gentz \$19,000 – Second by Frederick – All aye, motion carried, YIG – aye.
- 01-122-01-330-007 Motion by Gentz \$20,000 – Second by Goebel – All aye, motion carried, YIG – aye.

- 02-122-02-452-005 Motion by Gentz \$35,000 – Second by Frederick – All aye, motion carried, YIG – aye.
- 04-122-12-134-003 Motion by Frederick \$15,000 – Second by Goebel – All aye, motion carried, YIG – aye.
- 05-123-06-203-011 Motion by Gentz \$2,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 05-123-06-206-002 Motion by Kubicki \$2,000 – Second by Gentz – All aye, motion carried, YIG – aye.
- 05-123-06-230-018 vacant lot - Motion by Frederick \$1,700 – Second by Goebel – All aye, motion carried, YIG – aye.
- 05-123-06-312-018 old style duplex – 2 story - Motion by Gentz \$10,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 07-222-25-429-023 Motion by Gentz \$2,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 07-222-25-454-015 Motion by Gentz \$4,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 08-222-35-479-005 Motion by Kubicki \$15,000 – Second by Gentz – All aye, motion carried, YIG – aye.
- 11-223-30-451-012 Motion by Gentz \$20,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 12-223-31-133-007 Motion by Kubicki \$3,500 – Second by Gentz – All aye, motion carried, YIG – aye.
- 12-223-31-227-009 Motion by Frederick \$20,000 – Second by Goebel – All aye, motion carried, YIG – aye.
- 37-4-121-092-0203 Motion by Gentz \$400 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 37-4-121-204-0914 Motion by Frederick \$5,000 – Second by Kubicki – All aye, motion carried, YIG – aye.

- 70-4-120-273-0720 Motion by Gentz \$2,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 70-4-120-281-1654 Motion by Gentz \$7,500 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 70-4-120-291-0550 Motion by Gentz \$10,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 70-4-120-303-0975 Motion by Gentz \$7,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 83-4-223-192-0200 Motion by Gentz \$2,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 85-4-119-212-1460 Motion by Kubicki \$7,500 – Second by Gentz – All aye, motion carried, YIG – aye.
- 85-4-119-214-1141 Motion by Gentz \$10,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 91-4-122-112-0340 Motion by Gentz \$25,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 95-4-119-112-1112 Motion by Gentz \$15,000 – Second by Frederick – All aye, motion carried, YIG – aye.
- 01-122-01-151-009 Motion by Gentz \$45,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 70-4-120-281-0690 Motion by Gentz \$6,000 – Second by Goebel – All aye, motion carried, YIG – aye.

The Committee requested that the Clerk provide a report to all County Board Supervisors regarding how many properties have been sold and total collected to date.

AUDIT OF BILLS

REPORT FROM DEPARTMENT OF ADMINISTRATION (1:54:26)

Patricia Merrill, Director of Finance, reminded the Committee that there is a special meeting of the committee scheduled for Tuesday, August 21, 2018, at 6:30 pm regarding a bonding item.

General Fund Balance Report – Patricia Merrill, Director of Finance presented. Chairman Rose requested the Finance Director provide a copy of this report to the full County Board.

Treasurer's Report(s) – Delinquent Tax – Monthly Update – presented.

Register of Deeds Report – July 2018 – presented.

County Clerk Report – July 2018 – presented.

Monthly Statement – August 16, 2018 – presented.

Budget Modification(s) – August 16, 2018 - presented.

Motion by Gentz to adjourn. Second by Kubicki. All aye, motion carried, including YIG Members.

The Committee adjourned at 8:33 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant