

MINUTES
KENOSHA COUNTY
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE
Wednesday, February 10, 2016

Minutes of the Kenosha County Planning, Development & Extension Education Committee public hearing held on Wednesday, February 10, 2016 at 6:00 p.m. in the Kenosha County Center Public Hearing Room, 19600 -75th Street, Bristol, Wisconsin.

Members Present: Supervisors Doug Noble, Erin Decker, Michael J. Skalitzky, Michael Goebel, and Greg Retzlaff

Youth In Governance Representatives Present: Tyler McCarthy

Youth In Governance Representatives Excused: Michael Hertel

UW-Extension Staff Present: Tedi Winnett, Director, UW-Extension, Carmelo Dávila, and Leigh Presley

Also in Attendance for the public hearings on land use items:
Andy M. Buehler, Director, Division of Planning Operations

The meeting was called to order at 6:00 p.m. by Chairman Noble.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee certified that all requirements of the Wisconsin Open Meetings Law had been met
2. **Feature Program “Leadership Kenosha”:** Tedi Winnett provided an overview of Leadership Kenosha. The program is offered in partnership with the Kenosha Area Chamber of Commerce. Dustin Feeney (LK Class of 2013) and Tarik Hamdan (LK Class of 2012) shared their experience from Leadership Kenosha. Tedi also shared that Leadership Kenosha graduates have been elected to County Board and the KUSD School Board. Tedi is also a member of the Association of Leadership Programs (ALP) and is currently serving on the ALP Midwest Region Conference Planning Committee.
3. **Youth In Governance Update/Review:** Tedi shared that there were 179 nominations submitted this year. The letters to youth inviting them to apply for YIG will be mailed tomorrow. Discussion was held regarding the interview committee. It was decided to have two YIG members and 3 PDEEC members serve as the interview committee. Chairman Nobel will compile the interview rating sheets. PDEEC members serving on the committee will be Supervisors Decker, Goebel, & Retzlaff. Tedi will recruit two YIG members from other committees if the two PDEEC YIG members submit an application for this year’s program.

An idea was presented to have the chairman of the committee(s) relinquish leadership to give YIG the experience of running a meeting. This suggestion will be run by corporation counsel.

4. **UW-Extension Cooperative Extension Reorganization:** Tedi summarized the recent decisions by Chancellor Cathy Sandeen. Kenosha and Racine Counties will become one “multi-county area”. There will be a steering committee and work groups that will make recommendations regarding the staffing for multi-county areas. There will be an

Extension office in each county.

Upon the request of Supervisor Retzlaff, Tedi shared the summary of state and federal dollars supporting the Kenosha County UW-Extension office. Discussion was held.

5. **UW-Extension Educator/Program updates:** Tedi reported for Barb Larson, Horticulture Educator. Landscape & Grounds Maintenance Short Course will be held each Wednesday in February. This is professional development for landscape professionals, arborists and those in the green industry. There are over 150 registrants – this is the largest number of registrants in the last 10 years. Master Gardener Training will begin in March. On February 17 there will be a mandatory orientation for anyone interested in the training. March 12 will be the annual Spring Into Gardening conference for hobby gardeners and homeowners. Tedi distributed registration information. Over 135 participants have already registered.

Tedi reported for Amy Greil, CNRED Educator. Amy has been working Dan Joyce from the City of Kenosha Museums to create a survey of patrons' spending in the local economy. Work is progressing with the commercial development project as additional resources may be available for hiring a consultant that would represent Kenosha County at conferences and commercial development events. Amy has been elected Chairperson of the City of Kenosha Commission on the Arts. She is partnering with the UW-Madison Bolz Center for Art to lead a strategic planning process for the Kenosha community over fall 2016 through spring 2017. This process will create a 'roadmap' for arts-related activities.

Carmelo Davila, Youth Development Educator, reported on 4-H volunteer orientation noting 35 adults will be serving in new volunteer roles. The 4-H Family Game Night at Paris Elementary School was hosted and led by 4-H Ambassadors.

Leigh Presley, Agriculture Educator, provided Pesticide Applicator Training and testing for farmers who need certification to apply restricted use pesticides. She announced the following programs for March 2016: Annie's Project – financial management for farmers, Farm Succession Workshop and Stateline Equine Education. Leigh met with the new FSA Director to discuss collaboration efforts.

6. **UW-Extension Director's Report:** Tedi reported that she is facilitating a planning process for the Kenosha County food pantries to increase collaboration and efficiencies among food pantries.

Chairman Noble called for a brief recess prior to reconvening for the Public Hearing portion of this meeting.

After a brief recess, the Public Hearing was called to order at 7:00 p.m. in the Public Hearing Room (Recording #2 of 2).

Chairman Noble called for introductions of committee members, youth in governance, and staff.

7. **NORTHERN ALPINE GROUP LLC (OWNER), MARY OCHOA-PETERSEN (AGENT) – REZONING – WHEATLAND - TABLED**

Northern Alpine Group LLC, 31401 60th St., Salem, WI 53168 (Owner), Mary Ochoa-Petersen, 31401 60th St., Salem, WI 53168 (Agent), requesting a rezoning from R-2 Suburban Single-Family Residential Dist. to A-2 General Agricultural Dist. on Tax Parcels #95-4-119-011-0102 & 95-4-119-011-0104 located in the NE ¼ of Section 1, T1N, R19E, Town of Wheatland.

- Supervisor Decker made a motion to **table** rezoning request of Northern Alpine Group LLC (Owner) and Mary Ochoa-Petersen (Agent) to allow the Town additional time to act on the request. The motion was seconded by Supervisor Skalitzky and passed unanimously by those PDEEC members present. Youth In Governance: McCarthy - aye.

8. **GROVER P. & FELISA L. DONLON (OWNER), JENNIFER & ROBERT KELCH (AGENT) – COMPREHENSIVE PLAN AMENDMENT – SALEM - WITHDRAWN**

Public Hearing on Proposed Comprehensive Plan Amendment, Grover P. & Felisa L. Donlon, 387 Belle Foret Drive, Lake Bluff, IL 60044 (Owner), Jennifer & Robert Kelch, 199 Westerfield Pl., Grayslake, IL 60030 (Agent), requesting an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "General Agricultural and Open Land" to "General Agricultural and Open Land" & "Commercial" on Tax Parcel #66-4-120-244-0120 located in the SE ¼ of Section 24, T1N, R20E, Town of Salem.

- Supervisor Decker made a motion to **accept the withdrawal** of the comprehensive plan amendment request of Grover P. & Felisa L. Donlon (Owner) and Jennifer & Robert Kelch (Agent). The motion was seconded by Supervisor Skalitzky and passed unanimously by those PDEEC members present. Youth In Governance: McCarthy - aye.

9. **GROVER P. & FELISA L. DONLON (OWNER), JENNIFER & ROBERT KELCH (AGENT) – REZONING – SALEM - WITHDRAWN**

Grover P. & Felisa L. Donlon, 387 Belle Foret Drive, Lake Bluff, IL 60044 (Owner), Jennifer & Robert Kelch, 199 Westerfield Pl., Grayslake, IL 60030 (Agent), requesting a rezoning from A-2 General Agricultural Dist. to B-3 Highway Business Dist. and A-2 General Agricultural Dist. on Tax Parcel #66-4-120-244-0120 located in the SE ¼ of Section 24, T1N, R20E, Town of Salem.

- Supervisor Decker made a motion to **accept the withdrawal** of the rezoning request of Grover P. & Felisa L. Donlon (Owner) and Jennifer & Robert Kelch (Agent). The motion was seconded by Supervisor Skalitzky and passed unanimously by those PDEEC members present. Youth In Governance: McCarthy - aye.

10. **COUNTRY THUNDER EAST, LLC (AGENT), IRVING ONE, LLC, RICHARD & SANDRA DIEDRICH, RUSSELL BROTHERS, LLC (OWNERS) – CONDITIONAL USE PERMIT – RANDALL - APPROVED**

Country Thunder East, LLC, 234 Space Park Drive South, Nashville, TN 37211 (Agent), Irving One, LLC, 6999 E Business I-20 Suite #1, Odessa, TX 79762; Richard & Sandra Diedrich, 2000 Richmond Road, Twin Lakes, WI 53181; Russell Brothers, LLC, 11909 Richmond Road, Twin Lakes, WI 53181 (Owners), requesting a Conditional Use Permit for a country music festival (July 21-24, 2016) with an assembly over 5,000 people on the following Tax Parcels: #60-4-119-304-0405 (Irving One, LLC), #60-4-119-304-0100 (Diedrich) & part of #60-4-119-311-0200 (Russell) located in the SE & SW 1/4 of Section 30 & the NW 1/4 of Section 31, T1N, R19E, Town of Randall.

Ivan Purnell was in attendance to speak to this item.

- Supervisor Skalitzky made a motion to **approve** the Conditional Use Permit request for Country Thunder East, LLC (Agent), et al, subject to the following conditions:

[NOTE: ALL DEADLINE DATES ARE SHOWN IN BOLD]

1. Subject to the conditional use permit application dated November 3, 2015 and stamped received by Planning & Development on November 30, 2015, which includes festival dates, times, general overview, event set-up and tear down schedule, camping overview, traffic summary, food and beverage operations, ticket information and attendance, general site information, rules and regulations, and emergency procedures. Implementation of improvements to the sites and adjacent areas may require permits from the State, Kenosha County, or the Town of Randall. In addition, permits may be required for signs in and along the right-of-way of Walworth County, and State, County and local highways in the State of Illinois. The applicant is responsible for obtaining these permits along with contacting and implementing the conditions as required by these units of government.
2. Subject to the January 28, 2016 approval by the Town of Randall Town Board (Exhibit A).
3. **Subject to compliance with any conditions established by the Village of Genoa City as part of their Special Events Permit.**
4. If the Country Music Festival is to be held next summer, the application for the Conditional Use Permit shall be filed by no later than **February 8, 2017** for the March 8, 2017 Planning, Development & Extension Education Committee (“PDEEC”) meeting to ensure adequate time for the planning and permitting of the event.
5. An event production schedule shall be provided for review to the Kenosha County Department of Planning & Development (“Planning & Development”) by **July 1, 2016**.
6. Applicant shall provide proof of liability insurance to Planning & Development by no later than **July 1, 2016**.
7. A site plan showing the location of all temporary and permanent structures and their intended use for the duration of the Country Thunder event shall be provided to Planning & Development by **July 1, 2016**.

8. A list of amusement rides that will be present at the event and proof of liability insurance shall be provided to Planning & Development by **July 14, 2016**. All amusement rides shall be properly registered and operated in accordance with Wisconsin Administrative Code Chapter SPS 334 – Amusement Rides.
9. This conditional use permit is being granted solely for a single event, which shall be operated July 20-25, 2016. Any additional festival events will require applying for and receiving a conditional use permit from PDEEC, as well as receiving approval from the other affected units of government having jurisdiction over events of this nature. If approval for this type of event is not granted in 2017, or the applicant chooses not to have an event in 2017, all lands that were rezoned from A-1 Agricultural Preservation District to A-2 General Agricultural shall be rezoned back to A-1 Agricultural Preservation District by the applicant(s) or its agent.
10. Information on solid waste removal service provider and schedule of service to be provided to Planning & Development by **July 1, 2016**.
11. The County Environmental Sanitarian from Planning & Development shall be contacted **30 days prior to the music festival** to inspect the existing private onsite wastewater treatment systems (POWTS) on the festival grounds to determine compliance with the State and County Sanitary Codes.

Any new or existing buildings served with water and having sanitary waste drains and not connected to an acceptable POWTS will be identified at the time of the Sanitarian's inspection. Based on the project and time permitting, a complete plan submittal and an application for a Sanitary Permit may be required to be submitted to the Sanitarian with installation and inspection by the county occurring before **July 11, 2016**.
12. The County Thunder Disaster Preplans, prepared by the Town of Randall Fire Department in 2009 and revised as needed, shall be followed for any fire, rescue, emergency and evacuation needs during the event. National Oceanic and Atmospheric Association (NOAA) weather radios shall be on hand and used to monitor weather conditions from the National Weather Service offices in Sullivan, WI and Chicago, IL during the duration of the festival, as referred to in the emergency plan. Site managers shall be briefed on their use and also must be familiar with the use of radio communication equipment for interfacing with response agencies as necessary.
13. On-site security shall be based on a plan prepared by the applicant and submitted to the Kenosha County Sheriff's Department by **July 11, 2016** for review and approval prior to the event.
14. The grounds, including areas not visible to the public, shall be kept neat and clean at all times. Staff shall be provided for the purposes of picking up litter whenever the public is on the site. In addition, it is the responsibility of the applicant to remove all litter that may be blown from the site onto abutting properties and/or road rights-of-way, with final on & off-site clean-up being completed no later than **August 5, 2016**.
15. All Country Thunder-related structures, tents, temporary fences and equipment shall be removed from the event properties no later than **August 5, 2016**.

TRAFFIC AND PARKING

16. Traffic control for the event shall be based on the plan that was implemented and used for the festival since 2000 and revised as needed. Any change to this plan shall be reviewed and approved by representatives of Country Thunder, the Kenosha County Sheriff's Department, the Kenosha County Department of Public Works, Planning & Development and other affected governmental agencies. The plan shall include the training and coordination of parking attendants and the affected county agencies. A series of coordination meetings including all affected agencies will be needed to solve traffic problems. Any costs associated with this traffic planning are the responsibility of the applicant. Any directional maps that are distributed by Country Thunder shall be reviewed and approved by the Kenosha County Sheriff's Department, the Kenosha County Department of Public Works, and Planning & Development.
17. A detailed site plan showing all parking areas, camping areas and traffic flow patterns shall be submitted to Planning & Development by no later than **July 1, 2016**. Parking shall take place only in the designated areas shown on the revised plan. Entrance and exit roads shall be graveled and maintained for a minimum distance of 100 feet from the edge of pavement of the public road and the remaining entrance and exit roads shall be maintained in a dust free condition at all times. No off-site parking is allowed, including within the public right-of-way. "No Parking" signs must be installed by Kenosha County in the vicinity of the event at the cost of the applicant. Directional signage, pavement marking, and roadway patrol shall be in accordance with memorandums and approvals from the Kenosha County Department of Public Works.
18. **Based on past discussions between Planning & Development, Kenosha County Sheriff's Department and Country Thunder staff, it is recommended to enlarge the drop-off area located on the south side of CTH "O" (110th St.) to improve traffic flow and allow more space for the stacking of vehicles so that they are not backing up into the roadway. Separate entrance and exit drives should be provided at each end of the drop-off area to improve vehicle flow into and out of the area. Adequate directional signage should also be placed along CTH "P" (Richmond Rd.) and CTH "O" (110th St).**

ACTIVITY CONTROL LICENSE

19. **The applicant is responsible for applying for and obtaining a Kenosha County Activity Control License with the Kenosha County Sheriff's Department and the Kenosha County Clerk's Office, to be approved by the Kenosha County Board of Supervisors prior to the event, and complying with any associated conditions as set forth in said Activity Control License.**

It should be noted that where a conflict exists between the proposed number of facilities, security staffing, parking attendants, toilets, etc., the applicant shall provide the greater number, but shall, under no circumstances, provide less than the required number as set forth in the Kenosha County Activity Control Ordinance, being Chapter 8 of the Municipal Code of Kenosha County.

HEALTH

20. **The Kenosha County Division of Health shall test both wells and the distribution system by June 15, 2016. Repairs, maintenance and chlorinating of the wells, if needed, must be completed prior to this date. Any temporary water lines in the camping areas shall be shown on a plan and approved by the Kenosha County Division of Health.**
21. **It is the responsibility of the applicant to comply with all State and local regulations regarding public health. This includes proper and adequate toilet and hand washing facilities, showering facilities, proper food preparation and serving conditions, adequate tested potable water, proper disposal of refuse and food by-products on a timely basis. The Kenosha County Division of Health requires permits and inspections to assure the event is conducted within laws of proper sanitation and health. The applicant shall obtain all necessary health-related permits and assure that all necessary tests and inspections are conducted. Above-mentioned facilities must be in place for inspection by July 18, 2016.**
22. **Plans showing the location of the vendor areas, along with a list of vendors occupying booths shall be provided to the Kenosha County Sheriff's Department, Kenosha County Division of Health and Planning & Development by July 1, 2016. The plan shall be kept current, and updates shall be provided prior to the event.**
23. Information regarding service and service provider of grease disposal shall be provided to the Kenosha County Division of Health and Planning & Development by July 1, 2016.
24. **The Kenosha County Division of Health shall be provided with a list of names of individuals who are responsible for servicing portable toilet units, servicing hand washing stations, shower waste disposal, and supervising the food court and VIP food service areas by July 1, 2016. All hand washing stations shall be in place and installed with soap dispensers and single-service towel dispensers before the festival opens. Hand washing stations must be provided for all food preparation/serving areas. Hand washing stations need to be monitored and maintained with water, soap, and towels. In areas where water is not available under pressure, a minimum of a five- (5) gallon insulated container with a spigot and approved liquid waste disposal shall be provided.**
25. Any individual considering tattooing at the event must contact the Kenosha County Division of Health by **July 1, 2016**.
26. Payment and applications for temporary restaurant licenses shall be received by **July 18, 2016**. Payment must be made to the Kenosha County Division of Health in the form of a certified check.
27. Payment for special event campground licenses and water testing fees shall be received by **July 18, 2016**. Payment must be made to the Kenosha County Division of Health in the form of a certified check.

28. **Separate enclosed toilets for males and females meeting all state and local specifications must be conveniently located throughout the grounds and in proximity to the campground, sufficient to provide facilities for the maximum number of people to be assembled at the rate of at least one toilet for every 200 persons, with said facilities to be evenly-divided between male and female together with an efficient, sanitary means of disposing of waste matter deposited, which is in compliance with all state and local laws and regulations.**
29. **There must be one lavatory for every 500 persons with running water under pressure and a continuous supply of soap and paper towels to be provided with each lavatory or in the alternative a sufficient number of chemically treated sanitary towels.**
30. **Prep kitchens and the VIP buffet tent shall be completely screened and other food booths shall be screened as needed.**
31. **Thermometers must be provided in all refrigeration units. A long stem thermometer shall be provided in all food tents/preparation areas to check hot food temperatures.**
32. **No bare hand contact of ready-to-eat food will be allowed. Employees shall use suitable utensils such as deli tissue, spatulas, tongs or single-use gloves.**
33. One (1) hand-held radio unit must be provided to Kenosha County Division of Health staff to facilitate communication with Country Thunder staff.
34. Three (3) all access passes with VIP parking and an on-site all-terrain vehicle must be provided for Kenosha County Division of Health inspection staff.

GENERAL

35. **In order to assure that proper facilities are provided to those attending and to assure that the festival has a minimum effect on the neighboring area, copies of service contracts as listed in the application shall be provided to Planning & Development.**
36. **No on- or off-premise signs, banners, or billboards shall be constructed, erected, or displayed without first obtaining proper permits from the State, County or local unit of government in which they are being located.** The existing billboard sign located on the Country Thunder property along CTH P (Richmond Rd.) shall not be used to advertise for off-premise businesses or services and shall be used only for advertising the Country Thunder event or other events taking place on the premises.
37. **No operation of amusement rides past Midnight.**
38. **No hot air balloon rides are permitted.**
39. **All speakers facing away from permanent dwellings, as stated in the submitted Conditional Use Permit Application dated November 3, 2015, must be enforced and observed.**

40. The 2:00 a.m. curfew for excessive or loud noise, as stated in the Conditional Use Permit Application dated November 3, 2015, must be strictly enforced and observed.
41. **Information on electrical generators, number of units to be used and a site plan layout of their locations to be provided to Planning & Development by July 1, 2016.**
42. Adequate on-site security must be provided. This must include security guards, either regularly-employed, duly sworn off-duty Wisconsin peace officers or private guards, licensed in Wisconsin, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one (1) security guard for every 750 people. Except that in the case of assemblies of less than 750 people, continuing between the hours of midnight and 8:00 a.m., there shall be at least one (1) security guard.
43. **It has been determined that Kenosha County will have to assign staff and equipment to assure that this event is operated in accordance within the rules established by the state and the county and to ensure that this event has a minimal effect on the general public. In order to ensure that the taxpayers of Kenosha County are not burdened for cost(s) requiring staffing and equipment associated with this event, such as patrol and traffic control, highway maintenance, and the possibility of cleaning the public right-of-way, health inspections, golf carts, emergency services planning, along with review and verification by Planning & Development staff, approval of this request would be granted providing Kenosha County shall receive from the applicant or its agent a check. This check shall be in an amount as determined by the Kenosha County Sheriff's Department and payable to Kenosha County. Kenosha County may use the money solely for the purpose of reimbursing costs related to the event prior to, during, or after the event takes place. The County will provide a list of actual expenditures requiring reimbursement by the applicant. In addition, if Kenosha County determines that its actual costs related to the event exceeds the amount of the check, the applicant or its agent agrees by the signing of these conditions to reimburse Kenosha County for the additional costs related to the event. This check shall be received before review of the Activity Control License by the Judiciary & Law Enforcement Committee.**
44. **It is the responsibility of the petitioner to assure and guarantee that the above conditions are fully complied with. This includes, but is not necessarily limited to, meeting conditions established herein, providing letters of credit, providing and following approved plans, obtaining permits prior to construction, making improvements, participating in coordination meetings with governmental officials, following established time frames, meeting deadlines, and providing additional information where deemed necessary. Any unauthorized deviation from the approved plans and conditions shall result in the issuance of a citation and/or applicable stop work order by Planning & Development or other applicable agencies until such time as the conditional use permit is brought back into compliance. Continued violation of the conditions as set forth herein shall result in a recommendation for revocation of the Conditional Use Permit.**

The motion was seconded by Supervisor Goebel and passed unanimously by those PDEEC members present. Youth In Governance: McCarthy - aye.

11. **TABLED ARTHUR A. NABER & PAUL J. NABER (OWNER), TIM LYNCH (AGENT) – REZONING – WHEATLAND - WITHDRAWN**

Tabled Request of Arthur A. Naber & Paul J. Naber, 29124 Plank Rd., Burlington, WI 53105 (Owner), Tim Lynch, Lynch & Associates Engineering Consultants, LLC., 5482 S. Westridge Dr., New Berlin, WI 53151 (Agent), requesting a rezoning from A-2 General Agricultural Dist., C-2 Upland Resource Conservancy Dist. and C-1 Lowland Resource Conservancy Dist. to A-2 General Agricultural Dist., R-2 Suburban Single-Family Residential Dist., C-2 Upland Resource Conservancy Dist. and C-1 Lowland Resource Conservancy Dist. on Tax Parcel #95-4-119-024-0300 located in the SE 1/4 of Section 2, T1N, R19E, Town of Wheatland.

- Supervisor Decker made a motion to **accept the withdrawal** of the request for rezoning for Arthur A. Naber & Paul J. Naber (Owner) and Tim Lynch (Agent). The motion was seconded by Supervisor Skalitzky and passed unanimously by those PDEEC members present. Youth In Governance: McCarthy - aye.

12. **TABLED ARTHUR A. NABER & PAUL J. NABER (OWNER), TIM LYNCH (AGENT) – PRELIMINARY SUBDIVISION PLAT – WHEATLAND - WITHDRAWN**

Tabled Request of Preliminary Plat of The Hills of Lily Lake Subdivision, Arthur A. Naber & Paul J. Naber, 29124 Plank Rd., Burlington, WI 53105 (Owner), Tim Lynch, Lynch & Associates Engineering Consultants, LLC., 5482 S. Westridge Dr., New Berlin, WI 53151 (Agent), on Tax Parcel #95-4-119-024-0300 located in the SE 1/4 of Section 2, T1N, R19E, Town of Wheatland.

- Supervisor Decker made a motion to **accept the withdrawal** of the request for Preliminary Plat of The Hills of Lily Lake Subdivision. The motion was seconded by Supervisor Skalitzky and passed unanimously by those PDEEC members present. Youth In Governance: McCarthy - aye.

13. **TABLED ACTION 50 LLC (OWNER) – MARK MERKLING (AGENT) – COMPREHENSIVE PLAN AMENDMENT – WHEATLAND – REMAINS TABLED**

Tabled Request of Public Hearing on Proposed Comprehensive Plan Amendment, Action 50 LLC, 420 W. Westleigh Rd., Lake Forest, IL 60045 (Owner), Mark Merkling, 5675 392nd Ave., Burlington, WI 53105 (Agent), requests an amendment to the Adopted Land Use Plan map for Kenosha County: 2035 (map 65 of the comprehensive plan) from "Suburban-Density Residential" & "Non-Farmed Wetland" to "Commercial" and "Non-Farmed Wetland" on Tax Parcel #95-4-219-314-0640 located in Section 31, T2N, R19E, Town of Wheatland.

14. **TABLED ACTION 50 LLC (OWNER) – MARK MERKLING (AGENT) – REZONING – WHEATLAND – REMAINS TABLED**

Tabled Request of Action 50 LLC, 420 W. Westleigh Rd., Lake Forest, IL 60045 (Owner), Mark Merkling, 5675 392nd Ave., Burlington, WI 53105 (Agent), requesting a rezoning from A-2 General Agricultural Dist. to B-3 Highway Business Dist. & C-1 Lowland Resource Conservancy Dist. on Tax Parcel #95-4-219-314-0640 located in SE ¼ Section 31, T2N, R19E, Town of Wheatland.

15. **TABLED ACTION 50 LLC (OWNER) – MARK MERKLING (AGENT) – CONDITIONAL USE PERMIT – WHEATLAND – REMAINS TABLED**

Tabled Request of Action 50 LLC, 420 W. Westleigh Rd., Lake Forest, IL 60045 (Owner), Mark Merkling, 5675 392nd Ave., Burlington, WI 53105 (Agent), requesting a Conditional Use Permit for Recreational Vehicle (RV) sales, service and outdoor display & storage in the B-3 Highway Business Dist. on Tax Parcel #95-4-219-314-0640 located in SE ¼ Section 31, T2N, R19E, Town of Wheatland.

16. **CERTIFIED SURVEYS AND OTHER LAND DIVISIONS - NONE**

17. **APPROVAL OF MINUTES - APPROVED**

- Supervisor Decker made a motion to approve the minutes as presented of the January 13, 2016 Planning, Development and Extension Education Committee meeting. The motion was seconded by Supervisor Goebel and passed unanimously by those PDEEC members present.

18. **CITIZEN COMMENTS - NONE**

19. **ANY OTHER BUSINESS ALLOWED BY LAW - NONE**

20. **ADJOURNMENT**

- Supervisor Goebel made a motion to adjourn the meeting. The motion was seconded by Supervisor Decker and passed unanimously by those PDEEC members present. The meeting was adjourned at 7:30p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, March 9, 2016.