

MINUTES
KENOSHA COUNTY
FINANCE/ADMINISTRATION COMMITTEE
Thursday, January 12, 2017

MEMBERS PRESENT: Terry Rose, Jeffrey Gentz, Rick Dodge, Daniel Esposito, and Greg Retzlaff, YIG Member Dutkiewicz

MEMBERS EXCUSED: Supervisors Ron Frederick and Edward Kubicki

YOUTH IN GOVERNANCE
EXCUSED: YIG Member Koroly

PLACE: KCAB, Committee Conference Room

DATE: January 12, 2017

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE (0:24)

Supervisor Retzlaff noted that Aurora is opening a new medical complex which will provide many medical services with the exception of mental health.

APPROVAL OF MINUTES (1:25)

Motion by Supervisor Gentz approve the minutes from November 17, 2016. Second by Supervisor Dodge. All aye, motion carried, including YIG Member.

CORPORATION COUNSEL – An Ordinance Electing to Proceed Under Section 75.521 Wis. Stats. In Relation to the Enforcement of Collection of Tax Liens (10:42)

John Moyer, St. Assistant Corporation Counsel, presented this item noting that this was not a new process and that many municipalities were partnering with each other to expedite the tax deed process. Motion by Gentz to approve. Second by Esposito. All aye, motion carried, including YIG Member.

PERSONNEL – Memo – Request for Special Assignment Wage – Corrections Supervisors (1:48)

Robert Riedl, Director, Personnel Services, presented this item noting that it was a report and did not require committee action. Captain Justin Miller offered additional information. Supervisor Gentz

requested a subsequent report regarding any financial savings. Mr. Riedl noted that a lot of the savings would come from retention and elimination of extra training costs created by turnover. Motion by Gentz to approve continuation. Second by Dodge. All aye, motion carried, including YIG Member.

PUBLIC WORKS – Resolution to Accept Grant Funding for Kenosha County Parks Reforestation Program (18:03)

Matt Collins, Parks Director, presented this item. Motion by Gentz to approve. Second by Dodge. All aye, motion carried, including YIG Member. Supervisor Retzlaff requested a copy of the documentation.

PUBLIC WORKS – Resolution 2017 Migratory Bird Day Proclamation (19:52)

Matt Collins, Parks Director, presented this item. Motion by Gentz to approve. Second by Esposito. All aye, motion carried, including YIG Member.

PUBLIC WORKS – Resolution - WE Energies Permanent Easement Request Within Petrifying Springs Park (21:23)

Matt Collins, Parks Director, presented this item. Motion by Gentz to approve. Second by Dodge. All aye, motion carried, including YIG Member. Supervisor Retzlaff requested a copy of the document.

PUBLIC WORKS – Resolution - WE Energies Permanent Easement Request for Brookside Care Center (23:11)

Jim Kupfer, CFO Public Works, presented this item. Motion by Gentz to approve. Second by Dodge. All aye, motion carried, including YIG Member. Supervisor Retzlaff requested a copy of the document.

PUBLIC WORKS – Resolution – Wisconsin Department of Natural Resources (WDNR) Recreational Boating Facilities Grant (22:03)

Matt Collins, Parks Director, presented this item. Motion by Gentz to approve. Second by Dodge. All aye, motion carried, including YIG Member. Supervisor Retzlaff requested a copy of the grant documentation.

COUNTY EXECUTIVE - Resolution to Appoint Supervisor Dennis Elverman to the Kenosha County Library System Board (24:47)

Robert Riedl, Director of Personnel Services, presented this item. Motion by Gentz to approve. Second by Esposito. All aye, motion carried, including YIG Member.

COUNTY EXECUTIVE - Resolution to Appoint Cathryn Bothe to serve on the Kenosha County Civil Service Commission (25:16)

Robert Riedl, Director of Personnel Services, presented this item. Motion by Gentz to approve. Second by Retzlaff. All aye, motion carried, including YIG Member.

COUNTY EXECUTIVE – Resolution to Appoint Nancy Kemp to the Kenosha County Library System Board (25:45)

Robert Riedl, Director of Personnel Services, presented this item. Motion by Gentz to approve. Second by Esposito. All aye, motion carried, including YIG Member.

COUNTY EXECUTIVE – Resolution to Appoint Ellen Kupfer to the Kenosha County Library System Board (26:06)

Robert Riedl, Director of Personnel Services, presented this item. Motion by Gentz to approve. Second by Dodge. All aye, motion carried, including YIG Members.

PERSONNEL – Discussion regarding Discipline Policy – “just cause”, explore options regarding committee discipline authority and type of hearing (de novo review or current procedure) (26:42)

Robert Riedl, Director of Personnel Services, presented this item. Supervisor Esposito asked to defer the conversation to a point in time where the whole FC was present but rescinded his motion after Chairman Rose replied that this was just a continuation from the November meeting and that nothing had to be voted on tonight. Supervisor Retzlaff stated he would like to “settle” the discussion tonight. Supervisor Dodge requested to move to a policy that allowed for more Board input. Mr. Riedl stated that per the current policy there are in fact many steps that the County takes before terminating employees and that these are outlined in the current policy. He added that the termination cases are brought before an independent legal hearing officer, as well as County management including the County Executive before a motion is made to terminate. Supervisor Gentz asked if the Committee had the right within the current policy to have more input. Mr. Riedl replied no the policy would have to be changed through resolution. Supervisor Dodge stated he may bring a resolution at a later date for formal action to take place regarding this matter.

AUDIT OF BILLS (43:47)

REPORT FROM DEPARTMENT OF ADMINISTRATION (43:55)

Manufacturing & Agriculture Tax Credit – Presented by Chairman Rose, read by Patricia Merrill, Manager of Fiscal Services. Mr. Rose requested the letter be followed up with Legislature. Ms. Merrill noted that Mr. Geertsen stated that this was likely to pass through the State budget, hence eliminating the tax credit. Supervisor Gentz would like to know what the impact to the County would be.

Personnel – None.

General Fund Balance Report – Laurie Staves, CFO Huma Services, reported DHS FY2016 status/forecast. Laura Klemm, Financial Analyst, presented a general fund balance update.

Public Works Report – None.

Human Services – None.

County Clerk Report – November/December 2016 – presented.

Monthly Statement – January 12, 2017 – presented.

Budget Modification(s) – presented.

Motion by Gentz to adjourn. Second by Esposito. All aye, motion carried, including YIG Members.

The Committee adjourned at 7:40 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant

Submitted by: Laura Klemm, Senior Financial Analyst