

**MINUTES
KENOSHA COUNTY
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE
Wednesday, January 10, 2018**

Minutes of the Kenosha County Planning, Development & Extension Education Committee meeting held on Wednesday, January 10, 2018 at 6:00 p.m., Conference Room B, at the Kenosha County Center, 19600 -75th Street, Bristol, Wisconsin.

Members Present: Supervisors Erin Decker, John Poole, Michael Skalitzky, Jill Gillmore

Members Excused: Supervisor Steve Bostrom

Youth In Governance Representative Excused: Julia Arturi, Jonathan Filiatreault

UW-Extension Staff Present: Beverlee Baker, Area Extension Director, Amy Greil, Leigh Presley, Jen Reese, and Bethany Sorce

The meeting was called to order at 6:00 p.m. by Chairman Decker.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee certified that all requirements of the Wisconsin Open Meetings Law had been met
2. **RESOLUTION –** To Appoint Scott Schutze, Director of the Kenosha County Division of Land Information, as Kenosha County Real Property Lister
 - Supervisor Poole made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the appointment of Scott Schutze as Kenosha County Real Property Lister. The motion was seconded by Supervisor Skalitzky and passed unanimously by those Committee members present.
3. **APPROVAL OF MINUTES - APPROVED**
 - Supervisor Poole made a motion to approve the minutes as presented of the November 8, 2017 Planning, Development and Extension Education Committee meeting. The motion was seconded by Supervisor Skalitzky and passed unanimously by those PDEEC members present.
4. **Communities Educator Position Overview:** Amy Greil, Communities Educator, presented information regarding the new position title under the newly designated departments of UW Extension. She noted that in 2017 she assisted in various community development roles (facilitator, convener, educator) with revitalization projects throughout the City of Kenosha—including Uptown Brass Village and downtown Kenosha and with various organizations. In 2018, in addition to project yet to be determine, she will continue supporting sustainability programming in close partnership with Kenosha County colleagues and continuing community development education through implementing the Kenosha Creative Economy Strategic Plan, evaluating impacts of the newly established façade improvement program from Downtown

Kenosha, Inc, and leveraging resources to raise skills and knowledge about incorporating Uptown Brass Village into a Business Improvement District.

5. **Youth In Governance Policy Recommendations/Recruitment/Attendance:** Jen Reese, Interim Youth Development Educator, reviewed YIG attendance noting all YIG representatives met the 50% attendance requirement. All policy recommendations were updated in handbook and forms for this year. She is working on recruitment now and distributed nomination forms to the supervisors and asked them to assist in promoting the program by sharing the forms with their contacts. The interview panel of committee members needs to be confirmed; this will be discussed and confirmed on next month's agenda.

6. **UW-Extension Educator/Program updates:**

Bethany Sorce, 4-H Program Assistant, noted she had 350 4-H youth members registered and about 100 more are pending. Registration has been steady at around 400-450 per year. The younger Cloverbuds age group is growing. A 4-H STEM Day is coming up that two volunteers piloted and the subject will be "hot chocolate" - what is the temperature for a perfect cup of hot chocolate. Other topics include coding, building capsules, and master gardener demo on potted plants. A panel discussion will also be offered relative to what it takes to be a recruiter covering the following types of questions: did you have to serve in an internship, how long did you have to go to school, how did you get into the field, etc. A 4-H Project Day is coming up which will include three sessions, 20 projects will be offered such as: poultry, candy sushi, goats, theater, rockets, sewing, and photography. The Cloverbuds will have their own sessions geared toward the younger participants.

Leigh Presley, Agriculture Educator, noted that she had received the Department of Agriculture, Trade and Consumer Protection (DATCP) grant check for the Ag Clean Sweep program. The event was very successful - 25,000 lbs. of agricultural waste products were collected. This program is offered to the community every two to three years.

Leigh noted upcoming training sessions: 2018 State Line Equine Education program (Feb. 24); she is working with the Racine/Kenosha County Land & Water Management on a soil health and cover crops program (Feb. 21); Pesticide Applicator Training (Feb. 6); and, she and Bethany are working on the rollout of a new program for meat animal quality assurance.

Jen reported that Youth As Resources (YAR) grant money is available to youth groups and distributed flyers to the supervisors to share and promote the program.

Amy Greil, Communities Educator, announced that the County has authorized an intern (20 hr. / week position) that she will supervise. The position term is for six months. A candidate has been chosen and is on board - Jessica Ocampo, Community Development Assistant. She has a background in business management and will work with business owners and residential outreach.

7. **UW-Extension Director's Report:** Bev noted that monthly reports will be emailed to the committee members. Bev provided hiring updates: applications have been screened for preliminary interviews on Friday for the Youth & Family educator position; next Friday

final interviews should be held; she noted that the process is a little more streamlined when the question was brought up by the committee as they recalled the hiring process to be around six months in the past. Bev is waiting for the 2nd round “go-ahead” for the Health and Well-Being Educator and will post for that position, as well. Information was distributed regarding the new department designations for UW Extension that have been approved as part of the nEXT Gen reorganization in 2017. She noted that she shared this information with Racine County and they noted that it was helpful to understand the structure at the State level and how the different departments and institutes line up. There were four program areas and now there are two departments: the Department of Agriculture and Natural Resources and the Department of Youth, Family and Community Development. She gave more detail on how the Institutes relate to program areas. Bev noted that Racine County UW Extension office is hosting their 100th Anniversary on January 22. And, there is still a possible office move in Burlington in the spring.

8. **Tabled Request of New Life Bible Church**, 112 W Main St, Twin Lakes, WI 53181 (Owner), Tracy B. McConnell, 112 W Main St, Twin Lakes, WI 53181 (Agent), requests an **amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan)** from “Medium-Density Residential” to “Medium-Density Residential” and “Governmental and Institutional” on Tax Parcel #60-4-119-172-1000 located in the NW ¼ of Section 17, T1N, R19E, Town of **Randall – Remains Tabled**
9. **Tabled Request of New Life Bible Church**, 112 W Main St, Twin Lakes, WI 53181 (Owner), Tracy B. McConnell, 112 W Main St, Twin Lakes, WI 53181 (Agent), requesting a **rezoning** from A-2 General Agricultural Dist. & B-3 Highway Business Dist. to I-1 Institutional Dist. & B-3 Highway Business Dist. on Tax Parcel #60-4-119-172-1000 located in the NW ¼ of Section 17, T1N, R19E, Town of **Randall – Remains Tabled**

10. **ANY OTHER BUSINESS ALLOWED BY LAW**

Amy spoke about the baseline report for Building Our Future and notes business owners have stepped up and donated because they recognize the importance of teaching and training our future workforce.

11. **ADJOURNMENT**

- Supervisor Gillmore made a motion to adjourn the meeting. The motion was seconded by Supervisor Skalitzky and passed unanimously by those PDEEC members present. The meeting was adjourned at 7:30 p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, February 14, 2018.