

MINUTES OF THE  
FINANCE/ADMINISTRATION COMMITTEE

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, Rick Dodge, Daniel Esposito, and Greg Retzlaff, YIG Member Koroly

YIG MEMBER EXCUSED: YIG Member Dutkiewicz

OTHER SUPERVISORS PRESENT: County Board Chairman Breunig, Supervisors Berg, Blough, Elverman, Franco, B. Frederick, Gillmore, Goebel, Hallmon, Poole, Skalitzky, Wambolt

PLACE: KCAB, Committee Conference Room

DATE: October 26, 2015

Chairman Rose called the meeting to order at 6:00 p.m.

**Library (0:25)** - Barb Brattin, Library System Director, presented the budget. Motion by Kubicki to tentatively approve. Second by Frederick. All aye, motion carried, including YIG member.

**Public Works (4:02)**

Mr. Kupfer distributed a budget summary noting the overall public works budget increase was about .5%

**Planning & Development (10:20)** – Jim Kupfer, CFO Public Works, presented this item noting a slight increase due to a reclassification and promotion and a change in insurance from single to family plan. Funding has been put in the budget for document imaging to convert paper files into electronic files. There is an anticipated increase in revenue for providing services to the Village of Somers. Motion by Gentz to tentatively approve as presented. Second by Kubicki. All aye, motion carried, including YIG member.

**Miscellaneous Departments – BOA, Tree Program, Pre-Development, Land & Water Resource Management (15:28)** - Jim Kupfer presented. Motion by Gentz to approve as presented. Second by Dodge. All aye, motion carried, including YIG member.

**Parks (15:45)** - Jim Kupfer presented the budget and noted a reduction recommended by the public works committee from \$100,000 to \$95,000 in regard to the Kemper Center. Supervisor Elverman explained this issue further. Mr. Gary Groenke explained the caterer issue and fund raising events. He noted that 75-80% of the \$150,000 from the County is used to pay WE Energies for utility expenses. Their total budget is \$800,000 per year so they fundraise for approximately \$650,000 per year. Supervisor Retzlaff noted he would prefer more direct oversight of the Kemper Center budget by either the County Board or Finance Committee. Motion by Gentz to approve the \$5,000 reduction in contracted services as recommended by the public works committee

regarding the Kemper Center. Second by Retzlaff. Discussion ensued. Motion failed on the following roll call vote: Gentz – aye; Esposito – aye; Frederick – no; Kubicki – no; Retzlaff – aye; Dodge – no; Rose - no.

**Parks-Capital (43:10)** – Bottom of page 4 of summary. Motion by Frederick to approve. Second by Kubicki. Motion carried on the following roll call vote: Gentz – no; Esposito – aye; Frederick – aye; Kubicki – aye; Retzlaff – aye; Dodge – aye; Rose - aye. YIG member – no.

**Golf (48:10)** – Jim Kupfer presented noting they have had several years of profitability. Motion by Frederick to approve. Second by Esposito. All aye, motion carried.

**Highway (51:30)** – Jim Kupfer presented noting a decrease in levy of approximately \$100,000, as well as a decrease in gas prices relative to expenditures. The State budget for revenues has increased based on additional work they have requested the County to perform. Motion by Gentz to approve. Second by Frederick. All aye, motion carried.

**Facilities (55:21)** – Jim Kupfer presented. The \$1.7M for the Sheriff's storage building was a concern and discussed at length. Motion by Gentz to tentatively approve the Facilities budget as presented. Second by Frederick. Six – aye; Rose – no. Motion carried, including YIG member.

A five minute recess was called by the chair.

All committee members were present when the meeting resumed.

**Human Services (1:39:14)** - Laurie Staves, CFO Human Services, and John Jansen, Director Department of Human Services, presented the budgets.

**Agng & Disability Services (1:43:21)** – Pages 36 and 37 – Laurie presented detailed information regarding mental health initiative, Medicaid/Medicare expenses, costs related to Institute for Mental Disease (IMD) cases. Supervisor Rose noted we need to address with our legislators. Page 39 - vivitrol comprehensive alcohol and drug treatment program. Page 40 and 41 comprehensive community reimbursement program which is 100% funded, no levy. Page 43 expansion of the care center, which was built in the Civil War era, and has an 11 bed capacity. Motion by Gentz to tentatively approve as presented. Second by Esposito. All aye, motion carried, including YIG.

**Office of the Director (1:59:33)** – Laurie noted that this budget proposed an increase relative to County finance staff and including succession planning for the CFO retirement after 17 years with the County. Motion by Gentz to tentatively approve as corrected. Second by Dodge. All aye, motion carried, including YIG members.

**Central Services (2:01:37)** – This budget is in regard to mail services. Motion by Gentz to tentatively approve as presented. Second by Kubicki. All aye, motion carried, including YIG.

**Workforce Development (2:03:29)** – This budget includes a \$100,000 increase and a cradle to career development program. Motion by Gentz to tentatively approve as presented. Second by Frederick. All aye, motion carried, including YIG.

**Veterans (2:05:40)** – This budget includes a part time administrative assistant and an increase of staff development and mileage and travel. Motion by Esposito to tentatively approve as presented. Second by Kubicki. All aye, motion carried, including YIG.

**Medical Examiner (2:10:20)** – This budget includes an increase for expenses relative to autopsies. Approximately 230 autopsies are performed per year. Motion by Kubicki to approve as presented. Second by Gentz. All aye, motion carried, including YIG.

**Health (2:14:27)** – This budget includes an additional nurse position relative to the Vivitrol program. Motion by Gentz to tentatively approve as presented. Second by Esposito. All aye, motion carried, including YIG.

**Children & Family Services (2:17:25)** – This budget includes a voluntary participation state funded program for children with identified mental health issues. Participation is voluntary and there are about 140 participants enrolled in the program. Motion by Gentz to tentatively approve as presented. Second by Frederick. All aye, motion carried, including YIG.

**Brookside Care Center (2:24:10)** – Discussion regarding rates ensued (Medicare, Medicaid, Humana managed care or contracted rate) and construction and movement of residents relative to the addition. There is a 98.2% occupancy rate. Motion by Dodge to approve. Second by Gentz. All aye, motion carried, including YIG.

A list of revisions to the budget Resolution was distributed, which will be presented to the Committee tomorrow evening noting the resolution is posted on the County website.

Motion by Dodge to adjourn. Second by Esposito. All aye, motion carried, including YIG member.

The Committee adjourned at 8:42 p.m.

Respectfully Submitted,  
Recording of the minutes is available.

Prepared by:  
April Webb, Senior Administrative Assistant

Submitted by:  
  
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Laura Klemm, Senior Financial Analyst