

**MINUTES
KENOSHA COUNTY
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE
Wednesday, March 9, 2016**

Minutes of the Kenosha County Planning, Development & Extension Education Committee public hearing held on Wednesday, March 9, 2016 at 6:00 p.m. in the Kenosha County Center Public Hearing Room, 19600 -75th Street, Bristol, Wisconsin.

Members Present: Supervisors Doug Noble, Erin Decker, Michael J. Skalitzky, Michael Goebel, and Greg Retzlaff

Youth In Governance Representatives Present: Tyler McCarthy and Michael Hertel

UW-Extension Staff Present: Tedi Winnett, Director, UW-Extension, Jeanne Hilinske-Christensen, Carmelo Dávila, Barbara Larson, Bethany Sorce, and Teresa Ward

Also in Attendance for the public hearings on land use items:

Andy M. Buehler, Director, Division of Planning & Development
April A. Webb, Senior Administrative Assistant

The meeting was called to order at 6:00 p.m. by Chairman Noble.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee certified that all requirements of the Wisconsin Open Meetings Law had been met.
2. **Feature Program “Kenosha County 4-H Volunteer Development Overview”:** Bethany Sorce, 4-H Program Coordinator, presented an overview of the volunteer development orientation required for all adult volunteers. Current 4-H enrollment includes 120 adult volunteers and 500 youth; 40 youth are team leaders. The top five projects are arts & crafts, photography, archery, food and nutrition and cake decorating.
4. **Youth In Governance Update/Review:** Tedi Winnett shared that forty applications were received. Twenty-four youth from seven high schools will be invited to interviews on March 22 & 23. Tedi confirmed that the interview committee will be Supervisors Decker, Goebel, Retzlaff and two YIG members - Ashley Dabbs and Rianna Hrycay. Interviews will begin at 5pm and committee members are asked to arrive at 4:30pm at the KCAB.

Tedi referred to the Corporation Counsel opinion regarding the opportunity for YIG members to chair a meeting. As YIG members are not elected officials there is no way to allow them to chair a meeting. Discussion was held.

It was requested that the committee review the attendance of YIG members after November. Concerns were expressed about youth not attending committee meetings after November when YIG attendance is “counted.” The PDEEC would like to review the YIG attendance at the next meeting.

5. **UW-Extension Cooperative Extension Reorganization Update:** Tedi reported that there was an interview with Chancellor Cathy Sandeen in the latest *Wisconsin Counties* magazine. Planning teams expect to be announced in the new few weeks. The reorganization process has been extended an additional six to eight months from the original timeline. Discussion was held regarding the LaCrosse County Board resolution that was sent to each county extension education oversight committee. No action was taken regarding the resolution.

6. **UW-Extension Educator/Program updates:** Teresa Ward, RKNEP Coordinator, reported that she is training two new nutrition educators. Terri was part of a statewide program review of food use in education programs. RKNEP is involved with ongoing programs with ELCA Outreach Center, Shalom Center, WIC, PACE and Women's & Children's Horizons. Terri shared a quote from a participant attending the ResCare program, stating the value of the nutrition education program.

Jeanne Hilinske-Christensen, Consumer Horticulture Educator, reported that UW-Extension staffed an interactive table display on science at the Bristol Science Night at Bristol Grade School. Agriculture, horticulture and nutrition education was represented.

Barbara Larson, Horticulture Educator, noted that 140 registrants participated in the Landscape & Grounds Maintenance Short Course in February. This Saturday is the 10th Annual Spring Into Gardening with 236 registrations and will be held at Westosha Central High School. Next week Barb and Jeanne will be teaching Master Gardener Level I training for twelve weeks for nineteen volunteers. Barb announced that she is now assuming 80% role with her ANRE program liaison role. She is working one day a week in Kenosha County as Hort Educator.

Carmelo Dávila, Youth Development Educator reported that the 4-H Project Day was held in February at the Kenosha County Center, providing an opportunity for youth to learn about a variety of the projects taught by volunteers. The 4-H Pinewood Derby was held at the KCC involving both youth and adults. Carmelo announced that he has resigned as the Youth Development Educator effective March 31, 2016.

7. **UW-Extension Director Updates:** Tedi indicated that no decisions regarding refilling the Youth Development Educator position will be made until more information about the reorganization is available.

Tedi reported that since Barb Larson has increased her state ANRE Program Liaison role to 80%, Horticulture programs will be covered by Jeanne Hilinske-Christensen. Bethany Sorce has assumed an additional role as the Interim Horticulture Volunteer and Program Coordinator.

Tedi announced that Supervisor Erin Decker will be receiving a 5 year award at the 2016 Annual WACEC Conference in Wausau, WI.

Chairman Noble called for a brief recess prior to reconvening for the Public Hearing portion of this meeting.

After a brief recess, the Public Hearing was called to order at 7:00 p.m. in the Public Hearing Room (Recording #2 of 2).

Chairman Noble called for introductions of committee members, youth in governance, and staff.

8. ASHLEY MORRIS – REZONING – SALEM – APPROVED (2:12)

Ashley Morris, 9014 268th Ave., Salem, WI 53168 (Owner), Kenosha County Planning, Development & Extension Education Committee, 19600 75th Street, Suite 185-3, Bristol, WI 53104 (Sponsor), requesting a rezoning from R-4 Urban Single-Family Residential Dist. to R-4 Urban Single-Family Residential Dist. & C-1 Lowland Resource Conservancy Dist. on Tax Parcels #65-4-120-164-0297 & 65-4-120-164-0299 located in the SE 1/4 of Section 16, T1N, R20E, Town of Salem.

Mr. Buehler presented this item.

- Supervisor Decker made a motion to approve and recommend to the Kenosha County Board of Supervisors the rezoning request of Ashley Morris. The motion was seconded by Supervisor Skalitzky and passed unanimously. Youth In Governance: McCarthy - aye; Hertel - aye.

9. TABLED NORTHERN ALPINE GROUP LLC (OWNER), MARY OCHOA-PETERSEN (AGENT) – REZONING – WHEATLAND – REMAINS TABLED

Tabled Request of Northern Alpine Group LLC, 31401 60th St., Salem, WI 53168 (Owner), Mary Ochoa-Petersen, 31401 60th St., Salem, WI 53168 (Agent) requesting a rezoning from R-2 Suburban Single-Family Residential Dist. to A-2 General Agricultural Dist. on Tax Parcels #95-4-119-011-0102 & 95-4-119-011-0104 located in the NE ¼ of Section 1, T1N, R19E, Town of Wheatland.

10. TABLED ACTION 50 LLC (OWNER) – MARK MERKLING (AGENT) – COMPREHENSIVE PLAN AMENDMENT – WHEATLAND – REMAINS TABLED

Tabled Request of Public Hearing on Proposed Comprehensive Plan Amendment, Action 50 LLC, 420 W. Westleigh Rd., Lake Forest, IL 60045 (Owner), Mark Merkling, 5675 392nd Ave., Burlington, WI 53105 (Agent), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "Suburban-Density Residential" & "Non-Farmed Wetland" to "Commercial" and "Non-Farmed Wetland" on Tax Parcel #95-4-219-314-0640 located in Section 31, T2N, R19E, Town of Wheatland.

11. TABLED ACTION 50 LLC (OWNER) – MARK MERKLING (AGENT) – REZONING – WHEATLAND – REMAINS TABLED

Tabled Request of Action 50 LLC, 420 W. Westleigh Rd., Lake Forest, IL 60045 (Owner), Mark Merkling, 5675 392nd Ave., Burlington, WI 53105 (Agent), requesting a rezoning from A-2 General Agricultural Dist. to B-3 Highway Business Dist. & C-1 Lowland Resource Conservancy Dist. on Tax Parcel #95-4-219-314-0640 located in SE

¼ Section 31, T2N, R19E, Town of Wheatland.

12. **TABLED ACTION 50 LLC (OWNER) – MARK MERKLING (AGENT) – CONDITIONAL USE PERMIT – WHEATLAND – REMAINS TABLED**
13. **REVIEW AND POSSIBLE APPROVAL - RESOLUTION REQUEST TO APPROVE THE APPOINTMENT OF MR. ROBERT W. MERRY, PLS, TO ASSUME THE DUTIES OF THE KENOSHA COUNTY SURVEYOR – APPROVED (9:10)**

Mr. Buehler introduced Mr. Merry to the Committee who gave a brief summary of his experience and projects he has been working on for the County.

- Supervisor Skalitzky made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the appointment of Robert Merry as the Kenosha County Surveyor. The motion was seconded by Supervisor Decker and passed unanimously. Youth In Governance: Hertel – aye McCarthy - aye.
14. **CERTIFIED SURVEYS AND OTHER LAND DIVISIONS - NONE**
 15. **APPROVAL OF MINUTES - APPROVED**
 - Supervisor Skalitzky made a motion to approve the minutes as presented of the February 10, 2016 Planning, Development and Extension Education Committee meeting. The motion was seconded by Supervisor Decker and passed unanimously by those PDEEC members present.
 16. **CITIZEN COMMENTS - NONE**
 17. **ANY OTHER BUSINESS ALLOWED BY LAW –** Mr. Buehler noted there are eight new items for the April 1, 2016 agenda.
 18. **ADJOURNMENT**
 - Supervisor Decker made a motion to adjourn the meeting. The motion was seconded by Supervisor Skalitzky and passed unanimously by those PDEEC members present. The meeting was adjourned at 7:28p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, April 13, 2016.