

**MINUTES**  
**KENOSHA COUNTY**  
**FINANCE/ADMINISTRATION COMMITTEE**  
**Thursday, August 15, 2019**

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, John O'Day, Michael Goebel, and Jeff Wamboldt, YIG Member Olivia Valentine and YIG Member Martin Blagoev

PLACE: KCAB, Committee Conference Room

DATE: August 15, 2019

Chairman Rose called the meeting to order at 6:30 p.m.

**CITIZENS COMMENTS**

There were none.

**REPORTS FROM THE CHAIRMAN**

There were none.

**REPORTS FROM COMMITTEE**

There were none.

**APPROVAL OF MINUTES (TAPE TIME: 0:52)**

Gentz/Kubicki approve the minutes from July 11, 2019. Motion carried - All aye, including YIG Members.

**KABA – 2<sup>nd</sup> Quarter Report (1:25)** – Brock Portilia, Director of Finance & Administration KABA, presented. The Committee received and placed the report on file.

**INFORMATION TECHNOLOGY (12:20) - Resolution – Budget Additional Revenue FY2019 (6:41)** – Martin Lacock, Chief Information Officer, Division of Information Technology, presented. Fredrick/O'Day motion to approve. Motion carried - All aye, including YIG Members.

**CORPORATION COUNSEL (18:27) – Resolution Authorizing Transfer of Seven Parcels Taken By Tax Deed to the City of Kenosha and Forgiveness of Taxes and Assessments (6:44)** - John Moyer, Senior Assistant Corporation Counsel, presented. Frederick motioned to table. Motion failed due to lack of a second. Discussion ensued whether or not the City would actually take the properties and was there any negative affect to the County if they do not. O'Day motioned to approve. Motion failed due to lack of a second.

**SHERIFF DEPARTMENT (35:33) - Resolution – 2019 Wisconsin Department of Justice/JAG Crisis Intervention Team (CIT) Training Grant (7:04)** – Chief Deputy Marc Levin presented. Gentz/Wamboldt motion to approve. Motion carried - All aye, including YIG Members.

**COUNTY EXECUTIVE (36:40) – HUMAN RESOURCES – Resolution to Appoint The Honorable Mary Kubicki, Kenosha County Clerk, to the Kenosha County Housing (7:06)** – Clara Tappa, Director of Human Resources, presented. Gentz/Wamboldt motion to approve. Motion carried - All aye, including YIG Members.

**PUBLIC WORKS (38:11) – Resolution – Authorizing Director of Parks to accept a grant award from the Fund for Lake Michigan in the amount of \$150,000 to support the Petrifying Springs Park Pike River Restoration (Phase II) project (2/3 vote at County Board) (7:07)** – Jim Kupfer, DPW CFO, presented. O'Day/Kubicki motion to approve. Motion carried - All aye, including YIG Members.

**PUBLIC WORKS (38:40) – Resolution – Purchase flood plain property in the Fox River watershed using funds received from FEMA’s Hazard Mitigation Program managed by the Wisconsin Division of Emergency Management and SEWRPC (2/3 vote at County Board) (1:20:47)** – Jim Kupfer, DPW CFO, presented. Kubicki/O’Day motion to approve. Motion carried - All aye, including YIG Members.

**PUBLIC WORKS (43:02) – Letter to Finance Committee – Repurpose Capital Funds – Kenosha County Center Remodel Project (7:11)** – Jim Kupfer, DPW CFO, presented. O’Day/Kubicki motion to approve. Motion carried - All aye, including YIG Members.

**COUNTY CLERK (50:33)– Tax Deed Properties (7:24)** - Regi Bachochin, Deputy County Clerk, presented an update on the November 2018 Auction results and auction pricing was set for the following:

- 04-122-12-207-007 Gentz/O’Day Motion \$79,000 – All aye, motion carried, YIG – aye.
- 05-123-06-453-008 Gentz/Kubicki Motion \$2,000 – All aye, motion carried, YIG – aye.
- 09-222-36-107-002 Kubicki/Gentz Motion \$19,999 – All aye, motion carried, YIG – aye.
- 11-223-30-234-010 Frederick/Kubicki Motion \$75,000 – All aye, motion carried, YIG – aye.
- 11-223-30-433-010 Gentz/Frederick Motion \$20,000 – All aye, motion carried, YIG – aye.
- 60-4-119-193-1970 Gentz/Kubicki Motion \$899 – All aye, motion carried, YIG – aye.
- 70-4-120-162-0361 Frederick/Kubicki Motion \$150 – All aye, motion carried, YIG – aye.
- 70-4-120-321-0916 Gentz/Kubicki Motion \$12,000 – All aye, motion carried, YIG – aye.

**AUDIT OF BILLS (1:20:06)**

**REPORT FROM DEPARTMENT OF ADMINISTRATION (1:21:36)**

**General Fund Balance Report** – Patricia Merrill, Finance Director, presented the report and reminded the committee that a special meeting of the Committee has been called for Tuesday, August 20<sup>th</sup> regarding the sale of the bonds.

**Treasurer’s Reports** – Tax Status Report August 2019 and January - June 2019 Monthly Report – presented.

**Register of Deeds Report** – July 2019 – presented.

**Monthly Statement** – August 2019 – presented.

**Budget Modification** – August 2019 - presented.

Kubicki/Frederick Motion to adjourn. Motion carried - All aye, including YIG Members.

The Committee adjourned at 8:03 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: Yasmin Ortiz, HR Specialist