



**Human Services Committee Meeting  
Tuesday, October 4, 2016 @ 6:00 p.m.  
Administration Building  
2nd Floor Committee Room**

**Agenda**

NOTE: UNDER THE KENOSHA COUNTY BOARD RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SECTION 2 C OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE DISCUSSED AND ACTED UPON DURING THE COURSE OF THIS MEETING AND ANY NEW MATTER NOT GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN

1. Call To Order / Roll Call

2. Citizen's Comments

3. Human Services Committee Meeting Minutes Of 9-6-16

Documents:

[HSC MTG MINUTES OF 9 6 2016.PDF](#)

4. Resolution To Approve The County Executive Appointment Of The Honorable Teri A. Jacobson To The Racine/Kenosha Community Action Agency Board

Documents:

[RESOLUTION TERI A JACOBSON APPOINTMENT.PDF](#)

5. Resolution To Request Use Of Sole Source For Resident Electric Recliners Purchase.

Documents:

[RESOLUTION BROOKSIDE CARE CENTER.PDF](#)

6. Resolution To Merge The Commission On Aging And ADRC Board.

Documents:

[RESOLUTION ADRC BOARD MERGER.PDF](#)

7. Kenosha Lifecourse Initiative For Healthy Families (KLIHF) Updates

8. Such Other Business As Authorized By Law

9. Committee Members Comments

10. Adjournment

HUMAN SERVICES COMMITTEE  
Minutes of Meeting  
Tuesday, September 6, 2016 @ 5:30 pm.  
Administration Building, 2<sup>nd</sup> Floor Committee Room

Committee Members Present: Michael Goebel, Dayvin Hallmon, Andy Berg,  
Leah Blough, Rick Dodge, John Poole, Greg Retzlaff

Youth in Governance Members Present: Tyler McCarthy

Youth in Governance Members Absent: Hannah Sorensen

Staff Present: John Jansen, LaVerne Jaros

Others Present: Aaron Carlstrom, UWP-Psychology Department (email: carlstro@uwp.edu)

1. Call to Order

The meeting was called to order at 5:30 p.m. by Chairman Goebel. Roll call was taken.

2. Citizen's Comments: Aaron Carlstrom was present at the meeting and stated he is an Associate Professor of Psychology at the University of Wisconsin Parkside. He added they are in the planning phase of a new masters and clinical mental health program at U.W. Parkside. He commented that he is in attendance to find out what is going on in the community regarding mental health.

3. Approval of HSC Minutes – 08/02/16 (on tape at 2:20)

Motion to approve the HSC meeting minutes of 8/2/16 by John Poole, seconded by Dayvin Hallmon. All in favor. **MOTION CARRIED UNANIMOUSLY.**

4. Kenosha County Mental Health System Update (on tape at 2:50)

John Jansen distributed a handout on the mental health study follow up. LaVerne Jaros reported on handout. LaVerne added they have made a lot of progress since the beginning of year. The attachment listed the study recommendations and responses.

5. Such Other Business as Authorized by Law: None

John Jansen stated the HSC/HSB Budget Meeting will take place on October 20, 2016 at the Job Center Human Services Building North 2 Conference Room. It will start at 5:00 pm.

Aaron Carlstrom reiterated they are in the planning stages of the new master's program for mental health counseling at U.W. Parkside. Mr. Carlstrom indicated they are hoping to have students enter the program two years from now, September 2018. Hopefully they will hire two new faculty that will be starting next fall to teach in counseling and clinical areas of psychology. This area of program will prepare students to be a licensed professional counselor in the State of Wisconsin. It will be the standard 3 year program the state is requiring. Aaron added he is anticipating most of the students would be coming from the Kenosha and Racine areas and hopefully will stay and work in the area. Aaron stated he is in attendance to gain some valuable information in terms of mental health needs in Kenosha.

Mr. Goebel stated we are in need of counselors and psychiatrists as there is a mental health crisis occurring.

Mr. Hallmon asked what the trend is for students looking at this field of study. Mr. Carlstrom stated the psychology major which is the undergraduate major at Parkside is one of the largest majors on campus. They also offer as part of the undergraduate degree a mental health certificate. The reason for the mental health certificate is to give students who want to work with the undergraduate degree courses on clinical interviewing, counseling, and cognitive prevention skills. It is also for students who are looking to go to graduate school. It is the largest certificate program at U. W. Parkside.

Mr. Berg asked what interaction there are to get the students to know what opportunities exist.

Aaron Carlstrom stated in his undergraduate classes he is addressing policy issues perspectives. He added one of the reasons he is at the Human Services Committee is to build relationships because part of the program these students need is to be completely involved on counseling internships. Aaron added they also need to have people in the mental health field come to U.W. Parkside's campus and speak to the students in their first year so they can see the faces of the people of the community and be familiar with the programs.

6. Committee Members Comments: None

7. Adjournment (on tape at 30:40)

It was moved to adjourn by Rick Dodge, seconded by Leah Blough. All in favor. **MOTION CARRIED UNANIMOUSLY.**

Meeting adjourned at 6:00 p.m.

Respectfully submitted,

Margaret DesArmo  
Senior Administrative Assistant, DWD

# KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

Subject: <b>RESOLUTION TO APPROVE THE APPOINTMENT OF The Honorable Teri A. Jacobson TO THE RACINE/KENOSHA COMMUNITY ACTION AGENCY BOARD</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted:		Date Resubmitted:	
Submitted By: <b>Human Services Committee</b>			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: <b>John T. Jansen</b>		Signature: 	

**WHEREAS**, pursuant to County Executive Appointment 2016/17-16, the County Executive has appointed The Honorable Teri A. Jacobson to serve on the Racine/Kenosha Community Action Agency Board, and

**WHEREAS**, the Human Services Committee has reviewed the request of the County Executive for confirmation of his appointment of the above named to serve on the Racine/Kenosha Community Action Agency Board and is recommending to the County Board the approval of this appointment,

**NOW, THEREFORE, BE IT RESOLVED** that the Kenosha County Board of Supervisors confirms the appointment of The Honorable Teri A. Jacobson to the Racine/Kenosha Community Action Agency Board. The Honorable Teri A. Jacobson's appointment shall be effective immediately upon confirmation of the County Board and continuing until the 1<sup>st</sup> day of September, 2019 or until a successor is appointed by the County Executive and confirmed by the County Board of Supervisors. The Honorable Teri A. Jacobson will serve without pay and will be succeeding herself.

<b>HUMAN SERVICES COMMITTEE:</b>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Excused</u>
_____ Michael Goebel, Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Dayvin Hallmon, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Andy Berg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Leah Blough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# COUNTY OF KENOSHA

# COUNTY EXECUTIVE

Jim Kreuser, County Executive

1010 – 56<sup>th</sup> Street, Third Floor  
Kenosha, Wisconsin 53140  
(262) 653-2600  
Fax: (262) 653-2817

## APPOINTMENT 2016/17-16

### RE: RACINE/KENOSHA COMMUNITY ACTION AGENCY BOARD

TO THE HONORABLE KENOSHA COUNTY BOARD OF SUPERVISORS:

Placing special trust in her judgment and based upon her qualifications, I hereby submit to the honorable Kenosha County Board of Supervisors for its review and confirmation the name of:

The Honorable Teri A. Jacobson  
Kenosha County Treasurer  
1010 56<sup>th</sup> Street  
Kenosha, WI 53140

to serve a three-year term on the Racine/Kenosha Community Action Agency Board beginning immediately upon confirmation of the County Board and continuing until the 1<sup>st</sup> day of September, 2019 or until a successor is appointed by the County Executive and confirmed by the Kenosha County Board of Supervisors.

Since her last appointment, Ms. Jacobson has attended 14 out of the 17 meetings held. Her 3 absences were excused.

Ms. Jacobson will serve without pay. Ms. Jacobson will be succeeding herself.

Respectfully submitted this 1<sup>st</sup> day of September, 2016.

Jim Kreuser  
Kenosha County Executive

COUNTY OF KENOSHA  
OFFICE OF THE COUNTY EXECUTIVE  
JIM KREUSER

APPOINTMENT PROFILE

KENOSHA COUNTY COMMISSIONS, COMMITTEES, & BOARDS

(Please type or print)

Name: Teri A Jacobson  
First Middle Last

Residence Address: 1005-61<sup>st</sup> St, Kenosha

Previous Address if above less than 5 years: \_\_\_\_\_

Occupation: Kenosha County Treasurer  
Company Title

Business Address: 1010-56<sup>th</sup> St

Telephone Number: Residence 262-657-5336 Business 262-657-2473

Daytime Telephone Number: \_\_\_\_\_

Mailing Address Preference: Business  Residence ( )

Email Address: Teri.Jacobson@kenoshacounty.org

Do you or have you done business with any part of Kenosha County Government in the past 5 years? Yes ( ) No

If yes, please attach a detailed document.

Affiliations: List affiliations in all service groups, public service organizations, social or charitable groups, labor, business or professional organization, and indicate if it was a board or staff affiliation.

Quota Club Int'l Kenosha-Racine, Racine-Kenosha Community Action Agency, NAACP, Kenosha Democratic party, Kenosha Women's Network, American Assoc. of University Women, Girl Scouts

Special Interests: Indicate organizations or activities in which you have a special interest but may not have been actively involved.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*If more space is needed, please attach another sheet.  
Kenosha County Commissions, Committees, & Boards  
Appointment Profile - Page 2

Governmental Services: List services with any governmental unit.

Kenosha County Treasurer

Additional Information: List any qualifications or expertise you possess that would benefit the Board, Committee, Commission, etc.

Conflict Of Interest: It would be inappropriate for you, as a current or prospective appointee, to have a member of your immediate family directly involved with any action that may come under the inquiry or advice of the appointed board, commission, or committee. A committee member declared in conflict would be prohibited from voting on any motion where "direct involvement" had been declared and may result in embarrassment to you and/or Kenosha County.

Yeri A. Gaudin  
Signature of Nominee

2-2-16  
Date

Please Return To: Kenosha County Executive  
1010 - 56th Street  
Kenosha, WI 53140

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(For Office Use Only)

Appointed To: \_\_\_\_\_  
Commission/Committee/Board

Term: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Confirmed by the Kenosha County Board on: \_\_\_\_\_

New Appointment \_\_\_\_\_

Reappointment \_\_\_\_\_

Previous Terms: \_\_\_\_\_  
\_\_\_\_\_

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Brookside Care Center Department: Human Services

Proposal Summary (attach explanation and required documents):

Resolution requesting to bypass the competitive bid requirement and instead use sole source procurement for resident electric recliners

Dept./Division Head Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2. Department Head Review**

Comments:

Recommendation: Approval  Non-Approval

Department Head Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**3. Finance Division Review**

Comments:

Recommendation: Approval  Non-Approval

Finance Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**4. County Executive Review**

Comments:

Action: Approval  Non-Approval

Executive Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# KENOSHA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

Subject: Resolution to request use of sole source for resident electric recliners purchase			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: October 18, 2016		Date Resubmitted:	
Submitted By: Brookside Trustees, Human Services and Finance/Administration Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Frances Petrick		Signature:	

**WHEREAS**, Brookside Care Center has researched and tested recliners for resident use for over 2 years, and

**WHEREAS**, Brookside Care Center has, through research and testing, determined that a power recliner made by Direct Supply meets their safety and comfort criteria, and

**WHEREAS**, Brookside Care Center tested and viewed different makes and models, and

**WHEREAS**, Brookside Care Center has determined that the Maxwell Thomas Power Recliner is the model that, after resident test use, is best suited for safety and comfort and

**WHEREAS**, Brookside Care Center found that this recliner is the safest, easiest and most convenient for residents to use that worked with all body types and abilities and

**WHEREAS**, Brookside Care Center consulted with the architects for the new building and renovation on color scheme and pattern for the recliner and was given several options, and

**WHEREAS**, Brookside Care Center compared a recliner from Lazy Boy, but it was institutional looking, only came in limited color options, and was more expensive and

**WHEREAS**, Brookside Care Center tested in-house a recliner purchased in March 2013 from Direct Supply that did not meet the satisfaction of the residents, and

**WHEREAS**, Brookside Care Center, after extensive research and product testing, is requesting to bypass the competitive bid requirements and allow the Purchasing Division to negotiate a contract as a sole source from Direct Supply for their "Maxwell Thomas" line and

**WHEREAS**, Brookside Care Center has documentation to show that the Maxwell Thomas trademark is owned by Direct Supply only and that no competition currently exists for this brand, and

**WHEREAS**, Brookside Care Center found the Maxwell Thomas trademark recliner is of a GG grade of fabric, which is crypton, fluid resistant, and

**WHEREAS**, Brookside Care Center determined with the suggestion of the architect design team, the fabric selection and color pallets provide our residents with a more homelike setting, but the recliner has a barrier for potential incontinent issues and

**WHEREAS**, the Maxwell Thomas recliner has no gap between the chair and footrest, which, with a gap, is a potential safety hazard for clothes and body parts to get caught in, and all other recliners tested did not include this feature and

**WHEREAS**, Direct Supply reinforced the sample chair for stability within an institution setting to insure the safety of all residents.

**NOW, THEREFORE, BE IT RESOLVED**, that the Kenosha County Department of Human Services, Brookside Care Center Division, is authorized to bypass the competitive bid process and the Kenosha County Purchasing Division is directed to negotiate directly with the vendor, Direct Supply, for the specific Maxwell Thomas Recliner as a sole source as pursuant to County Ordinance 3.11 (4)(d) for resident electric recliner chairs.

**BROOKSIDE BOARD OF TRUSTEES**

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Robert Pitts, Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Richard Kessler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Ronald Johnson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ John O'Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Gabe Nudo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Human Services Committee**

Aye   No   Abstain   Excused

\_\_\_\_\_  
Michael Goebel, Chairman

       

\_\_\_\_\_  
Dayvin Hallmon, Vice Chair

       

\_\_\_\_\_  
John O'Day

       

\_\_\_\_\_  
Leah Blough

       

\_\_\_\_\_  
Andy Berg

       

\_\_\_\_\_  
Rick Dodge

       

\_\_\_\_\_  
Greg Retzlaff

       

**Finance/Administration Committee**

Aye   No   Abstain   Excused

\_\_\_\_\_  
Terry Rose, Chairman

       

\_\_\_\_\_  
Ron Frederick, Vice Chair

       

\_\_\_\_\_  
Jeffrey Gentz

       

\_\_\_\_\_  
Greg Retzlaff

       

\_\_\_\_\_  
Rick Dodge

       

\_\_\_\_\_  
Edward Kubicki

       

\_\_\_\_\_  
Daniel Esposito

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

RESOLUTION NO. \_\_\_\_\_

Subject: Merger of the Commission on Aging and the ADRC Board as the Commission on Aging and Disability Services			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: 10/4/16		Date Resubmitted:	
Submitted By Human Services Committee			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: LaVerne Jaros		Signature:	

**WHEREAS**, the Kenosha County Commission on Aging and the Aging and Disability Resource Center Board, which are required by statute, perform similar functions and have overlapping program oversight; and

**WHEREAS**, the Wisconsin Department of Health Services has recommended, and intends to require the combination of these boards to better integrate county aging and resource center programs; and

**WHEREAS**, the Division of Aging and Disability Services would realize some efficiency through the reduction of staff time associated with planning, scheduling, attending and follow-up to one meeting each month; and

**WHEREAS** the members of the commission and board have voted to support a merger of the Commission on Aging and Aging and Disability Resource Center Board with the assurance of proportional and adequate representation among older adults and persons with disabilities as required by the state;

**NOW THEREFORE BE IT RESOLVED** that the Kenosha County Board authorizes the merger of the Commission on Aging and the Aging and Disability Resource Center Board, creating a Commission on Aging and Disability Services with a minimum of 11 and a maximum of 19 members consistent with state statute and regulations, the members of which shall be appointed by the County Executive and approved by the County Board with representation, term limits and duties as required by the state.

**HUMAN SERVICES COMMITTEE:**

Aye    No    Abstain

\_\_\_\_\_  
Mike Goebel, Chairman

      

\_\_\_\_\_  
Dayvin Hallmon, Vice-Chairman

      

\_\_\_\_\_  
Greg Retzlaff

      

\_\_\_\_\_  
Leah Blough

      

\_\_\_\_\_  
Andy Berg

      

\_\_\_\_\_  
John Poole

      

\_\_\_\_\_  
Rick Dodge