

**MINUTES
KENOSHA COUNTY
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE
Wednesday, January 11, 2017**

Minutes of the Kenosha County Planning, Development & Extension Education Committee public hearing held on Wednesday, January 11, 2017 at 6:00 p.m. in the Kenosha County Center Public Hearing Room, 19600 -75th Street, Bristol, Wisconsin.

Members Present: Supervisors Erin Decker, John Poole, Jill Gillmore, Steve Bostrom

Members Excused: Supervisor Michael Skalitzky

Youth In Governance Representatives Present: Felix Desimoni and Mikelle Miles

UW-Extension Staff Present: Tedi Winnett, Director, UW-Extension, Amy Greil, Jeanne Hilinske-Christensen, Bethany Sorce

Also in Attendance for the public hearings on land use items:

Andy M. Buehler, Director, Division of Planning Operations

April A. Webb, Senior Administrative Assistant

The meeting was called to order at 6:00 p.m. by Chairman Decker.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee certified that all requirements of the Wisconsin Open Meetings Law had been met
2. **Review Youth In Governance Program Policies:** Tedi Winnett reported that the request for YIG nominations letters were sent last week to high school principals, counselors and school board members. The press release was sent to the media. County Board Supervisors received information about the nomination process through email. Two schools have already submitted nominations. Tedi reviewed the Youth In Governance policies and interview rating sheets. Discussion was held. Interview dates were determined. Supervisors Poole and Skalitzky along with Chairman Decker will attend interview meetings March 22 and 23.
3. **Feature Program “2016 Program Highlights”:** Tedi reported that educators have just completed their 2016 Reporting Results for UW-Extension. Educators are required to report on their impacts each year. Educators shared the following highlights:

Jeanne Hilinske-Christensen, Horticulture, shared a self-guided presentation. Horticulture program highlights included Afterschool Enrichment workshops held at the Boys & Girls Club for youth grades 3-5 with emphasis on plants. Master Gardeners offered instruction to 4-H youth as part of the 4-H project Discovery Day providing instruction on growing plants, caring for indoor plants and the importance of watering. The GreenWorks program provided therapeutic gardening for intellectually challenged adults in a collaboration with Kenosha Achievement Center. The Kenosha County Center All American Selections Display Garden became a Certified Wildlife Habitat and established the John Braig Little Free Library. The garden won 2nd place in the Landscape Design Contest. The garden is used to display/teach proper horticulture

practices and demonstrate sustainable gardening methods.

Amy Greil, CNRED Educator, shared that she started the Kenosha County Energy Team in 2013 bringing together county departments/divisions. To date the program has saved \$49,000 in energy savings in County facilities. Sustainable Kenosha County grew out of the Energy Team. A team of extension educators (Amy Greil, Leigh Presley, Barb Larson, Jeanne Hilinske-Christensen, and Tedi Winnett) convened a group of county employees to establish a Sustainable Kenosha County Team. The team engaged county employees in the interactive Cool Choices experience to teach sustainability and energy saving strategies; produced e-newsletters for county employees to communicate educational information on sustainability; provided Lunch n' Lunch workshops on sustainability topics and created a Sustainable Kenosha County website. Amy has engaged with the UW-Madison Bolz Center for the Arts to do a strategic planning process for the Creative Economy. February 9th a Town Hall meeting will be held to obtain community input.

Following in the successful "user-centric" success of Pokémon, Amy adapted First Impressions to engage learners in a tourism experience by expanding the historical walking tours in Downtown Kenosha using the free software Ares.

Building Our Future is a collective impact process with numerous community partners intended to align services and support networks in the community to get students from cradle to career. She is working with the leadership team to address academic achievement through two initiatives – Kindergarten readiness and community engagement to encourage accountability with the schools.

Bethany Sorce, 4-H Program Assistant, reported that 4-H has 580 youth enrolled and 130 adult volunteers. Twenty-five youth have graduated from 4-H in 2016. Thirty new adult volunteers have been certified. The 4-H Ambassadors hosted four Cloverbud meetings for K-3rd graders. They provide demonstrations and interactive projects to encourage younger youth to stay engaged in 4-H. The pop and pizza stand at the Kenosha County Fair is the major fundraiser for the year. Overnight summer camp at Camp MacLean was held for 31 youth. Over 200 participated in the 4-H Open House. Bethany attended the National Association of 4-H Agents Annual Meeting where she learned about new programs for youth leadership. Officer training was held with Racine County for youth officers. Four American Red Cross Babysitting Clinics were held providing certification training for 40 youth. Bethany assisted with horticulture programs working with the Master Gardener Volunteers. Upcoming programs in 2017: The 4-H Project Discovery Day will be held in February. 4-H Game Night will be held offering active games led by older 4-H youth. The Pinewood Derby will be held February 27. Volunteer Orientation will be held for new volunteers on February 2nd.

Director Tedi Winnett shared that Youth As Resources is a youth leadership program with United Way of Kenosha County. She distributed the YAR Annual Report. YAR awarded \$4,530 to 15 different community service projects. The YAR Board selects one "outstanding" project each year in honor of Leonard & Patricia Johnson. This year the Indian Trail High School CDS Prom received the award.

The Trevor-Wilmot STEM project, funded by the John and Ruth Kloss Charitable Trust

exceeded their goals to teach youth creative and critical thinking skills. The Trevor-Wilmot School has expanded the program and increased the level of difficulty using LEGO robotics.

Agriculture Program – Tedi reported on program highlights from Leigh Presley, Agriculture Educator. Tractor safety workshop was held for 18 youth. The program provided classroom instruction as well as hands on driving instruction. Case New Holland in Racine provides the tractors and instructors to teach the driving portion. Youth are required to be certified in tractor safety in order to drive equipment on roads.

Farm Financial Management workshops were offered for Kenosha, Racine & Walworth Counties. Eleven women attended the progressive series of workshops on the topics of recordkeeping, computer systems, financial statements, and financial analysis.

The Farm Fresh Atlas of Southeastern Wisconsin is moving toward independence as a nonprofit 501(c)3 organization. Leigh has been working with the board of directors to make the transition smooth. They have hired a project coordinator to oversee the development of the 2017 Farm Fresh Atlas.

FoodWise nutrition education program – Tedi reported for Terri Ward and the nutrition educators. Educational contacts for the Eating Smart Being Active workshop series was 4,438 individuals in 2016. Nutrition educators reached 6,752 individuals for SNAP-Ed workshops held with community partners and in elementary schools. Nutrition educators reach individuals at farmer's markets, WIC clinics, food pantries, senior meal sites, homeless shelters, Job Centers, adult rehabilitation centers, Head Start and the Kenosha Achievement Center.

Leadership & Organizational Development – Tedi reported that 19 participants graduated from Leadership Kenosha, a program in partnership with the Kenosha Area Chamber of Commerce. LK participants learn leadership skills, information about the Kenosha community and engage in a community team project.

4. **nExt Generation Cooperative Extension Reorganization Updates:** Cooperative Extension Dean Karl Martin shared with colleagues on Monday that Chancellor Sandeen will be providing information to WCA in February on three areas: organizational structure; roles & responsibilities; and funding contracts. The Integrated Work Group has been meeting to develop delivery models. He asked for patience in holding positions until the new structure is implemented.
5. **UW-Extension Director's Report:** Tedi reported that two new nutrition educators have been hired – one will start in February and one will start in March. Kenosha County received a technology grant from the East-Metro Resource Management fund. The funds will be used to purchase video equipment and a new computer for the conference room. Kenosha County UW-Extension will be celebrating its 100th Anniversary on May 1, 2017 with a celebration event on April 27, 2017 at Kemper Center.

Chairman Decker called for a brief recess prior to reconvening for the Public Hearing portion of this meeting.

After a brief recess, the Public Hearing was called to order at 7:00 p.m. in the Public Hearing Room (Recording #2 of 2).

Chairman Decker called for introductions of committee members, youth in governance, and staff.

6. **WISCONSIN BOY SCOUTS SOL CROWN (OWNER), MICHAEL HALE (AGENT) – CONDITIONAL USE PERMIT – TABLED (2:00)**

Wisconsin Boy Scouts Sol Crown, 2745 Skokie Valley Rd., Highland Park, IL 60035-1042 (Owner), **Michael Hale**, 2745 Skokie Valley Rd., Highland Park, IL 60035-1042 (Agent), requesting to amend a previously approved **Conditional Use Permit** to allow expansion of an existing campground in the PR-1 Park-Recreational Dist. on Tax Parcel #67-4-120-311-0502 located in the NE ¼ of Section 31 and the SW ¼ of Section 32, T1N, R20E, Town of **Salem**

Staff noted that this item had been tabled at the Town to allow additional time to act on the request.

- Supervisor Gentz made a motion to **table** the request of WI Boy Scouts Sol Crown for a Conditional Use Permit, to allow the Town additional time to review the request. The motion was seconded by Supervisor Poole and passed unanimously by those PDEEC members present. Youth In Governance: Miles – aye.

7. **LAKESIDE DEVELOPMENT CORP. & GLENDA DUPONS - COMPREHENSIVE PLAN AMENDMENT – APPROVED (2:47)**

Lakeside Development Corp. & Glenda Dupons, Comprehensive Plan Amendment, 25450 60th St., Salem, WI 53168 (Owner), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from “High-Density Residential”, “Medium-Density Residential” & “PEC” to “Medium-Density Residential” & “PEC” on Tax Parcel #66-4-120-212-1402 located in the NW ¼ of Section 21, T1N, R20E, Town of **Salem**

Glenda Dupons was in attendance to speak to this item.

- Supervisor Bostrom made a motion to **approve** the request of Lakeside Development Corp & Glenda Dupons for a Comprehensive Plan Amendment. The motion was seconded by Supervisor Poole and passed unanimously. Youth In Governance: Desimoni - aye; Miles - aye.

8. **LAKESIDE DEVELOPMENT CORP. & GLENDA DUPONS - REZONING – APPROVED (7:53)**

Lakeside Development Corp. & Glenda Dupons, 25450 60th St., Salem, WI 53168 (Owner), requesting a **rezoning** from R-11 Multiple-Family Residential Dist., R-3 Urban Single-Family Residential Dist., A-2 General Agricultural Dist. & C-1 Lowland Resource Conservancy Dist. to R-3 Urban Single-Family Residential Dist., C-2 Upland Resource Conservancy Dist. & C-1 Lowland Resource Conservancy Dist. on Tax Parcel #66-4-120-

212-1402 located in the NW ¼ of Section 21, T1N, R20E, Town of **Salem**

Glenda Dupons was in attendance to speak to this item.

- Supervisor Poole made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the rezoning request of Lakeside Development Corp. & Glenda Dupons. The motion was seconded by Supervisor Gentz and passed unanimously. Youth In Governance: Miles - aye.

9. **WISCONSIN ELECTRIC POWER CO., D/B/A WE ENERGIES (AGENT), BRIAN FORSTON (AGENT) – CONDITIONAL USE PERMIT – APPROVED (11:06)**

Wisconsin Electric Power Co., d/b/a WE Energies, 333 W Everett St., Milwaukee, WI 53203 (Owner), **Brian Forston**, 330 E Delavan Dr., Janesville, WI 53546 (Agent), requesting to amend a previously approved **Conditional Use Permit** to install a main data facility building in the I-1 Institutional Dist., on Tax Parcel #45-4-221-041-0225 located in the NE ¼ of Section 4, T2N, R21E, Town of **Paris**

Brian Forston, project director (agent), and Brad Ohde, project manager, were in attendance to speak to this item.

- Supervisor Poole made a motion to **approve** the request of Wisconsin Electric Co., d/b/a WE Energies (Owner), Brian Forston (Agent), for a Conditional Use Permit, subject to the following conditions:
 1. Subject to the application received December 9, 2016 and all associated attachments and drawings.
 2. Subject to that approved by the Town of Paris at their December 20, 2016 Town Board meeting (Exhibit A, attached).
 3. Subject to complying with the conditions of the original conditional use permit granted by the Kenosha County Land Use Committee on March 10, 1993, and with the conditions of an amended conditional use permit granted by the Kenosha County Planning, Development & Extension Education Committee (PDEEC) on September 11, 2013 (Exhibit B, attached)
 4. Subject to the conditions present in the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance, Sections 12.29-8(b) 93 a and b; Power and heat generating plants in the M-2 and I-1 Districts and 12.29-8(b) 37 a thru f; Electric and steam generating plants in the M-2 District (shown below):

93 Power and heat generating plants in the M-2 and I-1 Districts.

 - a. The issuance of a conditional use permit for electrical and steam generating plants in the M-2 District shall be complied with.
 - b. An impact statement may be required by the Planning, Development & Extension Education Committee setting forth the economic, social and environmental impact of such a project on the community. (11/5/84)

Note: Impact statement on file with Planning and Development.

- 37 Electric and steam generating plants in the M-2 District.
- a. The plan of operation and impact statement shall be submitted to the Planning, Development & Extension Education Committee for review. (11/5/84)

Note: Plan of operation & impact statement on file with Planning and Development.

- b. All necessary state and federal permits shall be filed with the Planning, Development & Extension Education Committee. (11/5/84)
- c. The plan for the transportation, storage and disposal of fuels and waste shall be presented to the Planning, Development & Extension Education Committee for review, consideration and approval. (11/5/84)

Note: Plan on file with Planning and Development.

- d. All security measures for the proposed electric and steam generating plants shall be reviewed by the Planning, Development & Extension Education Committee so as to insure proper and complete security measures. (11/5/84)

Note: Plan on file with Planning and Development.

- e. All federal and state pollution guidelines and the performance standards set forth in this ordinance shall be complied with.
- f. In the event that said generating plants make use of nuclear fuels, the generating plant shall be located not closer than ten miles to the boundaries of any city or village; furthermore, no conditional use permit for the construction of a nuclear generating plant shall be issued without the presentation of an evacuation plan for county residents.
5. Subject to a zoning permit being applied for and issued by the Department of Planning and Development prior to commencing construction or placement of any building(s).
6. Any newly proposed outdoor lighting shall consist of full cut-off luminaires and shall not exceed an illumination level of four (4) footcandles as measured at the property line. Lighting Fixtures shall be provided in all parking areas and shall be shielded or directed in such a manner so as to prevent light from shining directly onto abutting rights-of-way and adjacent properties (cut-off type luminaires only).
7. Any substantial change or expansion of the submitted plan of operation, i.e., new buildings and/or change in use, shall require the petitioner to reapply for a Conditional Use Permit to the Planning, Development, and Extension Education Committee for its review and approval.
8. It is the responsibility of the petitioner to assure and guarantee that the conditions written in this document are fully complied with. This includes, but is not necessarily limited to, meeting conditions established herein, providing any

applicable letters of credit, providing and following approved plans, obtaining permits prior to construction, making improvements, participating in coordination meetings with governmental officials, following established time frames, meeting deadlines, and providing additional information where deemed necessary. Any unauthorized deviation from the approved plans and conditions shall result in the issuance of a citation and/or applicable stop work order by the Department of Planning and Development or other applicable agencies until such time as the Conditional Use Permit is brought back into compliance. Continued violation of the conditions, as set forth herein shall result in a recommendation for revocation of the Conditional Use Permit.

The motion was seconded by Supervisor Bostrom and passed unanimously by those PDEEC members present. Youth In Governance: Miles – aye.

10. **REMAINS TABLED - Tabled Request of Badtke Holdings LLC**, 1520 136th Ave., Union Grove, WI 53182 (Owner), **Jeff Badtke**, 1520 136th Ave., Union Grove, WI 53182 (Agent) requesting a Conditional Use Permit to operate a resale lot of trucks, large and small farm equipment, and construction equipment in the B-5 Highway Business Dist., and to operate a landscaping and lawn care service in the B-5 Wholesale Trade and Warehousing Dist., on Tax Parcel #45-4-221-173-0202 located in the SW 1/4 of Section 17, T2N, R21E, Town of **Paris**.

11. **CERTIFIED SURVEYS AND OTHER LAND DIVISIONS (15:50)**

- Supervisor Poole made a motion to **approve** the following certified surveys, subject to conditions. The motion was seconded by Supervisor Gillmore and passed unanimously by those PDEEC members present.

- 1) Lakeside Development Corp. (Owner), Glenda Dupons (Agent) – Part of the Northwest Quarter of Section 21, Township 1 North, Range 20 East, Town of Salem. For informational purposes only this parcel is located on the north side of the intersection of CTH “AH” (98th Street) and 278th Avenue.

Requesting approval of a Certified Survey Map (draft dated August 10, 2016 by Mark A. Bolender of Ambit Land Surveying) to create one (1) 3.8-acre parcel, one (1) 4.7-acre parcel, one (1) 6.4-acre parcel and one (1) 6.2-acre parcel from Tax Parcel # 66-4-120-212-1402.

Conditional Approval subject to the following:

- a) Compliance with any conditions put forth by the Town of Salem.
- b) Subject to making the following revisions to the CSM:
 1. List Lot areas in both acres and square feet.
 2. Replace the “R-11 Multiple-Family Residential District” note on Sheet 2 with “C-2 Upland Resource Conservancy District”.

3. Draw the wetland boundary line across the north side of the proposed Lots per the Wisconsin Department of Natural Resource's Wisconsin Wetland Inventory map.
 4. Add the Kenosha County Primary Environmental Corridor boundary line.
 5. Add note: "Driveway access to Lots from CTH "AH" shall be subject to approval of the Kenosha County Division of Highways".
 6. Add note indicating "There shall be no filling, excavation or building within the wetland areas".
 7. On Sheet 3 of 4, indicate compliance with the Kenosha County Subdivision Control Ordinance in the Surveyor's Certificate.
 8. On Sheet 4 of 4, indicate "Erin Decker" as being Chairperson of the Kenosha County Planning, Development & Extension Education Committee.
 9. Update year references of "2016" to "2017", where applicable.
- c) Subject to the rezoning being approved from "R-11 Multiple-Family Residential District", "R-3 Urban Single-Family Residential District", "A-2 General Agricultural District" & "C-1 Lowland Resource Conservancy District" to "R-3 Urban Single-Family Residential District", "C-2 Upland Resource Conservancy District" & "C-1 Lowland Resource Conservancy District".
- d) The certified survey map shall not be released for recording until such time as the rezoning ordinance is signed by the County Executive.
- e) Subject to sending an electronic copy of the revised CSM showing the aforementioned changes to the Kenosha County Department of Planning and Development office to receive sign-off prior to the surveyor preparing the recordable CSM document for signatures. The county contact is Luke Godshall who can be contacted at the following e-mail address: Luke.Godshall@kenoshacounty.org.
- f) No land division shall be recorded if any portion or part of the parent parcel has any unpaid taxes or outstanding special assessments without prior approval of the local and Kenosha County Treasurer.
- g) Subject to receiving the original certified survey as approved by the Town of Salem.
- h) Subject to submitting the recordable copy of the Certified Survey Map (CSM) with signatures to the Kenosha County Planning & Development office along with the appropriate Register of Deeds recording fees within twelve (12) months of receiving conditional approval from the Kenosha County Planning, Development & Extension Education Committee. The Kenosha County Planning & Development office will submit the CSM along with the appropriate fees to the Register of Deeds for recording immediately upon receiving the recordable CSM and fee payments. Failure to submit the CSM with the required fees within the twelve (12) month time limit will render the CSM null and void. Failure to meet these conditions will require that the CSM be

resubmitted for approval by the Kenosha County Planning, Development & Extension Education Committee.

- 2) Berwick Properties Inc. (Owner), Kevin Barnett & Jenee Barnett (Owner), Dan Szczap, Bear Development (Agent) – Part of the Northeast Quarter of Section 14, Township 1 North, Range 20 East, Town of Salem. For informational purposes only this parcel is located on the north side of the intersection of CTH “AH” (89th Street) and 236th Avenue.

Requesting approval of a Certified Survey Map (draft dated November 21, 2016 by Michael A. Greeson of V2G Surveying LLC) to create one (1) 2.58-acre parcel, one (1) 2.59-acre parcel and one (1) 32.86-acre parcel from Tax Parcels #65-4-120-141-0701 & 65-4-120-141-0704.

Conditional Approval subject to the following:

- a) Compliance with any conditions put forth by the Town of Salem.
- b) Subject to making the following revisions to the CSM:
 1. On Sheet 2 of 6, revise “7’ DEDICATED FOR ROADWAY PURPOSES” to read “7’ DEDICATED TO THE PUBLIC FOR ROADWAY PURPOSES”.
 2. On Sheet 2 of 6, illustrate a 30’ setback line from the east lot line of Lot 2 adjacent to “FUTURE 236th AVE”.
 3. On Sheet 2 of 6, illustrate or include a separate note indicating Principal Structure Setbacks: 65’ from Highway, 30’ from Future 236th Ave., 10’ side, 25’ rear and 75’ shore yard from the ordinary high water mark of any navigable water.
 4. Per 14.04-2(l) of the Kenosha County Subdivision Control Ordinance, illustrate floodland and shoreland boundaries and the contour line lying a vertical distance of two (2) feet above the elevation of the one hundred (100)-year recurrence interval flood.

Note: The floodplain boundary shall be per Federal Emergency Management Agency (FEMA) Letter of Map Revision (LOMR), Case No. 16-05-2093P, effective October 25, 2016 and subsequently adopted by the Kenosha County Board of Supervisors as Ordinance No. 26 on January 3, 2017. GIS mapping data is available from FEMA or by request to Kenosha County Planning & Development.
 5. Revise the floodplain source note on Sheet 3 of 6 to read “100-year floodplain boundary per FEMA Letter of Map Revision (LOMR) No. 16-05-2093P, effective October 25, 2016”.
 6. Illustrate and label the “Unnamed Tributary No. 1 to Hooker Lake” and its ordinary high water mark elevation.
 7. On Sheet 2 of 6, re-label the “C/L DITCH” note on the east side of Lot 2 as “Approximate Top of Bank” and illustrate a 75-foot shoreyard setback line from it. Add a note: “If at a future date this waterway is determined by the Wisconsin Department of Natural Resources as non-navigable, the 75-foot shoreyard setback shall not apply.”

8. Per s. 236.20 (6), add the note: *“Any land below the ordinary high water mark of a lake or a navigable stream is subject to the public trust in navigable waters that is established under article IX, section 1, of the state constitution.”*
 9. Add note: “Wetlands delineated by RSV Engineering Inc. November 2004. DNR concurrence received February 2005”.
 10. Add note: “There shall be no filling, excavation or building within the wetland or floodplain areas”.
 11. Revise the vision triangle note on Sheet 3 of 6 to indicate that no vegetation within the vision triangle easements may exceed “24 inches in height”.
 12. Remove the note on Sheet 3 of 6 pertaining to the Wisconsin Department of Transportation, as this land division does not abut a state highway.
 13. Remove duplicated notes on Sheet 3 of 6.
 14. Label adjacent “LOT B CSM #1434”.
 15. Update references of “2016” to “2017” in the signature blocks on Sheets 4 through 6.
- c) Subject to sending an electronic copy of the revised CSM showing the aforementioned changes to the Kenosha County Department of Planning and Development office to receive sign-off prior to the surveyor preparing the recordable CSM document for signatures. The county contact is Luke Godshall who can be contacted at the following e-mail address: Luke.Godshall@kenoshacounty.org.
- d) No land division shall be recorded if any portion or part of the parent parcel has any unpaid taxes or outstanding special assessments without prior approval of the local and Kenosha County Treasurer.
- e) Subject to receiving the original certified survey as approved by the Town of Salem.
- f) Subject to submitting the recordable copy of the Certified Survey Map (CSM) with signatures to the Kenosha County Planning & Development office along with the appropriate Register of Deeds recording fees within twelve (12) months of receiving conditional approval from the Kenosha County Planning, Development & Extension Education Committee. The Kenosha County Planning & Development office will submit the CSM along with the appropriate fees to the Register of Deeds for recording immediately upon receiving the recordable CSM and fee payments. Failure to submit the CSM with the required fees within the twelve (12) month time limit will render the CSM null and void. Failure to meet these conditions will require that the CSM be resubmitted for approval by the Kenosha County Planning, Development & Extension Education Committee.

12. **APPROVAL OF MINUTES - APPROVED**

- Supervisor Poole made a motion to approve the minutes as presented of the December 14, 2016 Planning, Development and Extension Education Committee meeting. The

motion was seconded by Supervisor Gillmore and passed unanimously by those PDEEC members present.

13. **CITIZEN COMMENTS - NONE**

14. **ANY OTHER BUSINESS ALLOWED BY LAW –** Mr. Buehler noted that there were two new applications for the February 8, 2017 agenda.

15. **ADJOURNMENT**

- Supervisor Gillmore made a motion to adjourn the meeting. The motion was seconded by Supervisor Bostrom and passed unanimously by those PDEEC members present. The meeting was adjourned at 7:25p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, February 8, 2017.