



**Human Services Committee Meeting
Tuesday, May 3, 2016 @ 6:00 p.m.
Administration Building
2nd Floor Committee Room**

Agenda

NOTE: UNDER THE KENOSHA COUNTY BOARD RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SECTION 2 C OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE DISCUSSED AND ACTED UPON DURING THE COURSE OF THIS MEETING AND ANY NEW MATTER NOT GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN

1. Call To Order / Roll Call
2. Citizen's Comments
3. Approval Of Minutes - 04/04/16
Documents: [HSC MTG MIN OF 4 4 16.PDF](#)
4. Resolution To Modify The Division Of Children & Family Services 2016 Budget For The Kenosha County Positive Parenting Project Grant
Documents: [RESOLUTION DCFS PPP GRANT 05 17 16.PDF](#)
5. Mental Health Report Update
6. Future Agenda Items
7. Such Other Business As Authorized By Law
8. Committee Members Comments
9. Adjournment

HUMAN SERVICES COMMITTEE
Minutes of Meeting
Monday, April 4, 2016 @ 6:30 pm.
Administration Building, 2nd Floor Committee Room

Board Members Present: Dayvin Hallmon, Michael Goebel, Leah Blough, Erin Decker, Greg Retzlaff, Jasmine Zeidan-YIG

Board Members Absent: Anita Johnson (not excused)

Staff Present: John Jansen, Mark Melotik

1. Call to Order
The meeting was called to order at 6:30 p.m. by Dayvin Hallmon, Chair. Roll call was taken.
2. Citizen's Comments - None
3. Approval of HSC Minutes – 03/7/16
Motion to approve the HSC meeting minutes of 3-7-16 by Michael Goebel, seconded by Erin Decker. Youth in Governance voted for approval. **MOTION CARRIED UNANIMOUSLY.**
4. DOH Presentation: New Establishments in Kenosha-Role of DOH/Environmental Health
Mark Melotik, Environmental Manager, Health Department, gave a PowerPoint presentation. There is significant growth in Kenosha County with 15 new brick and mortar businesses currently in the plan review process. These new businesses will have a significant impact on employment opportunities.

Mark explained the steps required to complete plan reviews. These steps consist of: Completed application form & related documents; proposed menu; equipment schedules & lists of equipment to be installed; floor plan drawn to scale; site plans indicating location of business; source of water supply; method of sewage and grease disposal; finished material schedule for all surfaces (floors, etc.) in the establishment; copies of conditional letters of approval; and application and payment for new food and drink license if new food establishment or change of owner. Mark shared with the Board the names of a few restaurants/businesses where construction is underway—Chipotle Mexican Grill, Corner Bakery, Festival Foods, Waterfront Restaurant, Five Guys, Fresh Thyme Farmers Market, MOD Pizza, Portillo's, Potbelly, and Wilmot Mountain \$13 Million Renovation. Other projects to follow are Heritage House, Burger King, Bella Pizza, New Deli and Kwik Trip.

Mark explained how inspection visits are made in area businesses. Mark explained these visits are usually performed two times a year and 99% are unannounced. The public does have access to these inspection reports on the county website Civic Plus under the Health Department Section.

5. Such Other Business as Authorized by Law – John Jansen thanked all the Human Services Committee members for their dedication and commitment to the committee. Dayvin Hallmon also thanked the committee for their services.
6. Committee Member Comments – Greg Retzlaff commented on a dementia friendly video on the web that shows what a person who has dementia goes through during a day.
Link:
<http://www.bing.com/videos/search?q=dementia+friendly+youtube+video+alzheimers+society&view=detail&mid=AD6894A0BB4D1F641DEFAD6894A0BB4D1F641DEF&FORM=VIRE>
7. Adjournment
It was moved to adjourn by Erin Decker, seconded by Michael Goebel. **MOTION CARRIED UNANIMOUSLY.** Meeting adjourned at 7:20 p.m.

There is no audio record on this meeting as recorder failed.

Respectfully submitted,

Margaret DesArmo
Senior Administrative Assistance, DWD

Kenosha County
Administrative Proposal Form

1. Proposal Overview

Division: Children & Family Services Department: Human Services

Proposal Summary (attach explanation and required documents):

Dept./Division Head Signature: _____

Date: 4/27/16

2. Department Head Review

Comments:

Recommendation: Approval Non-Approval

Department Head Signature: _____

Date: 4-27-2016

3. Finance Division Review

Comments:

Recommendation: Approval Non-Approval

Finance Signature: _____

Date: 4-27-16

4. County Executive Review

Comments:

Action: Approval Non-Approval

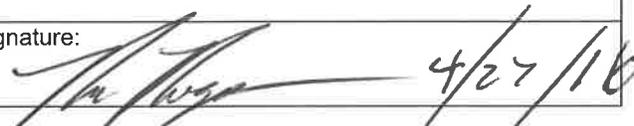
Executive Signature: _____

Date: 4-27-16

KENOSHA COUNTY

BOARD OF SUPERVISORS

RESOLUTION NO. _____

Subject: RESOLUTION TO MODIFY THE DIVISION OF CHILDREN & FAMILY SERVICES 2016 BUDGET FOR THE KENOSHA COUNTY POSITIVE PARENTING PROJECT GRANT.			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: May 17, 2016		Date Resubmitted:	
Submitted By: Human Services and Finance Committees			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Ron Rogers		Signature:  4/27/16	

WHEREAS, the Kenosha County Department of Human Services, Division of Children & Family Services, has received a one-year grant, renewable for up to two additional years, to develop the program, Kenosha County Positive Parenting Project, and

WHEREAS, funding for this project is being provided by the Child Abuse and Neglect Prevention Board, and

WHEREAS, this project will expand parenting services for Kenosha County families with children age 12 and under facing multiple challenges including economic adversity, common behavior problems, alcohol/drug abuse, high risk for abuse or neglect, truancy and related issues, and

WHEREAS, there is a strong need for enhanced programs and services in Kenosha County to prevent incidences of child abuse and neglect, increase access to parenting services, and improve families ability to parent safely and effectively, and

WHEREAS, the Kenosha County Positive Parenting Project incorporates two evidence based parenting practices, Triple P Primary Care and Effective Black Parenting, and it is anticipated that 130 families will be served annually through both individual and group based services, and

WHEREAS, the project will be administered through our Prevention Services Network and funds will be used to support one fulltime Prevention Services Network (PSN) Service Coordinator/Educator and one fulltime Kenosha Area Family and Aging Services (KAFASI) Family Support Educator, and

WHEREAS, the Kenosha County Department of Human Services, Division of Children & Family Services will receive a \$152,019 a year grant in year one, and

WHEREAS, Kenosha County Department of Human Services, Division of Children & Family Services will contribute \$34,420 in in-kind match and Space/Rental match to administrate this \$152,019 program, and

WHEREAS, when the State grant funding ends, the positions will be eliminated.

NOW, THEREFORE, BE IT RESOLVED, that the Kenosha County Department of Human Services, Division of Children & Family Services, be authorized to increase Purchased Service expenses by \$152,019 per attached budget modification incorporated herein by reference. Any unexpended dollars as of December 31, 2016 will be carried over into the 2017 budget.

HUMAN SERVICES COMMITTEE:

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>
_____ Mike Goebel, Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Dayvin Hallmon, Vice-Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Greg Retzlaff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Leah Blough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Andy Berg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATION COMMITTEE:

Aye No Abstain

Terry Rose, Chairman

Ron Frederick, Vice-Chairman

Dan Esposito

Jeff Gentz

Ed Kubicki

Greg Retzlaff

Rick Dodge

KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM

2016

DEPT/DIVISION: DHS/Division of Children & Family Services

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Department of Human Services, Division of Children & Family Services submission of resolution for the Positive Parenting Project for 2016 and possible carryover to 2017.

(1) ACCOUNT DESCRIPTION EXPENSES	(2)				BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
CFS Purchased Services	200	53750	571770		152,019		0	0	0	152,019	152,019
EXPENSE TOTALS					152,019.00	-	-	-	-	152,019.00	152,019.00

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
	Positive Parenting Project Revenue	200	53750				152,019	-	-
REVENUE TOTALS					-	152,019	-	-	(152,019)

COLUMN TOTALS (EXP TOTAL + REV TOTAL) 152,019 152,019

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

PREPARED BY: Jeff Wilson FINANCE DIRECTOR: [Signature] Date 4-27-16

DIVISION HEAD: [Signature] Date 4/27/16

DEPARTMENT HEAD: [Signature] Date 4/27/16

COUNTY EXECUTIVE: [Signature] Date 4-27-16

- Please fill in all columns:
- (1) & (2) Account information as required
 - (3) & (4) Budget change requested
 - (5) Original budget as adopted by the board
 - (6) Current budget (original budget w/past mods.)
 - (7) Actual expenses to date
 - (8) Budget after requested modifications
 - (9) Balance available after transfer (col 8 - col 7).