

MINUTES
KENOSHA COUNTY
FINANCE/ADMINISTRATION COMMITTEE
Thursday, March 15, 2018

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, Daniel Esposito, and Greg Retzlaff, YIG Member Jin

MEMBERS EXCUSED: Supervisor Rick Dodge

OTHER SUPERVISORS PRESENT: County Board Chairwoman Kimberly Breunig, Ex Officio

YIG REP ABSENT: Emma Heller-Cavener

PLACE: KCAB, Committee Conference Room

DATE: March 15, 2018

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE

Supervisor Retzlaff requested a review and update to the Debt Policy as it has not been revised since 2014. Chairman Rose noted we can place it on the next agenda.

Supervisor Frederick requested a discussion on next month's agenda regarding one of the tax delinquent properties. He noted that it is in extreme dis-repair. He suggested the County offer it to the City and maybe one of the abutting neighbors would want to purchase and combine the property with their parcel. Chairman Rose noted this could be placed on the next agenda for further discussion.

APPROVAL OF MINUTES (3:30)

Motion by Supervisor Gentz approve the minutes from February 15, 2018. Second by Supervisor Esposito. All aye, motion carried, including YIG.

Referred Back to Committee – Policy Resolution to Approve Mobile Device Management Policy (connecting phones and tablets to County IT systems) (3:42)

Joseph Cardamone, Corporation Counsel, presented this item. Motion by Gentz to strike the language from clause 2 on page 2 of the resolution and to approve the new draft of the resolution approving this policy. Second by Esposito. All aye, motion carried, including YIG.

LAND INFORMATION – Resolution to Accept Grant Funding for Kenosha County Land Records Modernization Project Activities (2/3 vote for County Board) (6:02)

Scott Schutze, Director of the Division of Land Information, presented this item. Motion by Frederick to approve. Second by Kubicki. All aye, motion carried, including YIG.

SHERIFF - Resolution – 2017 Traffic Control for Amazon Fulfillment Center, Recognize Revenue Earned and Modify Expenditure Budgets (2/3 vote for County Board) (8:39)

Captain Robert Hallisy presented this item. Motion by Kubicki to approve. Second by Retzlaff. All aye, motion carried, including YIG.

SHERIFF - Resolution – 2018 Sheriff's Department Authorization Request to Dispose, by Public Auction, a 1995 Mako 261 Boat, Trailer and Twin Mercury Verado 200HP Engines (12:16)

Captain Hallisy presented this item. Motion by Gentz to approve. Second by Frederick. All aye, motion carried, including YIG.

SHERIFF - Resolution – 2018 WI OJA Multi-Jurisdiction Drug Task Force Grant – South East Area Drug Operations Group (S.E.A.D.O.G.) (2/3 vote for County Board) (17:23)

Sgt. Mike Weyker presented this item. Motion by Gentz to approve. Second by Esposito. All aye, motion carried, including YIG.

PUBLIC WORKS-PARKS - Repurpose Parks Division Capital Funds – Brush Cutter (19:22)

Matt Collins, Director of Parks, presented this item. Motion by Frederick to approve. Second by Kubicki. All aye, motion carried, including YIG.

PUBLIC WORKS-PARKS – Repurpose Parks Division Capital Funds – Silver Lake and Petrifying Springs Park Restroom Renovations (20:50)

Matt Collins, Director of Parks, presented this item. Motion by Frederick to approve. Second by Kubicki. All aye, motion carried, including YIG.

PUBLIC WORKS – PARKS – Resolution authorizing Director of Parks to Apply for Grant funding from the Wisconsin Department of Natural Resources (WDNR) which will be used to make habitat improvements in KD Park (24:40)

Matt Collins, Director of Parks, presented this item. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG.

PUBLIC WORKS – Resolution Authorizing Removal of Old Bristol Town Hall Between Kenosha County and the Bristol Wisconsin Historical Society (26:18)

Matt Collins, Director of Parks, presented this item. John McCabe, Bristol Wisconsin Historical Society, was also present to provide additional information regarding this item. Motion by Gentz to approve. Second by Frederick. All aye, motion carried, including YIG.

PUBLIC WORKS – Resolution Requesting Authorization to Apply for Transportation Alternatives Program (TAP) Grants for the Construction of Multi-Use Trails (27:44)

Jim Kupfer, CFO Public Works, presented this item. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG.

Tabled Item from February 15, 2018 - CORPORATION COUNSEL – Resolution to Accept Donation of a Parcel in the Fox River Floodplain (30:49)

Joseph Cardamone, Corporation Counsel, explained that this item had been noticed incorrectly and requested the item be withdrawn.

CORPORATION COUNSEL - Resolution to Accept Donation of a Parcel in the Camp/Center Lake Floodplain (31:21)

Joseph Cardamone, Corporation Counsel, presented this item. Motion by Gentz to approve. Second by Esposito. All aye, motion carried, including YIG.

COUNTY CLERK – Tax Deed Properties (34:08)

Mary Kubicki, Kenosha County Clerk and Regi Bachochin, Deputy County Clerk, presented these items. There will be updates on how the auctions go for all of these properties at future meetings. The committee set minimum auction pricing for the following parcels:

- 12-223-31-277-005 Motion by Gentz to table this item Second by Esposito – All aye, motion carried, YIG – aye. This item will be brought back to a future meeting. After discussions with Planning & Development it has been determined that there is a need for an opinion from the City of Kenosha before moving forward on this parcel. The owner of parcel #014 may be interested in combining this parcel with theirs which is a land-locked parcel; the owner of parcel #014 may be interested for ingress and egress, but there is a question as to whether or not that will work due to an alleyway in the immediate vicinity.
- 12-223-31-278-001 Motion by Esposito \$18,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 12-223-31-334-018 Motion by Esposito \$7,000 – Second by Gentz – All aye, motion carried, YIG – aye.
- 12-223-31-457-019 Motion by Retzlaff \$2,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 37-4-121-204-0826 Motion by Esposito \$4,000 – Second by Gentz – All aye, motion carried, YIG – aye.
- 40-4-120-023-1251 & 1252 Motion by Esposito \$10,000 – Second by x – All aye, motion carried, YIG – aye. These two parcels have to sell together as they are a condominium flat.

- 70-4-120-074-2037 Motion by Frederick \$35,000 – Second by Gentz – All aye, motion carried, YIG – aye.
- 70-4-120-074-2039 Motion by Kubicki \$35,000 – Second by Esposito – All aye, motion carried, YIG – aye.
- 70-4-120-181-1300 and 70-4-120-181-1305 Planning & Development Division recommended combining parcel numbers 1300 and 1305; they back up to railroad tracks. Motion by Esposito to combine the two lots and offer for \$15,000. Second by Frederick – All aye, motion carried, YIG – aye.
- 70-4-120-214-0915 Motion by Frederick \$2,500 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 70-4-120-283-0750 Motion by Esposito \$10,000 – Second by Frederick – All aye, motion carried, YIG – aye.
- 70-4-120-284-1160 Motion by Gentz to Table this item - Second by Esposito – All aye, motion carried, YIG – aye. Check into selling to abutting property owner with the stipulation they have to raze the house; maybe offer to fire dept. to burn to save on costs to raze.
- 70-4-120-284-1255 Motion by Frederick \$15,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 70-4-120-293-0875 Motion by Gentz \$2,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 70-4-120-294-1454 Motion by Esposito \$5,000 – Second by Kubicki – All aye, motion carried, YIG – aye.
- 93-4-123-191-0385 Motion by Kubicki \$5,000 – Second by Esposito – All aye, motion carried, YIG – aye.
- 93-4-123-293-0385 Motion by Frederick \$800 – Second by Kubicki – All aye, motion carried, YIG – aye.

AUDIT OF BILLS (1:11:30)

REPORT FROM DEPARTMENT OF ADMINISTRATION (1:12:00)

Patricia Merrill, Director of Finance, informed the committee that the 2017 closeouts and carryovers would be presented on the April agenda.

General Fund Balance Report – Barna Bencs, Budget Director, presented.

Treasurer's Report(s) – Delinquent Tax – Monthly Report – The regular Treasurer's Reports for October – December 2017 and January 2018 were presented, as well as a Monthly Delinquent Tax report update.

Register of Deeds Report – February 2018 – presented.

County Clerk Report – February 2018 – presented.

Monthly Statement – March 15, 2018 – presented.

Budget Modification(s) – March 15, 2018 - presented.

It was noted that the previous request for an item to be placed on the next committee agenda regarding a tax delinquent property was not required because the Clerk's office was researching additional information on the property and planned to return to the committee with those findings.

Motion by Gentz to adjourn. Second by Kubicki. All aye, motion carried, including YIG. The Committee adjourned at 7:47 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant