

MINUTES
KENOSHA COUNTY
FINANCE/ADMINISTRATION COMMITTEE
Thursday, January 14, 2016

MEMBERS PRESENT: Terry Rose, Ron Frederick, John O'Day, Aaron Kohlmeier, Jeffrey Gentz, YIG Member Aehlich, YIG Member Korando

MEMBERS EXCUSED: Supervisors Kimberly Breunig, Rick Dodge

PLACE: KCAB, Committee Conference Room

DATE: January 14, 2016

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE

There were none.

APPROVAL OF MINUTES (TAPE TIME: 00:49)

Motion by Supervisor Gentz approve the minutes from November 19, 2015. Second by Supervisor O'Day. All aye, motion carried, including YIG Members.

UW-EXTENSION – College Compare App Budget Modification (1:08)

Tedi Winnett, Kenosha County UW-Extension Director, presented this item. Motion by Gentz to approve. Second by Frederick. All aye, motion carried, including YIG Members.

COUNTY EXECUTIVE – Resolution to Appoint Dr. Thomas Radmer to the Kenosha County Civic Service Commission (4:07)

Robert Riedl, Director of Personnel Services, presented this item. Motion by Gentz to approve. Second by O'Day. All aye, motion carried, including YIG Members.

COUNTY EXECUTIVE – Resolution to Appoint D. Noel Sheer to the Kenosha County Library System Board (4:57)

Robert Riedl, Director of Personnel Services, presented this item. Motion by Frederick to approve. Second by Gentz. All aye, motion carried, including YIG Members.

PUBLIC WORKS - Resolution to Accept Dedication of Land for Public Road Purposes at the northwest Corner of County Trunk Highway "S" and County Trunk Highway "H" (5:21)

Gary Sipsma, Division of Highways Director, presented this item. Motion by Gentz to approve. Second by Frederick. All aye, motion carried, including YIG Members.

PUBLIC WORKS – Resolution – Snowmobile Trail Funding (9:33)

Matthew Collins, Assistant Director of Parks, presented this item. Motion by Gentz to approve. Second by O'Day. All aye, motion carried, including YIG Members.

PUBLIC WORKS – Resolution – 2016 Migratory Bird Day Proclamation (10:42)

Jonathan Rudie, General Manager – Park Operations, presented this item. Motion by O'Day to approve. Second by Kohlmeier. All aye, motion carried, including YIG Members.

HUMAN SERVICES – Report – Budget Modification – contract Addendum PHEP Ebola Activities (CARS profile #11111 contract)

Laura Klemm, Senior financial Analyst, noted this item did not require action by the committee; it was listed on the agenda for report purposes only. This was due to language on page 16 of the 2016 Resolution to adopt the 2016 Budget. The language was read into the record to confirm. Ms. Klemm noted there were other budget modifications that would be reviewed under Reports from the Finance Director item #14 on the agenda.

AUDIT OF BILLS (19:32)

REPORT FROM FINANCE DIRECTOR/BUDGET MANAGER/PERSONNEL DIRECTOR (21:23)

Financial Services - City TID and Legislative Update - Dave Geertsen, Director of Finance and Administrative Services, presented. The committee requested that Mr. Geertsen provide a detailed map of the Tax Increment Districts that also indicated the district numbers and description of what project it was set up for to the February meeting.

KABA 3rd Quarter Report – Mr. Geertsen, Director of Finance & Administrative Services, noted that the 3rd Quarter Report was included in the committee's agenda packets and that a KABA representative will attend the February meeting to give a year end presentation.

Personnel – None.

Sheriff- Overtime Report – December 26, 2015 presented.

General Fund Balance Report – 2015 Year End presented.

Public Works Report – None.

Human Services - None.

Treasurer's Reports – None.

Register of Deeds Report – November & December 2015 – presented.

County Clerk Report – November & December 2015 – presented.

Monthly Statement – January 14, 2016 – presented.

Budget Modifications – presented.

At this point the committee was going to go into Closed Session, however on a request from the audience to speak under Citizen Comments, Supervisor Frederick made a motion to allow the public to speak. The motion was seconded by Supervisor Gentz who added that they would be limited to 5 minutes per speaker. The motion passed on the following roll call: Frederick – aye; Kohlmeier – aye; Gentz – aye; Rose – aye; O'Day – aye.

Dennis Hughes proceeded wanting to comment on the Employee Discipline Appeal issue. Chairman Rose noted that item should be discussed in Closed Session by the Committee.

CORPORATION COUNSEL – Discussion and possible action – Super Fund Hazardous Waste Disposal Settlement (36:42)

**A motion may be made to go into closed session per Section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

PERSONNEL SERVICES – Employee Discipline Appeal and Rules for Disciplinary Hearings (36:42)

**A motion may be made to go into closed session per Section 19.85 (1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, and the taking of formal action on any such matter; provided that public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken.

A motion was made by Supervisor O'Day, seconded by Frederick to go into Closed Session that did not reference the Statute.

The motion was withdrawn by Supervisor O'Day and Frederick for clarification.

Motion by Frederick to go into Closed Session to discuss and take possible action regarding the Super Fund Hazardous Waste Disposal Settlement pursuant to Section 19.85(1)(g) of the WI State Statutes (Committee members, Youth In Governance, legal counsel, Finance Director, General Manager of Parks Operations, and the recording secretary to attend) and to discuss and take possible action regarding an Employee Discipline Appeal and Rules for Disciplinary Hearings pursuant to Section 19.85(1)(b) of the WI State Statutes (Committee members, Youth In Governance, legal counsel, and the recording secretary to attend). Second by Gentz. Motion carried on the following roll call: Frederick – aye; Kohlmeier – aye; Gentz – aye; Rose – aye; O'Day – aye.

RECONVENE TO OPEN SESSION (Digital Recording 2 of 2) (0:17)

MEMBERS PRESENT: Supervisors Terry Rose, Ron Frederick, John O'Day, Jeffrey Gentz, Kohlmeier, YIG Members Aehlich and Korando

OTHERS PRESENT: Joseph Cardamone, Corporation Counsel
April Webb, Administrative Secretary

The Open Session reconvened at approximately 7:47 p.m.

Chairman Rose announced the action taken in Closed Session was to affirm the decision of the Independent Hearing Officer on the Employee Discipline Appeal.

Motion by Frederick to adjourn. Second by O'Day. All aye, motion carried.

The Committee adjourned at 7:52 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Sr. Administrative Assistant

Submitted by:

Laura Klemm, Senior Financial Analyst