



# COUNTY OF KENOSHA

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Raymond G. Arbet, Director  
Department of Public Works and Development Services

19600 75<sup>th</sup> Street, Suite 122-1  
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**Public Works/Facilities Committee Meeting Minutes**  
**Monday, August 1st, 2016 - 6:30 P.M.**  
**Kenosha County Center – Conference Room B**  
**Bristol, WI 53104**

**I. Meeting Commencement**

1. Call to Order (00:00:00)
  - a. Meeting was called to order at 6:30 p.m. by Supervisor Elverman.
2. Roll Call (00:00:13)
  - a. Public Works/Facilities Committee members present were Supervisors Dennis Elverman, William Grady, Jill Gillmore, John Franco and Steve Bostrom. Supervisors Jeffrey Wamboldt and John O'Day were excused. Youth in Governance members present were Michael Hertel and Andrew Romanowski.
  - b. Staff members present were Ray Arbet, Gary Sipsma, Clement Abongwa, Jim Kupfer, Dan Drier, Matt Collins, Mike Schrandt and Frank Martinelli.
3. Approval of Minutes from previous meeting (00:00:35)
  - a. Motion by Supervisor Grady to approve the minutes, seconded by Supervisor Franco. All ayes including YIG, motion carried.
4. Chairman/Committee Members/Supervisor/YIG Comments (00:01:02)
5. Citizen Comments (00:04:38)

No comments

**II. Division Reports/Updates/Requested Actions**

1. **Golf Division – Dan Drier** (00:05:00)
  - a. Division Report
2. **Facilities Division Operations – Mike Schrandt** (00:16:05)
  - a. Letter to Finance: Repurpose Facilities Capital Funds for the Detention Center Dock Scissors Lift
  - b. Letter to Finance: Repurpose Facilities Capital Funds for the Detention Center Guard Station Flooring
  - c. Division Report
  - d. Focus on Energy update
3. **Facilities Division Projects – Frank Martinelli** (00:28:45)
  - a. Fire Alarm System Replacement Project
  - b. PSB Generator Replacement
  - c. PSB Addition 2nd Floor Project

Note: There may be a quorum of other Committees of the County Board present due to overlaps of Committee assignments.



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4. **Highways Division – Gary Sipsma** (00:36:55)

- a. Consideration of a Delegation of Approval Authority for Functional Classification Changes in Rural Areas
  - Motion by Supervisor Bostrom to Approve Delegation, seconded by Supervisor Grady. All ayes including YIG, motion carried.
- b. Division Report

5. **Parks Division – Matthew Collins** (00:52:18)

- a. Consideration of a Resolution for Prairie Restoration Grant Award
  - Motion by Supervisor Grady to approve resolution, seconded by Supervisor Franco. All ayes including YIG, motion carried.
- a. Division Report

6. **Public Works Department – Ray Arbet** (01:03:23)

- a. Consideration of a Resolution to Request the Approval of the Appointment of Matthew Collins as the Director of the Kenosha County Division of Parks
  - Motion by Supervisor Grady to approve resolution, seconded by Supervisor Bostrom. All ayes including YIG, motion carried.
- b. Brookside Project
- c. Department Report

**III. Adjournment** (01:07:05)

- Motion by Supervisor Bostrom to adjourn, seconded by Supervisor Franco. All ayes including YIG, motion carried.