



Finance/Administration Committee  
Agenda  
Kenosha County Administration Building  
2nd Floor Committee Room  
Thursday, February 11, 2016, 6:30 p.m.

NOTE: UNDER THE KENOSHA COUNTY BOARD RULES OF PROCEDURE ANY REPORT, RESOLUTION, ORDINANCE OR MOTION APPEARING ON THIS AGENDA MAY BE AMENDED, WITHDRAWN, REMOVED FROM THE TABLE, RECONSIDERED OR RESCINDED IN WHOLE OR IN PART AT THIS OR AT FUTURE MEETINGS. NOTICE OF SUCH MOTIONS TO RECONSIDER OR RESCIND AT FUTURE MEETINGS SHALL BE GIVEN IN ACCORDANCE WITH SECTION 2 C OF THE COUNTY BOARD RULES. FURTHERMORE, ANY MATTER DEEMED BY A MAJORITY OF THE BOARD TO BE GERMANE TO AN AGENDA ITEM MAY BE DISCUSSED AND ACTED UPON DURING THE COURSE OF THIS MEETING AND ANY NEW MATTER NOT GERMANE TO AN AGENDA ITEM MAY BE REFERRED TO THE PROPER COMMITTEE. ANY PERSON WHO DESIRES THE PRIVILEGE OF THE FLOOR PRIOR TO AN AGENDA ITEM BEING DISCUSSED SHOULD REQUEST A COUNTY BOARD SUPERVISOR TO CALL SUCH REQUEST TO THE ATTENTION OF THE BOARD CHAIRMAN

1. **CALL TO ORDER**
2. **CITIZEN'S COMMENTS**
3. **REPORTS FROM THE CHAIRMAN**
4. **REPORTS FROM COMMITTEE**
5. **APPROVAL OF MINUTES - JANUARY 14, 2016**
6. **KABA - REVIEW AND DISCUSS - 2015 4TH QUARTER REPORT**  
  
Documents: [KABA 4Q 15 REPORT.PDF](#)
7. **FINANCE DEPARTMENT - RESOLUTION APPROVE THE AMENDMENT OF THE CONSOLIDATED KENOSHA COUNTY REVOLVING LOAN FUND PROGRAM-ECONOMIC DEVELOPMENT REVOLVING LOAN FUND MANUAL**  
  
Documents: [RESOLUTION REVOLVING LOAN FUND MANUAL.PDF](#)
8. **PERSONNEL SERVICES - RESOLUTION TO APPROVE THE SOCIAL MEDIA USE POLICY**  
  
Documents: [RESOLUTION SOCIAL MEDIA POLICY.PDF](#), [SOCIAL MEDIA POLICY\\_001.PDF](#)
9. **SHERIFF DEPARTMENT - RESOLUTION - 2015 HMEP/WEM GRANT - KENOSHA COUNTY COMMODITY FLOW STUDY/TRAINING NEEDS ASSESSMENT**  
  
Documents: [RES HMEP-WEM GRANT.PDF](#)
10. **SHERIFF DEPARTMENT - RESOLUTION - 2015 HMEP/WEM GRANT - KENOSHA COUNTY RAIL PLAN CREATION**  
  
Documents: [RES RAILROAD EMERG PLAN ADMIN.PDF](#)
11. **SHERIFF DEPARTMENT - RESOLUTION - 2015 TRAFFIC CONTROL FOR AMAZON FULFILLMENT CENTER, RECOGNIZE REVENUE EARNED AND MODIFY EXPENDITURE BUDGETS**

Documents: [RES AMAZON TRAFFIC CONTROL.PDF](#)

**12. SHERIFF DEPARTMENT - RESOLUTION – WI D.O.T. BUREAU OF TRANSPORTATION SAFETY (BOTS) – ALCOHOL ENFORCEMENT GRANTS 2015-2016**

Documents: [RES WI DOT BOTS.PDF](#)

**13. PUBLIC WORKS DEPARTMENT – LETTER TO FINANCE COMMITTEE: REPURPOSE FUNDS FROM PRE-TRIAL SECURITY PROJECT TO PRE-TRIAL WATER HEATER PROJECT**

Documents: [DPW LETTER TO FINANCE.PDF](#)

**14. PUBLIC WORKS DEPARTMENT – RESOLUTION TO APPROVE THE JURISDICTIONAL TRANSFER AGREEMENT OF A SEGMENT OF SPRINGBROOK COURT FROM KENOSHA COUNTY TO THE VILLAGE OF PLEASANT PRAIRIE**

Documents: [DPW JURISDICTIONAL TRANSFER AGT.PDF](#)

**15. AUDIT OF BILLS**

Documents: [AUDIT OF BILLS.PDF](#)

**16. REPORT FROM FINANCE DIRECTOR/BUDGET MANAGER/PERSONNEL DIRECTOR**

- i. Financial Services – City TID Update
- ii. Personnel -
- iii. Sheriff - Overtime Report –
- iv. General Fund Balance Report -
- v. Public Works Report -
- vi. Human Services -
- vii. Treasurer Reports – November/December 2015
- viii. Register of Deeds Report –
- ix. County Clerk Report – January 2016
- x. Monthly Statement -
- xi. Budget Modification -

Documents: [NOV 2015 TREASURERS REPORT.PDF](#), [DEC 2015 TREASURERS REPORT.PDF](#), [JANUARY CLERK REPORT.PDF](#)

**17. ADJOURN**

A quorum of other committees or of the County Board may be present.



Brock Portilia  
Director – Finance & Administration  
Ph: 262.925.3468  
bportilia@kaba.org

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DATE: January 22, 2016

TO: Mr. David Geertsen, Finance Director  
Kenosha County

FROM: Brock Portilia, Director – Finance & Administration  
Kenosha Area Business Alliance, Inc.

SUBJECT: KABA 2015 4<sup>th</sup> Quarter Loan Reports

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In accordance with the existing contracts between KABA and the County, we are pleased to provide the specific quarterly reports for the period ending December 31, 2015 for the following contracts:

1. Business Retention & Expansion Program Summary Report
2. EDA Revolving Loan Fund
3. County Revolving Loan Fund
4. CKC Revolving Loan Fund
5. High Impact Loan Fund

Should you have any questions or need additional information in the interim, please do not hesitate to call me at your convenience. Copies of these reports have also been sent to the other members of the County Finance Committee. Staff will be present at the County meeting when this is scheduled to respond to any questions or provide further clarification.

Brock

Enclosures

cc: Jim Kreuser, Kenosha County Executive  
County Finance Committee

# Business Retention & Expansion (BR|E) Report

## December 2015

*Presented by: Heather Wessling, Vice President of Economic Development  
at the January 26, 2016 Board of Directors meeting*

### Company Visits

- Completed 103 site visits with Kenosha County companies by end of 4th Quarter 2015. Full site visit report generated by Synchronist is attached.
- Breaking the visits up by area: 11 Bristol, 60 Kenosha, 26 Pleasant Prairie, 2 Twin Lakes, 1 Salem/Trevor.
- Interviewed key employees and categorized their function in their company (9.72% in management/owner/HR/Finance, 6.6% technical, .52% sales/marketing, 2.95% clerical and 80.21% of those interviewed worked directly in production).
- 250 companies tracked in the Synchronist database. 12 new companies entered in 2015.
- More than one KABA staff person participated in 25% of site visits.
- Top business sector interviewed was advanced manufacturers and it encompasses 25% of all those interviewed.
- Transportation encompasses 10% of all those interviewed.
- 32 companies reported having current openings for hire while only 2 companies reported a decrease/layoffs.

### Key Takeaways

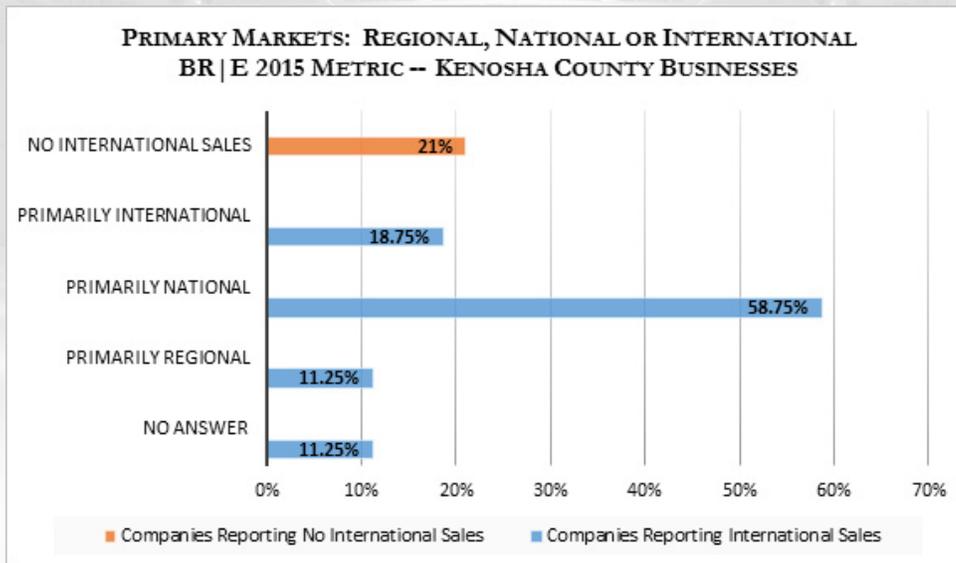
- 52% of companies responded that they have plans to expand in the areas of product development, process improvements/production systems or physical expansion of their plants.
- An estimate of \$150,000,000 of planned and current expansionary activity recorded, 1,712,000 square feet of space to be added and 1,433 new hires announced by existing companies in 2015.
- Total current employment reported by companies interviewed is 9,066 with a potential increase of 16%.
- 4 companies announced close or move for their operations (Accent Industries, Konecranes, Jelly Belly, Mesoware,).
- Recruitment problems are increasing in the community with 84% of the respondents indicating that recruitments are more of a concern because of the size of the community, competition for hiring from incoming companies and more interest in the service sector for jobs rather than choosing a career in manufacturing. Only 16% of the responses indicated that the recruitment problem is due to their type of industry or specific technical skills needed as a barrier to find qualified candidates.

### Follow-Up Activity

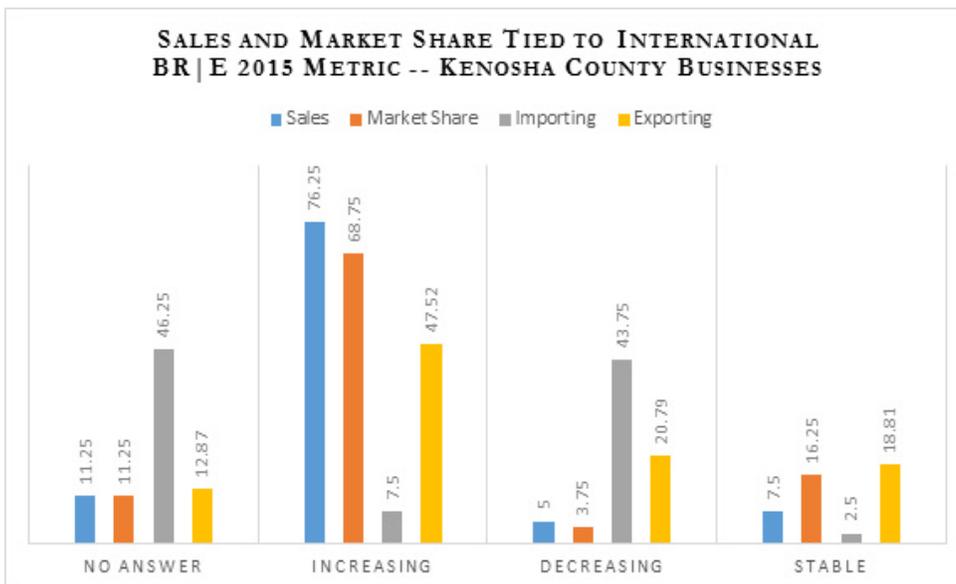
- Worked with companies one on one to provide support in planning expansions.
- Provided ongoing support to companies by researching and sharing best practices in hiring key employees for their companies.
- Commissioned a labor market analysis utilizing W.E. Upjohn Institute to take a deeper look into gaps in our labor supply, surveying current employees living and working in Kenosha County versus employees commuting to jobs outside of Kenosha County. More than 60 companies participated in the labor market engagement series.
- Fostered community-wide discussions via business roundtable events held in Bristol, Lakeview Corporate Park and in the Business Park of Kenosha where area businesses could voice their concerns regarding community challenges facing their businesses. Companies also shared advantages that keep their businesses operating in Kenosha County.
- Hosted three educational forums: Creating World Class Safety (EMCO Chemical), Supply Chain Management (Affiliated Foods Midwest) and Innovative Company Practices (Kenall Manufacturing and Quest Products). More than 100 companies participated in these events co-hosted by companies throughout the year.

## Key Metric

- We asked 100 Kenosha County companies where they concentrate sales. We asked companies if international sales has become a greater share of or is their primary market. Tracking these measures helps us to understand how competitive our companies are operating not only locally but also globally.
- KABA looks for ways to support companies looking to attract a broader customer base.



- Since market share is closely monitored for showing signs of change in the competitive landscape, it is tracked to show what drives strategic or tactical action for a growing company.



- Increasing market share is one of the most important objectives of business whereas the main advantage of using market share as a measure of business performance is that it is less dependent upon environmental factors such as the state of the economy or changes in tax policy/regulations. Increasing export effectiveness is one way our companies can look to grow market share. Companies reported breakthrough technologies (products/process) as an additional driver needed to compete in today's environment and enhanced their ability to attract a broader range of customers.

# Onsite Visits Report

01/12/2016

Interview Status: **CURRENT**

City: **ALL**

County: **ALL**

State: **ALL**

Business Sector: **ALL**

Date Range: **01/01/2015 to 12/31/2015**

Company ID: **ALL**

Company Name	City/State	Date of Visit
Abatron, Inc.	Kenosha, Wisconsin	10/20/2015
ACCO Brands	Pleasant Prairie, Wisconsin	10/30/2015
Affiliated Foods Midwest	Kenosha, Wisconsin	03/02/2015
Allied Plastics, Inc.	Twin Lakes, Wisconsin	12/11/2015
Amazon.com	Kenosha, Wisconsin	07/02/2015
Anderson Manufacturing Company, Inc.	Bristol, Wisconsin	06/25/2015
Applied Material Solutions	Bristol, Wisconsin	09/10/2015
Aqua Terra	Bristol, Wisconsin	06/10/2015
Ardent Mills	Kenosha, Wisconsin	12/17/2015
Arvato Digital Services	Pleasant Prairie, Wisconsin	02/06/2015
Asyst Automation	Kenosha, Wisconsin	09/03/2015
Asyst Technologies, LLC	Kenosha, Wisconsin	09/03/2015
Aurora Health Care	Kenosha, Wisconsin	12/23/2015
Badgerland Products, Inc.	Twin Lakes, Wisconsin	12/11/2015
Beckart Environmental, Inc.	Kenosha, Wisconsin	09/03/2015
Bradshaw Medical Inc.	Kenosha, Wisconsin	12/07/2015
Branko Perforating FWD., Inc.	Bristol, Wisconsin	11/23/2015
Brunswick Billiards	Bristol, Wisconsin	01/05/2015
Catalyst Exhibits	Pleasant Prairie, Wisconsin	12/01/2015
Commercial Plastics, Inc.	Kenosha, Wisconsin	03/02/2015
Cordeck	Kenosha, Wisconsin	11/06/2015
EJOT	Kenosha, Wisconsin	06/11/2015
Emco Chemical Distributors, Inc.	North Chicago, Illinois	01/21/2015
Expanded Technologies Corp.	Kenosha, Wisconsin	11/23/2015
Finishing & Plating Service, Inc.	Kenosha, Wisconsin	09/02/2015
First Business Bank	Kenosha, Wisconsin	06/23/2015
First Supply	Kenosha, Wisconsin	03/25/2015

# Onsite Visits Report

01/12/2016

Interview Status: **CURRENT**

City: **ALL**

County: **ALL**

State: **ALL**

Business Sector: **ALL**

Date Range: **01/01/2015 to 12/31/2015**

Company ID: **ALL**

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Five Star Fabricating, Inc.	Twin Lakes, Wisconsin	04/07/2015
Flannery Fire Protection, Inc.	Kenosha, Wisconsin	04/14/2015
FNA Group	Pleasant Prairie, Wisconsin	03/06/2015
Fresenius Medical Care North America	Kenosha, Wisconsin	12/01/2015
Frier Custom Manufacturing	Trevor, Wisconsin	05/11/2015
Fudy Solutions	Kenosha, Wisconsin	10/20/2015
GEM Manufacturing Inc.	Kenosha, Wisconsin	12/07/2015
Good Foods Group	Pleasant Prairie, Wisconsin	09/22/2015
Gordon Food Service	Kenosha, Wisconsin	09/02/2015
Hanna Cylinders	Pleasant Prairie, Wisconsin	08/12/2015
Honeywell	Pleasant Prairie, Wisconsin	12/22/2015
Hospira Worldwide Inc.	Lake Forest, Illinois	09/14/2015
InSinkerAator	Kenosha, Wisconsin	04/29/2015
IRIS USA, Inc.	Pleasant Prairie, Wisconsin	12/18/2015
Irving Polishing & Manufacturing Co., Inc.	Kenosha, Wisconsin	11/20/2015
ITO Industries, Inc.	Bristol, Wisconsin	10/30/2015
Jade Electronics, Inc.	Kenosha, Wisconsin	02/26/2015
Jelly Belly Candy Company	North Chicago, Illinois	05/04/2015
Johnson Bank	Kenosha, Wisconsin	01/15/2015
Kenall Manufacturing Company	Kenosha, Wisconsin	03/02/2015
Kenosha Metal Products, Inc.	Pleasant Prairie, Wisconsin	09/03/2015
Kirsan Engineering, Inc.	Kenosha, Wisconsin	05/14/2015
Kitchen Cubes	Kenosha, Wisconsin	06/10/2015
Konecranes	Kenosha, Wisconsin	12/01/2015
Leeward Business Advisors	Kenosha, Wisconsin	06/26/2015
Ligum	Kenosha, Wisconsin	03/12/2015
Martin Petersen Co, Inc.	Kenosha, Wisconsin	10/20/2015
Medtorque, Inc.	Kenosha, Wisconsin	11/19/2015

# Onsite Visits Report

01/12/2016

Interview Status: **CURRENT**

City: **ALL**

County: **ALL**

State: **ALL**

Business Sector: **ALL**

Date Range: **01/01/2015 to 12/31/2015**

Company ID: **ALL**

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Meijer	Kenosha, Wisconsin	04/09/2015
Mesoware	Kenosha, Wisconsin	07/06/2015
Midwest Refrigerated Services	Pleasant Prairie, Wisconsin	05/28/2015
Monarch Plastics, Inc.	Kenosha, Wisconsin	11/13/2015
Mondi Akrosil	Pleasant Prairie, Wisconsin	06/03/2015
Mosmatic Corporation	Bristol, Wisconsin	09/10/2015
Niagara Bottling Company	Pleasant Prairie, Wisconsin	04/28/2015
North American Salt	Kenosha, Wisconsin	11/06/2015
Northlake Engineering, Inc.	Bristol, Wisconsin	09/10/2015
Ocean Spray Cranberries, Inc.	Kenosha, Wisconsin	04/30/2015
Ocenco, Inc.	Pleasant Prairie, Wisconsin	05/14/2015
OEMMCCO, Inc.	Kenosha, Wisconsin	09/29/2015
Parker Plastics, Inc.	Pleasant Prairie, Wisconsin	09/29/2015
PATCO Industries	Kenosha, Wisconsin	05/06/2015
Pepsico	Pleasant Prairie, Wisconsin	05/19/2015
Platinum Systems, Inc.	Kenosha, Wisconsin	11/23/2015
Powerbrace Corporation	Kenosha, Wisconsin	10/20/2015
Process Pipe & Valve, Inc.	Kenosha, Wisconsin	04/15/2015
Puratos Chocolate USA	Kenosha, Wisconsin	03/31/2015
Quest Products Inc.	Pleasant Prairie, Wisconsin	12/01/2015
Regulatory Compliance Associates Inc.	Kenosha, Wisconsin	11/30/2015
Riley Construction	Kenosha, Wisconsin	03/26/2015
Roundy's Supermarkets, Inc.	Kenosha, Wisconsin	10/14/2015
Rust-Oleum Corporation	Pleasant Prairie, Wisconsin	04/30/2015
Sanmina-SCI	Pleasant Prairie, Wisconsin	08/12/2015
SHILOH	Pleasant Prairie, Wisconsin	11/17/2015
Snap-On	Kenosha, Wisconsin	09/03/2015
Southwire	Waukegan, Illinois	07/09/2015

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# Onsite Visits Report

01/12/2016

Interview Status: CURRENT

City: ALL

County: ALL

State: ALL

Business Sector: ALL

Date Range: 01/01/2015 to 12/31/2015

Company ID: ALL

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Specialized Accounting Services LLC	Pleasant Prairie, Wisconsin	04/22/2015
ST Specialty Foods	Kenosha, Wisconsin	02/24/2015
Talmer Bank and Trust/State Bank of the Lakes	Kenosha, Wisconsin	01/08/2015
TCGRx	Bristol, Wisconsin	06/25/2015
TG-3 Electronics, Inc.	Kenosha, Wisconsin	11/12/2015
The Blast Shop	Kenosha, Wisconsin	04/21/2015
The Metal Shop	Pleasant Prairie, Wisconsin	07/21/2015
Therm-Cast Corporation	Bristol, Wisconsin	09/10/2015
Toolamation Services, Inc.	Kenosha, Wisconsin	05/28/2015
Trade Winds Direct, Inc.	Pleasant Prairie, Wisconsin	11/24/2015
Trans-Chemco, Inc.	Bristol, Wisconsin	09/10/2015
Uline	Pleasant Prairie, Wisconsin	09/29/2015
United Hospital System	Kenosha, Wisconsin	05/21/2015
Vista International Packaging, LLC	Kenosha, Wisconsin	01/09/2015
Volkswagen Group of America, Inc.	Pleasant Prairie, Wisconsin	03/12/2015
VPC Innovations	Kenosha, Wisconsin	01/21/2015
Wickeder Steel Company	Pleasant Prairie, Wisconsin	04/15/2015
ZF Electronics Corporation	Pleasant Prairie, Wisconsin	06/09/2015

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Total: 101

**KENOSHA AREA BUSINESS ALLIANCE**  
**EDA/Revolving Loan Fund**  
**Quarterly Status Report \***

Period October 1, 2015 through December 31, 2015

Bank Account Balance as of 10/1/15:	\$ 685,513.79
Plus Loan Principal & Interest Received:	\$ 118,151.94
Plus Bank Interest Income:	\$ 239.05
Plus CD Proceeds (Incl. Interest):	\$ -
Plus Loan & Service Income:	\$ -
Less Loan Disbursements:	\$ 750,000.00
Less CD Purchases:	\$ -
Less Bank/Loan/Service/Legal Expenses:	\$ -
Less Administrative Allocation for 2015:	
Balance In Bank Account as of 12/31/15:	<u>\$ 53,904.78</u>
Balance of CDs as of 12/31/15:	\$ -
Less Accrued Administrative Allocation:	\$ -
Less Outstanding Commitments as of 12/31/15:	\$ -
Less Approved Loans (Commitments Pending):	\$ -
Balance Available for Loans:	<u><u>\$ 53,904.78</u></u>

\* There were no loans in arrears as of this report date.

\* See attached summary for all active loans in this account.

**KENOSHA AREA BUSINESS ALLIANCE, INC. AND ITS SUBSIDIARY**  
**LOAN FUND/ADVANCE RECEIVABLE ANALYSIS SCHEDULE**  
For the Twelve Months Ended December 31, 2015

	Original Principal Balance	Principal Balance at 1/1/2015	Current Year Borrowings	Principal Receipts YTD 12/31/2015	Interest Receipts YTD 12/31/2015	Principal Balance 12/31/2015	Current Interest Rate
<b>EDA/County Revolving Loan Fund (EDA/CLF)</b>							
Richard D. Bushey	\$ 135,000.00	\$ 24,836.75		\$ 12,706.13	\$ 809.96	\$ 12,130.62	4.25%
Bradshaw Medical, Inc.	\$ 400,000.00	\$ 107,873.52		\$ 50,939.26	\$ 2,539.58	\$ 56,934.26	3.00%
Corporate Drive Properties, LLC	\$ 250,000.00	\$ 179,000.74		\$ 11,265.58	\$ 6,954.98	\$ 167,735.16	4.00%
Five Star Coatings, Inc.	\$ 400,000.00	\$ 181,905.66		\$ 43,774.85	\$ 6,479.46	\$ 138,130.81	4.00%
Drill Properties, LLC	\$ 228,000.00	\$ 169,738.17		\$ 9,915.44	\$ 6,609.04	\$ 159,822.73	4.00%
Bradshaw Medical, Inc.	\$ 400,000.00	\$ 170,395.33		\$ 42,581.74	\$ 4,529.54	\$ 127,813.59	3.00%
Bradshaw Medical, Inc.	\$ 250,000.00	\$ 181,069.74		\$ 23,601.04	\$ 5,109.32	\$ 157,468.70	3.00%
ROA, LLC	\$ 145,000.00	\$ 134,149.82		\$ 4,886.78	\$ 6,596.50	\$ 129,263.04	5.00%
Converting Solutions, Inc.	\$ 123,000.00	\$ 101,127.19		\$ 16,299.37	\$ 4,217.27	\$ 84,827.82	4.50%
Hanna Cylinders, LLC	\$ 750,000.00	\$ 651,532.31		\$ 99,972.15	\$ 19,694.37	\$ 551,560.16	3.25%
Quest 8201, LLC	\$ 550,000.00	\$ 546,500.30		\$ 18,058.89	\$ 22,877.19	\$ 528,441.41	4.25%
Allied Partners	\$ 750,000.00	\$ 750,000.00		\$ 26,464.71	\$ 25,724.61	\$ 723,535.29	3.50%
GFI Midwest, LLC	\$ 750,000.00	\$ -	\$ 750,000.00	\$ -	\$ -	\$ 750,000.00	3.00%
<b>Total</b>	<b>\$ 5,131,000.00</b>	<b>\$ 3,198,129.53</b>	<b>\$ 750,000.00</b>	<b>\$ 360,465.94</b>	<b>\$ 112,141.82</b>	<b>\$ 3,587,663.59</b>	

**KENOSHA AREA BUSINESS ALLIANCE**  
**County Revolving Loan Fund**  
**Quarterly Status Report \***

Period October 1, 2015 through December 31, 2015

Bank Account Balance as of 10/1/15:	\$ 1,565,679.88
Plus Loan Principal & Interest Received:	\$ 109,214.22 <sup>(1)</sup>
Plus Bank Interest Income:	\$ 720.89
Plus CD Proceeds (Incl. Interest):	\$ -
Plus Loan & Service Income:	\$ -
Less Loan Disbursements:	\$ -
Less CD Purchases:	\$ -
Less Bank/Loan/Service/Legal Expenses:	\$ -
Less Administrative Allocation for 2015:	\$ -
Balance In Bank Account as of 12/31/15:	<u>\$ 1,675,614.99</u>
Less Outstanding Commitments as of 12/31/15:	\$ -
Less Approved Loans (Commitments Pending):	\$ -
Balance Available for Loans:	<u><u>\$ 1,675,614.99</u></u>

<sup>(1)</sup> Paddock Lake Heights in Default; legal counsel working on collection

\* See attached summary for all active loans in this account.

**KENOSHA AREA BUSINESS ALLIANCE, INC. AND ITS SUBSIDIARY**  
**LOAN FUND/ADVANCE RECEIVABLE ANALYSIS SCHEDULE**  
For the Twelve Months Ended December 31, 2015

	Original Principal Balance	Principal Balance at 1/1/2015	Current Year Borrowings	Principal Receipts YTD 12/31/2015	Interest Receipts YTD 12/31/2015	Principal Balance 12/31/2015	Current Interest Rate
<b>County Revolving Loan Fund (CRLF)</b>							
ITO Industries	\$ 472,960.70	\$ 160,509.41		\$ 13,356.47	\$ 8,718.10	\$ 147,152.94	5.75%
Five Star Coatings Group, Inc.	\$ 472,375.00	\$ 213,721.82		\$ 52,206.25	\$ 5,697.71	\$ 161,515.57	3.00%
Mills Hotel Kenosha, LLC	\$ 800,000.00	\$ 597,765.37		\$ 35,663.27	\$ 17,445.25	\$ 562,102.10	3.00%
Paddock Lake Heights, LLC	\$ 187,500.00	\$ 171,103.49		\$ -	\$ -	\$ 171,103.49	4.25%
Catalyst Exhibits, Inc.	\$ 625,000.00	\$ 370,407.19		\$ 210,871.30	\$ 8,228.42	\$ 159,535.89	3.00%
OFFSITE, LLC	\$ 200,000.00	\$ 181,750.17		\$ 7,694.28	\$ 6,451.61	\$ 174,055.89	3.25%
Better World Realty, LLC	\$ 500,000.00	\$ 463,038.94		\$ 18,167.92	\$ 18,190.88	\$ 444,871.02	4.00%
ROA, LLC	\$ 31,601.38	\$ -	\$ 31,601.38	\$ 399.72	\$ 524.20	\$ 31,201.66	5.00%
Hanna Cylinders	\$ 120,000.00	\$ 104,244.57		\$ 15,995.41	\$ 3,151.07	\$ 88,249.16	3.25%
Allied Plastics	\$ 158,364.00	\$ 148,215.03		\$ 20,669.45	\$ 4,858.03	\$ 127,545.58	3.50%
<b>Total</b>	<b>\$ 3,567,801.08</b>	<b>\$ 2,410,755.99</b>	<b>\$ 31,601.38</b>	<b>\$ 375,024.07</b>	<b>\$ 73,265.27</b>	<b>\$ 2,067,333.30</b>	

**KENOSHA AREA BUSINESS ALLIANCE**  
**CKC/Revolving Loan Fund**  
**Quarterly Status Report \***

Period October 1, 2015 through December 31, 2015

Bank Account Balance as of 10/1/15:	\$ 3,250,227.44
Plus Loan Principal & Interest Received:	\$ 156,951.96
Plus Bank Interest Income:	\$ 1,594.07
Plus CD Proceeds (Incl. Interest):	\$ -
Plus Loan & Service Income:	\$ -
Less Loan Disbursements:	\$ -
Less CD Purchases:	\$ -
Less Bank/Loan/Service/Legal Expenses:	\$ -
Less Administrative Allocation for 2015:	\$ -
Balance In Bank Account as of 12/31/15:	<u>\$ 3,408,773.47</u>
Less Outstanding Commitments as of 12/31/15:	\$ -
Less Approved Loans (Commitments Pending):	\$ -
Balance Available for Loans:	<u><u>\$ 3,408,773.47</u></u>

\* There were no loans in arrears as of this report date.

\* See attached summary for all active loans in this account.

**KENOSHA AREA BUSINESS ALLIANCE, INC. AND ITS SUBSIDIARY**  
**LOAN FUND/ADVANCE RECEIVABLE ANALYSIS SCHEDULE**  
For the Twelve Months Ended December 31, 2015

	Original Principal Balance	Principal Balance at 1/1/2015	Current Year Borrowings	Principal Receipts YTD 12/31/2015	Interest Receipts YTD 12/31/2015	Principal Balance 12/31/2015	Current Interest Rate
<b>Consolidated Kenosha County/RLF (CKC/RLF)</b>							
Corporate Drive Properties, LLC	750,000.00	537,082.24		33,801.66	20,868.06	503,280.58	4.00%
GEM Manufacturing, Inc.	300,000.00	131,776.37		131,776.37	4,414.60	-	4.25%
Allied Plastics	750,000.00	701,935.30		97,888.69	23,007.35	604,046.61	3.50%
Quest 8201, LLC	750,000.00	745,227.67		24,625.79	31,196.17	720,601.88	4.25%
<b>Total</b>	<b>\$ 2,550,000.00</b>	<b>\$ 2,116,021.58</b>	<b>\$ -</b>	<b>\$ 288,092.51</b>	<b>\$ 79,486.18</b>	<b>\$ 1,827,929.07</b>	

**KENOSHA AREA BUSINESS ALLIANCE**  
**High Impact Loan Fund**  
**Quarterly Status Report \***

Period October 1, 2015 through December 31, 2015

Bank Account Balance as of 10/1/15:	\$ 705,341.43
Plus Loan Principal & Interest Received:	\$ -
Plus Bank Interest Income:	\$ 335.21
Plus Funds Received from County	\$ -
Plus CD Proceeds (Incl. Interest):	\$ -
Plus Loan & Service Income:	\$ -
Less Loan Disbursements:	\$ 100,000.00
Less CD Purchases:	\$ -
Less Bank/Loan/Service/Legal Expenses:	\$ -
Balance In Bank Account as of 12/31/15:	<u>\$ 605,676.64</u>
Less Outstanding Commitments as of 12/31/15:	\$ -
Less Approved Loans (Commitments Pending):	\$ -
Balance Available for Loans (Existing Funds):	<u>\$ 605,676.64</u>
Less Approved Loans (Commitments Pending):	\$ 175,000.00 <sup>(1)</sup>
Balance Available for Loans (Including New County funds):	<u>\$ 430,676.64</u>

<sup>(1)</sup> Final commitments due to: Niagara Bottling (\$175,000)

\* There were no loan defaults as of this report date.

\* See attached summary for all active loans in this account.

**KENOSHA AREA BUSINESS ALLIANCE, INC. AND ITS SUBSIDIARY**  
**LOAN FUND/ADVANCE RECEIVABLE ANALYSIS SCHEDULE**  
For the Twelve Months Ended December 31, 2015

	Original Principal Balance	Principal Balance at 1/1/2015	Current Year Borrowings	Principal Receipts YTD 12/31/2015	Interest Receipts YTD 12/31/2015	Principal Balance 12/31/2015	Current Interest Rate
<b>High Impact Economic Development Fund Advance Receivable (HI)</b>							
Bradshaw Medical, Inc.	\$ 250,000.00	\$ 250,000.00		\$ -	\$ -	\$ 250,000.00	3.25%
Hanna Cylinders, LLC	\$ 250,000.00	\$ 250,000.00		\$ -	\$ -	\$ 250,000.00	3.25%
Kenall Manufacturing	\$ 500,000.00	\$ 1,000,000.00		\$ -	\$ -	\$ 1,000,000.00	3.25%
Niagara Bottling, LLC	\$ 175,000.00	\$ 175,000.00		\$ -	\$ -	\$ 175,000.00	3.25%
InSinkErator	\$ 312,500.00	\$ 312,500.00	\$ 312,500.00	\$ -	\$ -	\$ 625,000.00	3.25%
GFI Midwest, LLC	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	3.00%
<b>Total</b>	<b>\$ 1,587,500.00</b>	<b>\$ 1,987,500.00</b>	<b>\$ 412,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,400,000.00</b>	

# Kenosha County Administrative Proposal Form

## **1. Proposal Overview**

Division: Economic Development Department: Finance and Administration

Proposal Summary (attach explanation and required documents):

The proposed resolution updates the Consolidated Kenosha County Revolving Loan Fund program - Economic Development Revolving Loan Manual to the allowable limits as approved by the Wisconsin Department of Administration - Revolving Loan Fund program, (RLF).

Dept./Division Head Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **2. Department Head Review**

Comments:

Recommendation: Approval  Non-Approval

Department Head Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **3. Finance Division Review**

Comments:

Recommendation: Approval  Non-Approval

Finance Signature: *Aura Hem* Date: 2-3-16

## **4. County Executive Review**

Comments:

Action: Approval  Non-Approval

Executive Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.

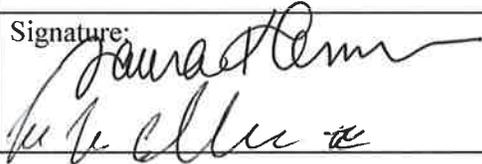
# Kenosha



# County

## BOARD OF SUPERVISORS

RESOLUTION NO. \_\_\_\_\_

Subject: Approve the amendment of the Consolidated Kenosha County Revolving Loan Fund program – Economic Development Revolving Loan Fund Manual.			
Original Yes	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: February 11th, 2016		Date Resubmitted:	
Submitted By: Finance/Administration Committee			
Fiscal Note Attached Yes		Legal Note Attached <input type="checkbox"/>	
Prepared By: Laura Klemm – Finance Analyst Budget Joseph Cardamone - Corporation Counsel		Signature:  	

WHEREAS, the Economic Development Revolving Loan fund manual is the guideline which govern the economic development activities assisted with funds made available through the Wisconsin Department of Administration (hereinafter referred to as the “Department”), Revolving Loan Fund program (RLF), and

WHEREAS, the Consolidated Kenosha County Revolving Loan Fund program hereinafter referred to as “CKC/RLF” is administered by Kenosha County through a contract with the Kenosha Area Business Alliance hereinafter referred to as KABA. The CKC/RLF utilizes Wisconsin Development fund repayments for loans and/or grants in unique situations to retain and/or create additional employment opportunities and to increase local investment through the retention and expansion of existing and the development of new, manufacturing and service-related businesses within the boundaries of the Participating Governmental Entities, hereinafter referred to as PGE, and

WHEREAS, Economic development activities assisted with funds made available through the CKC/RLF program are intended to encourage the creation and retention of permanent jobs which provide a competitive wage and benefit package appropriate to the skills and experience of the Kenosha Area labor force. Jobs created should be targeted, to the extent feasible, to disadvantaged groups such as minorities, female head-of-households, W2 recipients, etc. and,

WHEREAS, the manual herein may from time to time be amended and/or updated by Kenosha County and KABA provided such amendments are approved prior to implementation by the Department. The manual shall by reference incorporate all written directives and policy regulations as provided from time to time to KABA by the Department and,

WHEREAS, sections 2.4, 3.6 (paragraph two) and 4.1 (paragraph three), have been updated to reflect the new allowable amounts by the Department and,

WHEREAS, updates made to section 2.4, paragraph two do not provide more income to KABA, only shifts from less restricted RLF's to a more restricted one, in this case the CKC/RLF and,

WHEREAS, there have been no changes made to the lower to medium income level, (LMI) components and,

WHEREAS, Kenosha County accepts full responsibility for the appropriate use and reuse of funds in the CKC/RLF. Kenosha County and the Department by contract, have designated the KABA as Administrative agent for the management of all CKC/RLF program, contract and project related activities and,

NOW, THEREFORE, BE IT RESOLVED that the Kenosha County Board of Supervisors approve the Consolidated Kenosha County Revolving Loan Fund program – Economic Development Revolving Loan Fund manual attached and incorporated by reference.

Resolution Regarding  
Page 2

Approved by:

FINANCE/ADMINISTRATION  
COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
<hr/> Terry Rose, Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Ronald Frederick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> John O'Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Aaron Kohlmeier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Kimberly Breunig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**CONSOLIDATED KENOSHA COUNTY  
REVOLVING LOAN FUND PROGRAM**

Economic Development Revolving Loan Fund  
Manual

January 1, 2016

Kenosha Area Business Alliance, Inc.

Kenosha County

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# **CONSOLIDATED KENOSHA COUNTY REVOLVING LOAN FUND PROGRAM**

## **ECONOMIC DEVELOPMENT REVOLVING LOAN FUND MANUAL**

### **SECTION 1. GENERAL PROVISIONS**

#### **1.1 PURPOSE**

The purpose of the policies and procedures contained within this Economic Development Revolving Loan Fund Manual, hereinafter referred to as "Manual", is to present the guidelines which govern the economic development activities assisted with funds made available through the Wisconsin Department of Administration, hereinafter referred to as the "Department", Revolving Loan Fund (RLF) Program.

The Consolidated Kenosha County Revolving Loan Fund Program hereinafter referred to as "CKC/RLF" is administered by Kenosha County hereinafter referred to as "County", through a contract with the Kenosha Area Business Alliance, Inc. hereinafter referred to as "KABA". The CKC/RLF utilizes Wisconsin Development Fund repayments for loans and/or grants in unique situations, to retain and/or create additional employment opportunities and increase local investment, through the retention and expansion of existing, and the development of new, manufacturing and service-related businesses within the boundaries of the Participating Governmental Entities within the County, hereinafter referred to as "PGE".

#### **1.2 OBJECTIVES**

Economic Development activities assisted with funds made available through the CKC/RLF Program are intended to encourage the creation and retention of permanent jobs which provide a competitive wage and benefit package appropriate to the skills and experience of the Kenosha Area labor force. Jobs created should be targeted, to the extent feasible, to disadvantaged groups such as minorities, female-head of households, W2 recipients, etc. In addition, the activities shall meet one or more of the following objectives:

- (1) To encourage the leveraging of new private investment into the Kenosha Area in the form of fixed asset investment, to include land, buildings, equipment and working capital.

- (2) To foster a positive and proactive business climate which encourages the retention and expansion of existing businesses, helps to attract new businesses, or helps to facilitate the creation of new businesses.
- (3) To maintain and promote a diversified local economy which has a balanced mix of employment opportunities and minimum seasonal or cyclical employment fluctuations.
- (4) To promote development opportunities which reduce seasonal or cyclical employment fluctuations.
- (5) To encourage the investment in the development and use of modern technology and equipment which increases the competitiveness of local businesses and the productivity of the workforce.
- (6) To encourage the training and upgrading of the local workforce.
- (7) To promote the renovation and utilization of older industrial and commercial facilities, and the clean up of facilities which have environmental related barriers.
- (8) To encourage investments that increase worker productivity and a continued competitive business environment.

### 1.3 AMENDMENTS AND MODIFICATIONS

The Manual herein may from time to time be amended and/or updated by the County and the KABA provided such amendments are approved prior to implementation by the Department. The Manual shall by reference incorporate all written directives and policy regulations as provided from time to time to KABA by the Department.

## SECTION 2. ADMINISTRATION

The County accepts full responsibility for the appropriate use and reuse of funds in the CKC/RLF. The County and the Department by contract, have designated the KABA as Administrative Agent for the management of all CKC/RLF program, contract and project related activities. The KABA has established a segregated bank account and restricts it's use solely for the CKC/RLF program. Funding decisions are made by the KABA's Finance Committee that consists of nine members. The members of the Committee are appointed by the KABA.

## 2.1 FINANCE COMMITTEE

The KABA Finance Committee shall review all loan applications for the CKC/RLF. The Committee shall have a maximum of four local lenders and the balance consisting of business people, real estate experts, lawyers, builders, etc. The Chairperson of the Committee shall always be a non lender. All lending, policies, procedures and decisions shall be the responsibility of the Committee. Any applicant who desires can request a review of their application by the KABA Board of Directors. In addition, the KABA Board of Directors periodically reviews the CKC/RLF policies and procedures to ensure contract compliance. Quarterly status reports of the CKC/RLF Program are made to the County Finance Committee and the KABA Board of Directors.

The KABA, as Administrative Agent, provides sufficient professional staffing to explain the program to prospective applicants, provide written information, assist applicants in completing applications, and process requests for financing. Where necessary and appropriate, KABA shall counsel or guide loan applicants to other more appropriate technical and financial resources when the loan applicant has needs beyond those available from the CKC\RLF. This may include the use of other KABA Revolving Loan Fund Programs and/or the services of the SCORE Program or the Small Business Development Center.

KABA Staff will periodically review all financial statements and the loan amortization schedules of CKC/RLF loan recipients, review and approve the documentation of business expenditures financed with RLF proceeds, record and maintain RLF security instruments, maintain the RLF accounting records and perform all the reporting required by the Department.

The KABA's independent auditor shall annually audit the CKC/RLF program and files consistent with generally accepted accounting and auditing practices. A copy of the Audit is submitted to the Department within 30 days of its approval by KABA's Board of Directors.

## 2.2 FINANCE COMMITTEE MEETINGS

Finance Committee meetings are scheduled every Wednesday of each month on an as-needed basis. All members are given prior written notice of each meeting together with an agenda and project related information. A majority of the Committee in attendance at a meeting constitutes a quorum. Five members shall be required for official Committee action. Vacant positions on the Committee are counted in determining the total number of Committee members. The Committee can poll members via phone or fax regarding action pending before the Committee. All such actions are properly noted in the minutes. All meeting records including all actions taken are maintained as part of the official Committee record books.

## 2.3 RECORDS

Written records of all program activities, including program meetings, loan applications, and related documents are maintained by KABA. All files are maintained in a secure place with limited access by authorized personnel.

The following files are established and maintained for each loan recipient:

- (1) Loan Application - Includes all applications, business financial statements, personal financial statements, credit reports, business plan documents, and other supporting loan information submitted to KABA, including all applicable correspondence.
- (2) Loan Recommendation - Consisting of a summary of the analysis and the recommended actions for the application are placed in each applicants file. In addition, complete Committee meeting books are maintained and include the minutes for each Committee meeting and the action taken on each loan request.
- (3) Loan Closing Checklist - Delineates all required loan closing documents. This file contains all the legal documents from the loan closing, including security instruments, the note and other applicable instruments. Copies of the loan closing documents and an amortization schedule are provided to each loan recipient at the time the loan is fully disbursed.
- (4) Correspondence File - Each loan recipient shall have a file which includes all written material, updates and the results of the periodic site visits. The progress of each recipient is reviewed by KABA Staff on a quarterly basis and becomes part of the quarterly status report given to the KABA Board and the County Finance Committee.
- (5) Loan Review – All loans are reviewed for compliance on an annual basis. The review includes such things as fiscal year-end financial statements, the year-end progress reports, the site visits, timeliness of monthly payments, condition of collateral securing loans, the payment of all taxes, the status of security documents, overall financial condition of the business, the presence of material liens or lawsuits, and violations of loan covenants and suggested corrective actions.

## Other Documentation:

- (6) A "Tickler File" system is maintained for each Borrower. It tracks the receipt and monitoring of all the covenants and Loan Agreement conditions including but not limited to the following:
  - (a) Expiration dates for property, casualty and life insurance policies;
  - (b) Due dates for all financial statements;
  - (c) Expiration dates for UCC financing statements, the reminder to update being at least 45 days prior to the expiration of the UCC filing on hand. KABA may use legal counsel to comply with the filing and renewal of UCC's;
  - (d) Scheduled dates of annual loan performance and covenant reviews;
  - (e) Dates for site visits;
  - (f) Due dates for property tax payments, personal income taxes and other tax related items;
  - (g) Review dates of job monitoring;
  - (h) Dates on which loan recipients will be notified of scheduled changes in the loan amortization schedule per loan agreements; and
  - (i) Interest rate adjustment dates.
- (7) Amortization Schedule - Each Borrower shall be provided with a loan amortization schedule. KABA staff will track the status of payments, and outstanding balance of the loan. All recipients which are 15 or more days past due, are placed on the delinquent list with personal calls made to determine status of payments and action needed. All recipients over 30 days past due receive written notice and a meeting with staff to discuss problems is scheduled. Contact will also be made with other participating lender(s) to determine if their loans are current and to alert the lender of any potential problems. All payments are applied first to accrued late payment penalties, then to interest accrued, and then to principal.
- (8) Corrective Action - If the business is experiencing problems with payments or performance, the KABA Staff works with the loan recipient and its other lenders to identify actions to correct the identified deficiencies, including possible restructuring of the loan to protect the County's interest and meet the needs of the business. If appropriate, KABA will arrange for business assistance, including services available through the Small Business Development Center (SBDC) or the Service Corp of Retired Executives (SCORE).

In the event there are serious problems, particularly if the loan is at risk of default or the Collateral is endangered, the account will be turned over to KABA's attorney for legal action in order to initiate steps necessary to protect the loan and to ensure the maximum repayment of the balance due. Corrective actions may be achieved through restructuring of the debt, modifying the repayment schedule or if necessary, foreclosure actions.

## 2.4 ADMINISTRATION

On an annual basis KABA will charge the CKC/RLF account for its pro rata administrative expenses to cover personnel costs and other administrative expenses. Said administrative expenses shall not exceed twenty (20) percent of the program income received by KABA during that 12 month period. In addition to paying costs for the Staff, these funds may be used for the following:

- (1) Legal and accounting costs.
- (2) Audit services.
- (3) Consulting fees for credit analysis, business plan reviews and technical assistance.
- (4) Office supplies, copying, typing, mailing, rent, phone, and related administrative items.
- (5) Training and travel costs.

KABA from time to time shall update its fee structure related to loan application fee, loan origination fees, closing fees, servicing fees, and other related loan fees to cover direct charges related to either processing an application or servicing a loan.

## SECTION 3. ELIGIBILITY CONSIDERATIONS

### 3.1 ELIGIBLE AREA

The area served by the CKC/RLF Program consists of all areas within the boundaries of the Participating Governmental Entities (PGE) excluding the City of Kenosha.

### 3.2 ELIGIBLE APPLICANTS

Applications may be submitted by the sole proprietor or Chief Executive Officer of any business (for profit and not for profit) wishing to establish a new operation or expand an existing operation within the Eligible Area. No member of KABA's Finance Committee or any other official, employee, or agent of the County or the KABA who exercises decision-making functions or responsibilities in connection with the implementation of this program is eligible for direct financial assistance under this program.

No program loans will be made which are in conflict with Section 946.13 of the Wisconsin Statutes. Applicants shall not be disqualified based on age, race, religion, color, handicap, sex, physical condition, development disability as defined ins. 51.01(5), sexual orientation or national origin.

### 3.3 ELIGIBLE ACTIVITIES

Program loans shall be available to eligible applicants for the following activities:

- (1) The acquisition of land, buildings, and equipment.
- (2) Site preparation, the construction or reconstruction of buildings, or the installation of equipment.
- (3) Clearance, demolition, or the removal of structures or the rehabilitation of buildings and other such improvements.
- (4) The payment of assessments for sewer, water, street, and other public utilities if the provision of the facilities will directly create or retain jobs.
- (5) Leasehold improvements.
- (6) Public works/infra structure needed to develop projects which directly create or retain jobs.
- (7) Working capital (inventory and direct labor costs only).
- (8) Brownfield remediation and clean up cost related to a project which will directly create or retain jobs.
- (9) Training or upgrading of workforce.

- (10) Other public purpose activities consistent with the State Department of Administration and U.S. Department of HUD's CDBG guidelines/regulations.

### 3.4 INELIGIBLE ACTIVITIES

Program loans shall not be available for the following activities:

- (1) Refinancing or consolidating of existing debt except in cases where there is an existing CKC/RLF loan.
- (2) Reimbursement for expenditures prior to loan approval.
- (3) Specialized equipment that is not essential to the business operation.
- (4) Residential building construction or reconstruction.
- (5) Routine maintenance.
- (6) Professional services such as feasibility and marketing studies, accounting, management services, and other similar services.

### 3.5 INELIGIBLE BUSINESS

Program loans shall not be available for the following businesses:

- (1) Companies which are established purely for investment purposes and for which there is no public purpose.
- (2) Lending institutions.
- (3) Gambling or tavern operations.
- (4) Other businesses not serving the interests of the Kenosha Area.

### 3.6 MINIMUM REQUIREMENTS

To be eligible for funding, a proposed project must meet all of the following minimum requirements:

- (1) Private Funds Leveraged. For loans of \$100,000.00 or more, the applicant must leverage a minimum of one dollar (\$1.00) of private funds for every one dollar (\$1.00) of loan funds requested. For loans of less than \$100,00.00, the applicant must leverage a minimum of one dollar (\$1.00) of private funds for every four dollars (\$4.00) of loan funds requested. Different leverage may be required at the discretion of KABA Loan Review Board based on the public purpose of the project and the needs of the Area.
- (2) Cost Per Job Created. As least one (1) full-time permanent position or full-time equivalent must be created or retained for every \$35,000.00 of program funds requested. The Finance Committee may require lower job costs where warranted, (i.e., taking into consideration type of jobs, hourly wage, type of benefits, etc.).
- (3) Financial Feasibility and Business Viability. The applicant must demonstrate that the proposed project is viable and the business will have the economic ability to repay the funds.
- (4) Low and Moderate Income (LMI) Benefits. The project shall provide increased permanent employment or will retain existing jobs which would have been lost locally. Of the jobs created or retained by the project, at least 51 percent of these jobs must be made available to low to moderate income persons, (as defined by household incomes published by the U.S. Housing and Urban Development and available through the Wisconsin Department of Administration).
  - a) "LMI Persons" means persons with household income less than 80% of the median household income by family size in the County where the project is located.
  - b) "Made Available to LMI Persons" means the Borrower will document that at least 51% LMI Persons were hired or received first consideration by interviewing at least 51% LMI Persons for created positions that do not require special skills or education beyond high school.
  - c) "Received First Consideration" means the Borrower must document and use a hiring practice that results in at least 51% LMI Persons interviewed for created positions and demonstrate that under usual circumstances this hiring practice will result in at least 51% LMI Persons being hired. Part of the Borrower's hiring practice must include the posting of available positions with the local Job Service Office or Workforce Development Boards.
  - d) Every applicant for an employment position associate with the Project must complete the self-certification form.

- (5) Compliance with Applicable Laws. Applicants shall comply with all applicable local, state, and federal laws and codes.
- (6) Project Completion. Projects approved must be completed within  
24 months from the date of the loan approval. The loan agreement shall also require a project to be completed within 18 months after the execution of the loan agreement. All jobs created must be completed within 12 months of the date of final project disbursement and maintained for the duration of the loan.

## SECTION 4. TERMS AND CONDITIONS

### 4.1 TERMS AND CONDITIONS

Loan terms and conditions shall be structured based on need, ability to repay, level and type of jobs, type of collateral and public purpose.

- (1) Loan Size: A minimum loan size of \$5,000.00 and a maximum loan size of \$740,000.00 for each individual Borrower. No applicant can receive more than two loans. Working capital loans will not exceed \$500,000.00.
- (2) Standard Terms: Standard terms for the loan fund will be as follows:
  - (a) Machinery and equipment: up to ten (10) years.
  - (b) Buildings and land: up to twenty (20) years.
  - (c) Working Capital: up to seven (7) years,
- (3) Rate of Interest: The average rate of interest that will be charged to an individual Borrower during the term of the loan will not be less than the lower of fifty (50%) percent of the prime rate of interest as published in the Midwest edition of the Wall Street Journal at the time of loan approval or 1%. The rate of interest may range from a minimum of one (1.0%) percent to a maximum of a "market" rate (defined as two (2%) percentage points above the prime rate). When determining any reduction in the interest below the "market" rate, the firm's earnings before taxes as compared to the industry average will be considered. KABA shall have the flexibility to vary the interest rate within the above range. The normal practice is to adjust the interest rate upward during the duration of the loan term. However, the calculation of the interest rate will be locked in for the entire loan term at the time of the signing of the loan agreement with KABA.

- (4) Deferral of Principal and Interest: The loan fund program retains the option of deferring principal and interest payments during the disbursement period and the first two years of the loan term upon demonstration of need by the recipient.
- (5) Equity and Collateral Requirements: The loan fund program will require a minimum of five (5%) percent equity for each loan. This may be waived based on a case by case basis. The collateral requirements will include: mortgages on land and/or buildings being financed; liens on all machinery and equipment being purchased; and liens on accounts receivable and inventory for working capital loans. These mortgages and liens may be subordinated to private sector financial institutions participating in the business loan. Where appropriate, key man/woman life insurance coverage will be required. In addition, junior liens on all corporate assets and personal guarantees may be used where appropriate. Future advance restrictions and Intercreditor agreements will also be used where appropriate.
- (6) Restructuring Loans: The KABA may restructure loans, within the guidelines established by this plan, when recipients are not able to make principal and interest payments on a timely basis. The KABA staff will work with the chief executive officer of the loan recipient to determine the particular cause of the financial problem, and, if necessary, restructure the loan to improve cash flow of the loan recipient. Restructuring can include deferring principal and interest payments, reducing the rate of interest, or providing additional capital. In cases where restructuring is not feasible, KABA shall take all the necessary legal and administrative actions to enforce the conditions of the loan and facilitate the collection of loan funds and/or assets. The cost associated with such actions shall be reimbursed to KABA from the CKC/RLF Account or the loan recipient.
- (7) Loan Fees: KABA can charge a loan origination fee of up to two (2%) percent on all loans processed. In addition, KABA can, to the extent necessary, charge appropriate legal and administrative cost to the loan fund account or the loan recipients. KABA may also establish application, processing and servicing fees to be paid at the time applications are submitted, loans approved, or when servicing is required.
- (8) KABA's investment in any given project will be the result of underwriting, Factors considered will include:

- (a) The risks associated with the proposed project, i.e., the project's viability (Character, Capacity, Capital, Collateral, Conditions).
- (b) The number of jobs to be created or retained.
- (c) The number of jobs to be made available to low to moderate income persons and other targeted groups.
- (d) The wages and benefits available to employees.
- (e) Whether the project is located in a geographical area targeted for development, i.e., the extent of poverty, unemployment and the other factors contributing to general economic hardship in the area.
- (f) The public benefit to or impact upon the area.
- (g) The competitive effect of providing the funding on other enterprises in the area.

## SECTION 5. APPLICATION PROCEDURES

### 5.1 DISCUSSION OF REQUIREMENTS

Eligible applicants that are interested in applying for a loan will initially meet with KABA Staff to discuss the project and the requirements for making an application. For applicants interested in moving forward will be requested to submit an application along with supporting documentation to the KABA, 600 52nd Street, Suite 120, Kenosha, Wisconsin, 53140. A copy of the application and standard conditions are included herein as Exhibit 1 to this Manual. Following the submittal of the application, KABA Staff will examine the application for completeness and make a determination within three weeks on whether or not the proposed project conforms with the program standards and financing policies as set forth in this Manual, and to determine if it conforms with the following credit guidelines:

- (1) Financial projections will be examined to determine how sales growth; gross profit margin; cost of goods sold; selling, general, and administrative expenses; and earnings before taxes compare with industry standards. In the case of non-profit corporations, the KABA Staff will evaluate the financial data for the past two years and the proforma for the next two years.

- (2) Financial projections will be examined to determine if there is sufficient cash flow during the proposed project to cover debt service and the additional expenses that will be generated as a result of the project. When the proposed project will result in a cash shortfall, the KABA Staff will work with the project to determine the viability of a working capital loan.
- (3) In cases where the applicant needs technical assistance, the KABA will refer the person to either SCORE or the SBDC staff.
- (4) Once the KABA has completed its review of the application, the applicant will be informed of any deficiencies, and requested to amend the application if necessary. Upon receipt of a completed application, the application will be forwarded to the KABA Finance Committee which will make a final determination regarding funding within thirty (30) days. All such decisions are communicated in writing to the applicant.
- (5) In the case of loan approval, a commitment letter will be issued which includes the key points and the terms and conditions of the loan. The applicant must accept the commitment within the given time period by signing the commitment and returning it with the commitment fee.
- (6) Upon receipt of the executed commitment letter and fee, the KABA Staff and legal counsel prepares the draft documents for review and approval by the loan applicant. At that time, the loan recipient also receives a detailed list of all of the documents required to complete the loan closing.

## SECTION 6. DISTRIBUTION OF FUNDS

### 6.1 LOAN PROCEDURES

Prior to disbursement of funds, the following documentation must be in place or provided at the appropriate time during the term of the loan. The documentation shall be consistent with the loan closing sheet and may include the following:

- (1) Executed Commitment Letter.
- (2) Loan Closing Checklist.
- (3) Executed Loan Agreement.

- (4) Promissory or Mortgage Note.
- (5) Security. Mortgage, lien instruments and/or guarantees provided as security for all loans shall be executed at the time of the loan closing. The documents shall be recorded in a timely manner and a copy placed in the project file. Upon receipt of the evidence of recording, it shall also be placed in the file. The documents may include:
  - (a) Mortgage and/or security agreement.
  - (b) UCC Searches and filing.
  - (c) Guarantee Agreement.
  - (d) Title Insurance or Abstract.
  - (e) Assignment of Life Insurance.
  - (f) Casualty Insurance binder.
  - (g) Personal and/or Corporate Guarantee.
  - (h) Other documentation as may be appropriate.
- (6) Repayment Schedule. A loan repayment or amortization schedule shall be prepared and provided to Borrower after the loan proceeds are fully disbursed. A copy shall also be placed in the repayment log for the Borrower.
- (7) Evidence of Permits, etc.
- (8) Evidence of Program Expenditures. Documentation must be provided by the business to evidence the injection of equity, the bank's funds and any other funds to be injected into the project. Said documentation shall be submitted prior to the release of the loan funds. Documentation shall include bills and invoices or receipts for materials, final bills of sale or canceled checks.
- (9) Equipment. Equipment financed with program funds must have been purchased, delivered, installed and operational consistent with Borrower's requirements. The KABA shall verify the installation of fixed equipment.

- (10) Other Documentation. As appropriate or necessary, the Borrower may be asked to provide the following:
- (a) A Good Standing Certificate from the Secretary of State. (b)  
The Articles of Incorporation and By-Laws.
  - (c) Management Agreement.
  - (d) A Board Resolution to borrow funds and Secretary's Certificate.
  - (e) Current Financial Statements.
  - (f) Evidence of having secured other funds necessary for the project.
  - (g) An Environmental Assessment for real estate loans which may either be a Phase I, II, or III analysis, depending on the environmental condition of the site.
  - (h) Appraisal.
  - (i) Bank Closing Statement.
  - j) Bank Closing Documents.
  - (k) Intercreditor Agreement

With all the required documentation in place consistent with the loan closing checklist, a loan closing will be scheduled. All documents will be executed before funds are disbursed, and mortgages and UCC Statements shall be recorded with the Register of Deeds and Secretary of State.

## SECTION 7. POST APPROVAL REQUIREMENTS

### 7.1 OBLIGATION OF LOAN RECIPIENT

In addition to the specific terms and conditions of the loan, all Borrowers shall agree to comply with the following:

- (1) The creation or retention of the agreed upon number of jobs within 12 months of the date of the final project disbursement. The KABA may reduce the time depending on the situation.
- (2) Not to discriminate on the basis of age, race, religion, color, handicap, sex, physical condition, development disability as defined in s. 51.01(5), sexual orientation or national origin in any employment or construction activity related to the use of the business loan funds.
- (3) To use the loan money only to pay the cost of services and materials necessary to complete the project or activity for which the loan funds were awarded.
- (4) To permit inspections by KABA or its authorized agent of all projects and properties assisted with loan funds. Related project materials shall also be open to inspections which include, but may not be limited to, contracts, materials, equipment, payrolls, and conditions of employment. Requests for inspection shall be complied with by the Borrower.
- (5) To maintain records on the project as may be requested by the KABA. These files shall be maintained as long as the loan is active or for at least three (3) years after completion of the work for which the loan has been obtained, whichever is longer.
- (6) To submit the required reports and information to KABA in accordance with the terms and conditions of the loan agreement. These reports shall report on project progress including number of jobs created or retained during the loan agreement.
- (7) To maintain the required fire and extended coverage insurance on the project collateral and the operation of the business during the term of the loan. The KABA shall be listed as Loss Payee, Mortgagee, or "additional" insured on the policy. Term life insurance may be required of the applicant to cover the loan balance through the life of the loan.
- (8) To abide by all federal laws, when applicable. These include, but may not be limited to: The Civil Rights Act of 1964; the Age Discrimination Act of 1975; the Davis-Bacon Act, as amended; the Contract Work Hours and Safety Standards Act; the Copeland "Anti-Kickback" Act; and, all regulations pursuant to these Acts.
- (9) The borrower certifies it is and will maintain compliance with CDBG Anti-Piracy regulations as stated in 24 CFR 570.482(h). Violation of this regulation will constitute an Event of Default.

## SECTION 8. PERFORMANCE MONITORING

### 8.1 PRIVATE LEVERAGE COMMITMENT

The KABA shall monitor the use of the funds and expenditure of private leverage commitments. Documentation may include invoices or receipts for materials and supplies, letters from lenders, final bills of sale, and canceled checks.

### 8.2 HIRING OF NEW EMPLOYEES

The KABA shall monitor the Borrower's progress in meeting agreed upon job creation or retention goals. Job creation must be documented using payroll records or other information provided by Borrower. Before-project and after-project employment records should be provided by the Borrower to document job creation. Each Borrower shall be required to register all job openings with the Kenosha County Job Center. Failure of the business to provide the targeted number of LMI level jobs may be a condition for default unless the business can show it made a good faith effort to create the targeted number of LMI jobs but did not succeed due to reasons beyond its control.

### 8.3 DEFAULT

In the event the business is in default on any of the terms and conditions of the loan agreement, all sums due and owing, including penalties, shall, at KABA's option, become immediately due and payable. To exercise this option, a written notice shall be prepared and sent via certified mail to the business. The notice shall specify the following:

- (1) The default.
- (2) The action required to cure the default.
- (3) A date, not less than thirty (30) days from the date of the notice, by which the default must be cured to avoid foreclosure or other collective action.
- (4) Any penalties incurred as a result of the default, jobs, etc.

## SECTION 9. USE OF LOAN REPAYMENTS AND REPORTING

Repaid loans shall be re-deposited into the Revolving Loan Fund account and used in a manner consistent with the policies and procedures manual. A separate accounting record for each loan shall be kept to account for all funds loaned. The CKC/RLF account shall be audited on an annual basis. KABA, in conjunction with the County, shall report for the six month period ending December 31st and June 30th of each year regarding the use of program income. Reports shall be submitted to the Department on forms prescribed by the Department.

## SECTION 10. LOAN SERVICING

### 10.1 MONITORING

The KABA shall monitor each loan to ensure compliance with the loan terms and conditions and to monitor the financial health of the business to ensure continued repayment of the loan. The monitoring will also ensure that all recordkeeping requirements are met, particularly in regard to job creation and expenditures of matching funds.

A loan servicing file shall be established and maintained for each loan recipient that includes all written correspondence; a record of important telephone conversations; a list of applicable loan covenants; certificates of insurance for builder's risk, property-casualty, and life insurance, as applicable; and documentation for job creation and retention.

### 10.2 RECORDKEEPING

In addition to the above, the CKC financial management system shall be established and provide the following information:

- (1) A Monthly Revolving Loan Fund Register that records all deposits and disbursements to and from the RLF account, including funds used for RLF administration (See Exhibit 2).
- (2) A CDBG Loan Repayment Register that quarterly records repayments made by each business which has received a loan from the RLF (See Exhibit 3).
- (3) A Collection Register for every loan made. Each register contains the business name, loan date, loan amount, terms, and date repayment begins. Payments are divided into principal and interest payments with a declining principal balance (See Exhibit 4).
- (4) RLF Loan Repayment Register that records the annual repayments on a monthly basis made by each business which has received a loan from the RLF (See Exhibit 5).



## Laura Klemm

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**From:** Dave Geertsen  
**Sent:** Friday, January 29, 2016 3:51 PM  
**To:** Laura Klemm  
**Subject:** FW: CKC RLF contract

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**From:** Joseph Cardamone  
**Sent:** Friday, January 29, 2016 3:42 PM  
**To:** Dave Geertsen; Brock Portilia  
**Cc:** April Webb  
**Subject:** RE: CKC RLF contract

Approval is given.

-Joe

Joseph M. Cardamone III  
Corporation Counsel  
Kenosha County Corporation Counsel's Office  
912 56th Street  
Kenosha, WI 53140  
(262) 925-8024

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**From:** Dave Geertsen  
**Sent:** Friday, January 29, 2016 1:51 PM  
**To:** Brock Portilia <bportilia@kaba.org>; Joseph Cardamone <Joseph.Cardamone@kenoshacounty.org>  
**Cc:** April Webb <April.Webb@kenoshacounty.org>  
**Subject:** RE: CKC RLF contract

Thanks Brock, Joe, after your approval, Exec can approve, and April can include resolution for the Board's approval.

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**From:** Brock Portilia [<mailto:bportilia@kaba.org>]  
**Sent:** Friday, January 29, 2016 1:30 PM  
**To:** Dave Geertsen; Joseph Cardamone  
**Subject:** RE: CKC RLF contract

Dave/Joe-

Please see attached. Only change is adding back in subsection 9.

Thanks.  
Brock

Brock Portilia, Director of Finance and Administration  
Kenosha Area Business Alliance (KABA)  
5500 – 6<sup>th</sup> Avenue, Suite 200  
Kenosha, WI 53140

Office – 262.605.1100  
Direct – 262.925.3468  
[bportilia@kaba.org](mailto:bportilia@kaba.org)  
[www.kaba.org](http://www.kaba.org)

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**From:** Dave Geertsen [<mailto:Dave.Geertsen@kenoshacounty.org>]  
**Sent:** Thursday, January 28, 2016 6:38 PM  
**To:** Brock Portilia <[bportilia@kaba.org](mailto:bportilia@kaba.org)>; Joseph Cardamone <[Joseph.Cardamone@kenoshacounty.org](mailto:Joseph.Cardamone@kenoshacounty.org)>  
**Subject:** Re: CKC RLF contract

Brock, please add that back to the document and resend it for approval

Sent from my U.S.Cellular© Smartphone

----- Original message-----

**From:** Brock Portilia  
**Date:** Thu, Jan 28, 2016 3:57 PM  
**To:** Joseph Cardamone; Dave Geertsen;  
**Subject:** RE: CKC RLF contract

Joe/Dave-

The change Joe noted in section 7.1 was inadvertent, and I would advise adding that subsection back in. It was not my intent to remove from the CKC manual.

Thanks.

Brock Portilia, Director of Finance and Administration  
Kenosha Area Business Alliance (KABA)  
5500 – 6<sup>th</sup> Avenue, Suite 200  
Kenosha, WI 53140  
Office – 262.605.1100  
Direct – 262.925.3468  
[bportilia@kaba.org](mailto:bportilia@kaba.org)  
[www.kaba.org](http://www.kaba.org)

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**From:** Joseph Cardamone [<mailto:Joseph.Cardamone@kenoshacounty.org>]  
**Sent:** Thursday, January 28, 2016 3:32 PM  
**To:** Dave Geertsen <[Dave.Geertsen@kenoshacounty.org](mailto:Dave.Geertsen@kenoshacounty.org)>  
**Cc:** Brock Portilia <[bportilia@kaba.org](mailto:bportilia@kaba.org)>  
**Subject:** RE: CKC RLF contract

Dave –

I have reviewed the 2016 draft agreement and compared it to the 2013. I can confirm that with the exception of those changes which were highlighted and those of a cosmetic nature, there is only one variation that I can see between the two documents. Specifically, in Section 7.1 related to obligations of loan recipients, the 2013 version has a subsection (9) which requires the Borrower to certify “it is and will maintain compliance with CDBG Anti-Piracy regulations as stated in 24 CFR 570.482(h).” This is, for some reason, absent in the new draft. I researched it online and it appears to prohibit

CDBG funds for being utilized to support relocation of businesses where it will cause a substantial loss of employment in the community from which the business is relocating. I am not certain if there is a specific reason why this was dropped for the present draft.

In all other respects, other than those three items which were flagged by KABA, it is substantially identical.

Please advise if there is anything else you need from this office and whether you need us to prepare a resolution or whether your department will do so.

-Joe

Joseph M. Cardamone III  
Corporation Counsel  
Kenosha County Corporation Counsel's Office  
912 56th Street  
Kenosha, WI 53140  
(262) 925-8024

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**From:** Brock Portilia [<mailto:bportilia@kaba.org>]  
**Sent:** Monday, January 25, 2016 8:59 AM  
**To:** Dave Geertsen <[Dave.Geertsen@kenoshacounty.org](mailto:Dave.Geertsen@kenoshacounty.org)>  
**Cc:** Joseph Cardamone <[Joseph.Cardamone@kenoshacounty.org](mailto:Joseph.Cardamone@kenoshacounty.org)>  
**Subject:** RE: CKC RLF contract

Dave-

- A) Confirming that the three changes mentioned below are the only material changes to the manual. Anything else would be housekeeping (i.e changing "Wisconsin Economic Development Corp" to "Wisconsin Department of Administration")

There were no changes made to the LMI components.

- B) See attached for the old version I worked off of from April 2013 and new version drafted as of January 1, 2016.
- C) Confirmed. At year end, we perform an administrative allocation, based on our actual allotted admin/overhead costs, and those are distributed to the various RLF based on loan balances.

If CKC has a cap rate of 15% or 20%, it doesn't reduce income or reduce costs for us, it simply shifts costs to other KABA RLFs as we have to cover our admin expenses. So by having the cap at 15%, it limits what we can claim out of the CKC fund, and we have to pull from other, less restricted RLFs.

That's why I would suggest it is in our best interest to raise the cap and allow us to maximize the Federal Dollars we can leverage. By doing so, we can properly leverage the federal RLF programs, and limit the impact on our local RLFs.

To summarize, this change doesn't provide any more income to KABA, it shifts from less restricted RLFs (i.e. the County RLF) to more restricted, in this case the CKC RLF.

- D) Resolution is included at the end of the attached 2013 manual. I do not have this in word, only the signed pdf version. Please let me know if you'd like me to recreate this for the 2016 version.

Please let me know if you have any other questions that I can answer. I have spoken about these changes with Deb Wegner, the DOA Grant Specialist assigned to our area, and she agrees with and recommends all these changes as well.

Thanks.

Brock Portilia, Director of Finance and Administration  
Kenosha Area Business Alliance (KABA)  
5500 – 6<sup>th</sup> Avenue, Suite 200  
Kenosha, WI 53140  
Office – 262.605.1100  
Direct – 262.925.3468  
[bportilia@kaba.org](mailto:bportilia@kaba.org)  
[www.kaba.org](http://www.kaba.org)

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**From:** Dave Geertsen [<mailto:Dave.Geertsen@kenoshacounty.org>]  
**Sent:** Monday, January 11, 2016 2:09 PM  
**To:** Brock Portilia <[bportilia@kaba.org](mailto:bportilia@kaba.org)>  
**Cc:** Joseph Cardamone <[Joseph.Cardamone@kenoshacounty.org](mailto:Joseph.Cardamone@kenoshacounty.org)>  
**Subject:** CKC RLF contract

Hi Brock:

As promised, I discussed this with Kenosha County Corporation Counsel Joe Cardamone, and we believe this should be a very simple approval. We would request further assistance in a few areas:

- A) You mention that there are no other material changes than those provided in the 12/23 email:
  - 1) In section 2.4 – we would like to change the allowable administrative expense amount from 15% to 20%, which is the new allowable amount.
  - 2) In section 3.6 paragraph (2) – we would like to change the cost per job created from \$20,000 to \$35,000, which again, is the new allowable amount.
  - 3) In section 4.1 paragraph (3) – we would like to drop the minimum allowable interest rate down to 1%. This is allowable by the department, and also gives KABA flexibility to work with current/prospect customers within the CKC RLF.

You mention there are some minor housekeeping changes, such as reflecting the correct name of the State agency, etc. Please confirm that there were no changes to the LMI concepts in the new version, and that all other changes were housekeeping. Please provide a letter summarizing the changes.

- B) Please email the copy of the old contract to Corporation Counsel Cardamone that you used develop the new contract
- C) Please confirm that even though the admin reimbursement % is increasing, you do not contemplate using this to increase the funds transferred to KABA for administrative expense. Mention this in the letter requested in A above.
- D) Please look in your file and see if you can find the old resolution used to adopt the contract. Joe will also look for this.

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

**RESOLUTION NO. \_\_\_\_**

<b>Subject: Subject: - Resolution to Approve the Social Media Use Policy</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: February 11, 2016		Date Resubmitted	
Submitted By: <b>Finance and Administration Committee</b>			
Fiscal Note Attached <input checked="" type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: <b>Robert J. Riedl</b>		Signature:	

WHEREAS, Kenosha County is committed to implementing policies which enhance the working experience of its employees and communicates effectively with Kenosha County residents; and

WHEREAS, social media is fast becoming an accepted means of communicating with and among County residents and throughout the County; and

WHEREAS, Kenosha County desires to adopt a social media policy to establish enforceable rules and guidelines for the use of social media sites that disseminate information to the public; and

WHEREAS, Kenosha County believes it is important that all communication be presented in an appropriate, meaningful and informative manner; and

WHEREAS, a committee of employees and County Board Supervisors have investigated and analyzed its findings on social media and have written a policy which meets all of criteria presented above, a copy of which is attached hereto; and

WHEREAS, the Finance and Administration Committee has reviewed the Kenosha County Social Media Use Policy, found it to be a valuable policy worthy of inclusion with other County policies and therefore recommends formally adopting the attached Social Media Use Policy.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors adopts the Social Media Use Policy.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Division of Personnel Services be authorized to make changes to this Policy as necessary to comply with any applicable laws, regulations or existing policies.

Subject: **Subject: - Resolution to Approve the Social Media Use Policy**

Original

Corrected

2<sup>nd</sup> Correction

Resubmitted

Date Submitted:

Date Resubmitted

Submitted By: **Finance and Administration  
Committee**

Respectfully Submitted,  
FINANCE/ADMINISTRATION COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ronald J. Frederick, Vice-Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John O'Day, Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Kimberly Breunig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Aaron Kohlmeier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## **Kenosha County Social Media Use Policy**

This policy outlines appropriate use of social media as it relates to Kenosha County, by employees and department for official and personal use. This policy is to be used in conjunction with other Kenosha County policies.

### **I. Purpose**

Kenosha County recognizes that online communication is fundamentally changing the way citizens, government entities and businesses interact with each other. The County has determined that online discussion through social computing may facilitate the efficient delivery of County services and information and foster a positive public perception and sense of community.

This policy is intended to provide a framework for use of social media when authorized by the County as part of an employee's job duties. This policy also provides general guidelines for the personal use of social media for all employees.

The forms of social media or technology referred to in this policy include, but are not limited to Facebook, LinkedIn, MySpace, Twitter, Yammer, YouTube, video or wiki postings, chat rooms, personal blogs or other similar forms of online journals, diaries or personal newsletters not affiliated with the County.

County-owned technology resources are the property of the County, as is all data created, entered, received, stored, or transmitted via County-owned equipment. All use of social media or similar technology is subject to all County policies, including but not limited to the Ethics Policy, the Electronics Communication Policy & the Harassment Prevention Policy and the Kenosha County Policies and Procedures Manual. Kenosha County employees are instructed to carefully read these policies and ensure all postings are consistent with these policies. Employees may be subject to discipline up to and including discharge for conduct that violates County policies or rules and regulations, whether such conduct occurs on duty or off-duty.

### **II. Definitions**

The following definitions related to terms as used within the context of this policy:

**Social Media** - a means of interactions among people in which they may create, share, and exchange information and ideas in virtual communities and networks. Social media includes all communicating or posting information or content of any sort on the Internet, including your own or someone else's web log or blog, journal or diary, personal web site, social networking or affinity web site, web bulletin board or a chat room, whether or not associated or affiliated with Kenosha County, as well as any other form of electronic communication.

**Blog** - discussion or informational forum published on the Internet and consisting of discrete entries ("posts") typically displayed in reverse chronological order.

**Facebook** – social media network found at Facebook.com

**Twitter** – social media network found at Twitter.com

**Spam** - unsolicited bulk messages, especially advertising, indiscriminately sent to any number of recipients

**Social Media Site** – Any platform on which to build social networks or social relations for the sharing of information of common interest

**Wiki** – collaborative web site comprising the perpetual collective work of many authors.

### **III. Work Related Social Media Guidelines**

The work related use of social media can range from passive review of social media profiles, for informational or investigative purposes, to the authoring of content through a department sponsored social media account. Any such work related use must be approved by an employee's supervisor. The following conditions also apply to such use:

1. Kenosha County employees are responsible for appropriate use of social media in accordance with this policy. Employees using social media platforms are expected to thoroughly review and abide by the Social Media policy in addition to signing the Social Media Acknowledgement Form.
2. Employees shall refer to the guidelines set forth in the Electronic Communications Policy<sup>1</sup> when utilizing County computers or other County supplied devices. Social media sites are to be used to further the goals of Kenosha County's department and provide a service to citizens. Appropriate time spent on updating social media sites should be discussed between the employee and the supervisor, and should not interfere with completion of other job duties.
3. Employees authorized to publish content to a department sponsored social media site shall be designated as social media representatives and such designation shall be made by the employee's Department director with notice to the Social Media Steering Committee.
4. Employees may only establish official sites, blogs, pages, or accounts in their official capacity as County staff on a social media site with the authorization of their Department director and the Social Media Steering Committee. Notification of all new official Social Media sites must be provided to the Social Media Steering Committee. All County authorized social media sites are to be sponsored by a County agency or department and the content of such site will become the responsibility of the department and its management.

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<sup>1</sup> "Electronic Communications Policy" <http://www.kenoshacounty.org/DocumentCenter/Home/View/374>

5. Permission to author content on County authorized social media sites will only be granted to those employees who are authorized to speak on behalf of the County via these electronic communications media.
6. Social media posts should be an extension of Kenosha County's official website. Whenever possible, links to more information should direct viewers back to Kenosha County's official website for more information, forms, documents or online services.
7. Employees are expected to recognize the confidentiality of certain County information, and the privacy rights of employees and residents, and are prohibited from disclosing confidential, personal employee and non-employee information and any other proprietary and/or nonpublic information to which employees have access. This includes, but is not limited to disclosing personally identifiable information such as social security numbers, phone numbers, addresses, email addresses, or other information protected under the Health Insurance Portability and Accountability Act ("HIPAA"). Questions regarding whether information has been released publicly or doubts regarding the propriety of any release, shall be directed to the employee's supervisor before releasing the information and/or the Division of Personnel Services.
8. If posting a picture or video of an adult, the individual must consent to the use of their image on the social media site, by signing Exhibit B, a Social Media Permission Form/Waiver, unless the picture or video was taken at a public event.
9. Pictures or videos of minors will not be posted unless the minor is unidentifiable, or a parent or legal guardian has signed a Social Media Permission Form/Waiver, Exhibit B, granting permission to photograph, audiotape, videotape, publish and copyright images of their minor child.
10. Kenosha County employees are expected to adhere to the highest ethical standards when conducting County business. When communicating electronically, employees are expected to speak respectfully about the County and County-related matters, and limited to items in which the employee is authorized to speak and to identify themselves and their role with the County.
11. Employees are expected to follow copyright, fair use and financial disclosure laws when using on-line communications. Note that the use of copyrighted materials, unfounded or derogatory statements, or misrepresentation can result in disciplinary action up to and including termination.
12. Employees are encouraged to publish content that is related to the subjects associated with their position with the County. When writing about County matters employees should try to add value and provide worthwhile information and perspective.
13. All official Kenosha County social media sites and blog posts made or cases where an employee is speaking as a representative of the County will include the following disclaimer: "The information on this site is provided as a courtesy for informational purposes only. Please contact the listed media contact for this (site, page, etc.) to confirm the accuracy of the information on this site. Content on this site is not to be construed as a legal notice."

14. Honor the privacy rights of our current employees by seeking their permission and the permission of their Department director before writing about or displaying internal happenings that involve the employee.
15. Employees should not cite or reference County contractors or suppliers without their approval. Care should be taken to not promote one contractor over another or provide preferential treatment of any kind.
16. Employees may not post employment recommendations or references for current or former employees of Kenosha County on any social media site. All requests for recommendations or references shall be directed to the Division of Personnel Services.
17. Authorized social media sites are not be used to express a political view point or endorse a political candidate.
18. Employees should be aware of their association with the County. Employees serve as an ambassador of the County. Employees should not post any comments or postings that violate section IV (8) below regarding inappropriate comments.
19. Employees should be fair and courteous to fellow employees, customers, members, suppliers or people who work on behalf of Kenosha County. Employees should keep in mind that they are more likely to resolve work-related complaints by speaking directly with co-workers or by using the County Conflict Resolution Policy than by posting complaints to a social media outlet. If employees decide to post complaints or criticisms, they should avoid using statements, photographs, video or audio that could be reasonably viewed as malicious, obscene, threatening or intimidating, or that disparages customers, members of the public, other employees or suppliers or that may constitute harassment or bullying. Examples of such conduct might include offensive posts meant to intentionally harm someone's reputation or posts that could contribute to a hostile work environment on the basis of race, sex, disability, religion or any other status protected by law or County policy.
20. Employees shall strive to post honest and accurate information when posting information or news. If a mistake is made, the employee should correct it quickly but be open about previous posts that have been altered. The Internet archives items, therefore even deleted postings can be searched. Employees must never post any information or rumors known to be false about the County, fellow employees, suppliers or people working on behalf of the County.
21. Login information, including User ID's and passwords for information contained on the County's social media sites, must be provided to an employee's supervisor or a member of the Social Media Steering Committee upon request. Upon change of job responsibilities or separation of employment, employees must surrender all login information and passwords.

#### **IV. General Social Media Site Guidelines for Authorized Sites**

1. All County social media sites must be sponsored by a Kenosha County department. The department must include a link to this site from their departmental home page and the County's official social media directory, on the County's official website.

2. All social media platforms will clearly indicate they are owned and maintained by Kenosha County and will have Kenosha County contact information prominently displayed.

3. Kenosha County logos, marks and insignia may be used on County social media platforms owned and maintained exclusively for County business and County purposes.

4. It is the responsibility of the department to establish, publish and regularly update its pages on social media websites. It is the responsibility of the department to ensure that information is accurate and up to date.

5. Departments using social media sites must adhere to all applicable Federal, State and County laws, regulations and policies. This includes all copyright laws, public records laws, retention laws, fair use and financial disclosure laws and all other laws that might apply to the County.

6. The sponsoring department will be responsible for all management of an authorized social media site and it is the Department director's responsibility to maintain compliance with this policy and all other applicable policies or laws in the management of their social media site(s).

The accuracy, quality and timeliness of all content on an authorized social media site is the responsibility of the sponsoring department. Likewise, the authorization of the appropriate staff to maintain such a site is also the responsibility of the sponsoring department.

7. When creating a County social media site, page, etc, all departments and employees should adhere to the following guidelines:

- a. Appropriate use: All communications carried out on County equipment or County sponsored electronic media must adhere to the appropriate use guidelines set forth in the technology use policy.
- b. Encourage one-way communication when possible. Use of two-way communication is permitted in cases where limiting the application to one way communication would reduce or negate the value of the social media application.
- c. Comment Policy: Any County authorized social media site which allows comments to be posted must display the following comment policy:

*The purpose of this site is to present matters of public interest in Kenosha County, including information regarding its many residents, businesses and visitors. We encourage you to submit comments, but be advised this is not an open public forum. Once posted, the County reserves the*

*right, but assumes no obligation to delete submissions that are illegal, obscene, defamatory, threatening, invade privacy, or which are considered to be offensive to anyone or may infringe upon the intellectual property or copy rights of others. The County does not necessarily review all posted comment on a regular basis. Furthermore, the County reserves the right to delete any comment for any reason and will immediately delete any comments that include: spam or links to other sites; are clearly off topic; advocate illegal or illicit activity; promote particular products, services or vendors; infringe on copyrights or trademarks; or advocate for a particular political organization, party, candidate or point of view; or contain threats, profane or discriminatory language or other confidential, obscene or repetitive information. Comments expressed on this site do not necessarily reflect the opinions of Kenosha County or its employees. The County takes no responsibility nor assumes any liability for any content posted on this site. Please contact the site administrator for assistance with a comment you believe violates the above policy.*

8. Those in charge of publishing and updating within each department must monitor any comments made by the public and employees. Comments containing any of the following should be archived and removed immediately:

- a. Spam;
- b. Off topic posts or comments outside the forum established to discuss Kenosha County issues, operations and services;
- c. Promotion of illegal activity;
- d. Unauthorized use of copyrighted or licensed material;
- e. Promotion or derogatory remarks relating to a political organization, a political candidate or party;
- f. Solicitations of commerce or endorsements of products and/or services;
- g. Personal attacks or threats to an individual's safety or other comments that compromise the safety and security of the public;
- h. Profane language or content;
- i. Comments containing personally identifiable medical or health information;
- j. Content that is discriminatory, offensive, or provokes discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regards to public assistance, national origin, physical or mental disability or sexual orientation;
- k. Sexual content or links to sexual content; and

1. Repetitive posts.

9. Kenosha County reserves the right to restrict or remove any content that is deemed in violation of this policy or any applicable law.

10. If the particular social media technology does not provide space for the above, a link from the social media application or user profile to the Social Media Policy page on the County website is to be provided.

**V. Administrative Structure/Required Elements:** Any County authorized social media site will require the following:

1. **Assigned administrator:** This person will be responsible to see that the use of the social media site adheres to this policy and all related County policies. The name of the site administrator must be filed with a request for an authorized social media site. A back-up administrator shall also be designated to prevent issues related to site administration during the absence of the assigned administrator. The site administrator and backup administrator must be a non-represented employee.

2. **Approved content authors:** Sponsoring departments must authorize all employee content authors for their departmental social media site.

3. **Notification to Administration:** The Social Media Steering Committee is to be made aware of any and all department sponsored social media sites, and the Committee must be given the following information:

a. Site Address

b. Purpose of site

c. Administrator of site and

d. Type of communication, one-way, two-way moderated, open two-way

4. **Required elements of a County authorized social media page:** Technology permitting, all County sanctioned social media sites should contain the following information in a prominent place on the site:

a. County department clearly identified

b. Comment policy

c. Stated purpose of page

- d. Notification that violations of comment policy will result in blocking use
- e. Disclaimer similar to the following “The information provided herein is provided as a courtesy and for information purposes only. Please contact the listed media contact for this (site, page, etc.) to confirm the accuracy of this information found herein. Content on this site is not to be construed as legal notice.
- f. Official contact for page

## **VI. Public Records/Open Meetings and Retention**

Wisconsin’s Public Records and Open Meeting Law requirements are mandated by the State of Wisconsin. Any content maintained in a social media format that is related to County business, including a list of subscribers and posted communication, is a public record. Each department utilizing a social media presence is responsible to ensure compliance with all applicable public records laws. The following guidelines are intended to assist departments in maintaining such compliance:

1. It is recommended that County social media authors use only existing material from existing County web pages or previously published documents.
2. Content exclusive to a department’s social media site should be captured and saved in an archival copy.
3. Copies of all content removed from the site are to be retained in archival copy.
4. Social media is not to be used as a medium for conducting government business.
5. Technology permitting, it is recommended that a backup of the entire site be captured and retained on a regular basis.
6. Questions regarding the applicability of the Public Records and Open Meetings Law to specific content, or a particular use case, should be referred to the department head and/or the Corporation Counsel before posting the information or using the social media.
7. Wisconsin State law and relevant Kenosha County records retention schedules apply to social media formats and their content.

## **VII. Personal Use of Social Media**

Kenosha County respects the right of employees to use social media and does not discourage employees from self-publishing, self-expression and public conversation and does not discriminate against employees who use these mediums for personal interests and affiliations or other lawful purposes. Employees are expected to follow the guidelines and policies set forth to provide a clear line between you as the individual and you as the employee of Kenosha County.

1. If one should identify themselves as a County employee during their use of social media on a personal level, the profile and any related content should be consistent with how you wish to present yourself to your colleagues, supervisors and the public.
2. Employees should make it clear that he or she is speaking for themselves and not on behalf of Kenosha County. If any information posted is related in any way to the work an employee performs or any topics related to the County, a disclaimer must be used such as, “[t]he opinions expressed on this site are my own and do not reflect the opinions of Kenosha County.”
3. Employees shall refer to the guidelines set forth in the Electronic Communications Policy when utilizing County computers or other County supplied devices. Do not use Kenosha County email addresses to register on social networks, profiles, blogs or other online tools utilized for personal use.
4. Employees shall refrain from using social media while on work time or on equipment we provide, unless it is work-related as authorized by your supervisor or manager and consistent with County policy.
5. Employees are personally responsible for their commentary on all social media sites and can be held personally liable for commentary that is considered defamatory, obscene, proprietary or libelous by any party.
6. Employees can be disciplined for using social media in a manner that violates County policies. Information posted on social media sites can be used by the County as evidence in disciplinary actions.
7. When using social media, employees are encouraged to be fair and respectful to fellow employees, supervisors, customers, members, suppliers or people who work on behalf of Kenosha County. If employees decide to post complaints or criticisms, they should avoid using statements, photographs, video or audio that could be reasonably viewed as malicious, obscene, threatening or intimidating, or that disparages customers, members of the public, other employees or suppliers or that may constitute harassment or bullying. Examples of such conduct might include offensive posts meant to intentionally harm someone’s reputation or posts that could contribute to a hostile work environment on the basis of race, sex, disability, religion or any other status protected by law or County policy.
8. Employees are encouraged to be careful in their use of social media to avoid the appearance of using that media in an official capacity.
9. Employees cannot post the name, trademark or logo of the County, company-privileged information, including copyrighted information or company-issued documents, or photographs of other employees, residents, vendors or suppliers taken in their capacity as County employees.

10. Employees should not link from a County internal or external web site to a personal social media site without the permission of their Department director and the assigned administrator.
11. Employees are advised that social media platforms may be subject to legal discovery including subpoenas in legal proceedings.
12. Employees shall recognize and maintain the confidentiality of certain County information and privacy rights of employees and Kenosha County residents and therefore shall not release information on personal social media sites.

### **VIII. Employer Monitoring**

Employees have no expectation of privacy while using the County's technology resources for any purpose, including authorized social media. The County monitors all such use and may withdraw content deemed to be inappropriate, outside the scope of an employee's authority, or in violation of County policy as determined by the Department director or the Division Director of Personnel Services.

### **IX. Reporting Violations**

The County requests and strongly urges employees to report any violations of possible or perceived violations of this policy to supervisors or the Division of Personnel Services. Kenosha County prohibits taking negative action against any employee for reporting a possible deviation from this policy or for cooperating in an investigation. Any employee who retaliates against another employee will be subject to disciplinary action, up to and including termination.

### **X. Discipline for Violations**

The County will investigate and respond to all reports of violations of this policy. Violations may result in disciplinary action up to and including termination.

### **XI. Changes to this Policy**

Kenosha County may from time to time, modify this Social Media Policy to reflect legal, technological and other developments. A current copy of this document can be found at [http://\\_\\_\\_\\_\\_](http://_____). (Add link)

### **XII. Accessibility**

Kenosha County and/or the applicable departments shall provide an alternate source for any information posted online for individuals who do not have access to a computer or other electronic devices. Similarly, to comply with Section 508 of the Rehabilitation Act, whenever possible and not prohibited by other rules and regulations, when posting photographs, Kenosha County employees shall add text to explain what is in the picture. For video postings, text

should be added explaining what the video is about. For a PDF posted to the County website and linked to a social media site, employees should clearly identify what is in the PDF and an alternative way to obtain the PDF (such as a telephone number).

### **XIII. Acknowledgement**

All Kenosha County employees using social media platforms are expected to thoroughly review and abide by the Social Media Policy in addition to signing a Social Media Acknowledgement Form.

### **XIV. Specific Social Media Guidelines by Medium for Authorized Sites**

#### **Twitter**

Twitter is an online social networking site where members can post short updates and keep up with other members through online profiles or cell phone text messages. Effective and approved applications for County use of Twitter would be to re-broadcast the County's blog headlines, news releases, testimonies, statements, public service announcements, accomplishments, job announcements, and to alert citizens of emergency broadcasts, epidemics, recalls, hazardous materials incidents, national incidents, terrorists' threats and natural disasters.

Legal implications of Twitter relate primarily to the privacy of members that follow County Twitter accounts and the appearance of commercial endorsement. County Twitter accounts should not be used to follow personal, commercial, or political Twitter accounts.

In order to comply with the requirements of this policy, a link from the Twitter profile to the disclaimer and comment policy on the County web page should be included.

Retweeting should be limited to information from appropriate, credible sources such as government agencies, authorities/boards, commissions, and industry leaders.

#### **Facebook**

Effective applications for County use of Facebook include public outreach programs that target segmented audiences, public service announcements, departmental contact information, emergency broadcasts and other public affairs activities.

Legal implications of County use of social media relate primarily to:

1. Copyrights of video footage and photos uploaded by County representatives. Risks can be mitigated by following these standard operating procedures:
  - a. County source materials. Use only photos and videos produced by the County or contractors working directly on behalf of the County

- b. Obtain written copyrights. If copyrighted materials are use, be sure to get and maintain physical records of copyright licenses and honor any branding or labeling requirements specified in the copyright license.
  2. Privacy rights of individuals who become friends, fans or followers of County sites. Social media users will follow these guidelines:
    - a. Account. County representatives who set up accounts should use a general office e-mail account, department name and general office phone number if possible.
    - b. Restrict to Find People and Follow People. County representatives should not follow private citizen or commercial profiles from within their County social networking profile. While the County cannot necessarily stop all people from being Friends, Fans or following us, employees should not click onto the profiles of our Friends, Fans and Followers.
    - c. Comments and Discussions. Representatives must refrain from participating in dialogue and online discussions with social profile visitors unless to clarify services provided. While it is encouraged for visitors to submit questions, comments, criticisms and concerns, the social profile is a moderated online discussion site and not a public forum.
  3. Accessibility rights are governed by Section 508 compliance and web accessibility for people with visual and hearing disabilities. Social media users will follow these guidelines
    - a. Video captions and transcriptions. Embed captions within videos as part of the postproduction process. Provide transcripts of videos and attempt to include these transcripts on the social networking site. Maintain Section 508 compliant videos, captions and transcripts on the County's website and attempt to link back to the County website from the social networking site.
    - b. Photo - alternative descriptions. Name the photo after the description before uploading it to the social networking site. Write text captions and descriptions when social networking site makes these form fields available.
    - c. PDFs. Work to make document compliant in source format before converting to a PDF. Use formatting such as headers when applicable. Embed hyperlinks within the anchor text rather than supplying the physical URL to the right of anchor text.
  4. Brand management of County logos and color or style guides. Social media users will follow these guidelines:
    - a. Profile Picture. County profiles should upload the County or departmental seal or logo as their picture. It is important to use the County/departmental seal or logo to demonstrate authenticity.

- b. Profile Design. County profiles should use colors consistent with the County's brand, and should not use extraneous or distracting design. All design should be in keeping with Section 508 compliance (web accessibility) needs and maintain professionalism and consistency with County branding.

5. Open Records requirements are mandated by the State of Wisconsin. County social media authors will use existing material from existing County web pages or previously published documents.

**Blogs:**

Blogs are forums which allow the posting of information and allow comments to such posts. Individuals who wish to use blogs to keep the public regularly informed of the activities of their departments are required to do so within the bounds of this policy. Kenosha County will allow the use of County related blogs under the following standards and conditions:

1. Whenever possible, blogs should be hosted on County servers or with County approved service provider, managed by the Division of Information Technology.
2. Employees are permitted to create, or use a blog only with the approval of their Department director.
3. Blogs must be reliable and dependable. Once a blog is started, it must be regularly updated and maintained.
4. Only County-related matters are to be addressed in blog entries.
5. All blogs, comments, and postings must be respectful to employees, divisions, departments, residents, and others.
6. Blogs and blog posts must be accurate, fair, unbiased, and reflect positively on Kenosha County.
7. Posts should not be edited after the fact. Those making changes to previous posts should indicate that they have done so.
8. All blog postings will be monitored. Employees have no expectation of privacy in their use of County technology resources. The County may remove any blog entry deemed to be inappropriate, outside the scope of their authority, or in violation of County policy as determined by the Department director and/or the Division Director of Personnel Services.

**EXHIBIT A - SOCIAL MEDIA ACKNOWLEDGMENT FORM**

All employees utilizing social medial platforms must read and abide by Kenosha County’s Social Media Policy. All Department directors or supervisors that utilize, or allow employees to utilize social media platforms are responsible for enforcing this policy.

Violating Kenosha County’s Social Media Policy may be grounds for disciplinary action, up to and including termination of employment, pursuant to the Kenosha County Policies and Procedures Manual.

I acknowledge and confirm that I have read and understand this Policy and agree to the guidelines contained therein.

---

(Employee Printed Name)

(Employee Signature)

(Date)

**Exhibit B – SOCIAL MEDIA PERMISSION FORM/WAIVER**

I give Kenosha County permission to publish and copyright my image (including audio, video or photography) at the \_\_\_\_\_ event in any publication relating to Kenosha County including, but not limited to brochures and websites, including social media websites.

---

(Printed Name)

(Signature)

(Date)

I give Kenosha County permission to photograph, audiotape, and/or videotape my child(ren) during the \_\_\_\_\_ event.

---

(initial)

I give Kenosha County permission to publish and copyright those images (including audio, video, and/or photography) of my child(ren) in any publication relating to Kenosha County including, but not limited to, brochures and websites, including social media websites.

---

(Printed Name of Minor)

(Printed Name of Parent/Legal Guardian)

---

(Printed Name of Minor)

(Signature of Parent/Legal Guardian)

---

(Printed Name of Minor)

(Date)

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Law Enforcement Department: SHERIFF- Emergency Management

Proposal Summary (attach explanation and required documents):

Resolution - to accept grant funds from Wisconsin Emergency Management's Hazardous Materials Emergency Preparedness Program - \$10,205.74 to cover the costs of a consultant for a Commodity Flow Study/Training Needs Assessment

Dept./Division Head Signature:  Date: 1/27/16

**2. Department Head Review**

Comments:

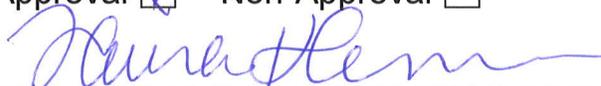
Recommendation: Approval  Non-Approval

Department Head Signature:  Date: 1-27-16

**3. Finance Division Review**

Comments:

Recommendation: Approval  Non-Approval

Finance Signature:  Date: 1-28-16

**4. County Executive Review**

Comments:

Action: Approval  Non-Approval

Executive Signature:  Date: 2/1/16

Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.

- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

RESOLUTION NO. \_\_\_\_\_

<b>Subject:</b> 2015 HMEP/WEM Grant – Kenosha County Commodity Flow Study/Training Needs Assessment			
<b>Original</b> ×	<b>Corrected</b> <input type="checkbox"/>	<b>2nd Correction</b> <input type="checkbox"/>	<b>Resubmitted</b> <input type="checkbox"/>
<b>Date Submitted:</b> February 17, 2016		<b>Date Resubmitted:</b>	
<b>Submitted By:</b> Judiciary & Law Enforcement Committee and Finance/Administration Committee			
<b>Fiscal Note Attached</b> ×		<b>Legal Note Attached</b> <input type="checkbox"/>	
<b>Prepared By:</b> Lt. Gil Benn, Director – Emerg Mgmt		<b>Signature:</b> 	

WHEREAS, Kenosha County Emergency Management has been awarded \$10,205.74 from the State of Wisconsin Hazardous Materials Emergency Preparedness Grant Program to have a Commodity Flow Study/Training Needs Assessment for Kenosha County for emergencies resulting from a rail incident, and

WHEREAS, the Commodity Flow Study will provide valuable information for responding agencies within the county to respond to and cope with a rail incident, and

WHEREAS, the Training Needs Assessment will assist our first responders in what future trainings should be taken/requested, and

WHEREAS, the funding will be used to cover the cost for the consultant, and

WHEREAS, the awarding agency is not requiring a hard match for this award, therefore, no additional tax levy dollars are requested to implement this grant award, and

WHEREAS, the project funding period for this grant begins February 1, 2016 and expires July 31, 2016.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept this grant and approve the revenue and expenditure budget line modifications, as per the budget modification form which is incorporated herein by reference.

Note: This resolution requires NO funds from the general fund. It increases revenues by \$10,205.74 and increases expenditures by \$10,205.74.

<b>Subject:</b> 2015 HMEP/WEM Grant – Kenosha County Commodity Flow Study/Training Needs Assessment			
<b>Original</b> ×	<b>Corrected</b> <input type="checkbox"/>	<b>2nd Correction</b> <input type="checkbox"/>	<b>Resubmitted</b> <input type="checkbox"/>
<b>Date Submitted:</b> February 17, 2016		<b>Date Resubmitted:</b>	
<b>Submitted By:</b> Judiciary & Law Enforcement Committee and Finance/Administration Committee			
<b>Fiscal Note Attached</b> ×		<b>Legal Note Attached</b> <input type="checkbox"/>	
<b>Prepared By:</b> Lt. Gil Benn, Director – Emerg Mgmt		<b>Signature:</b> 	

Respectfully submitted,

**Judiciary & Law Enforcement Committee**

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Daniel Esposito, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Anita Johnson, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Boyd Frederick, Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ David Arrington	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Leah V. Blough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Ronald Johnson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Finance/Administration Committee**

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Ron Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ John O'Day, Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Kimberly Breunig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Aaron Kohlmeier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**

DEPT/DIVISION: **2016 Emergency Management**

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): HMEP Grant to cover consultant fees for Commodity Flow Study/Training Needs Assessment for Kenosha County.  
Grant spending period is from February 1, 2016 to July 31, 2016

(1) ACCOUNT DESCRIPTION <b>EXPENSES</b>	(2)			BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER		
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	(3) EXPENSE INCREASE (+)				(4) EXPENSE DECREASE (-)	(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Other Professional Services	100	24150	521900	CFS	10,206		0	0	0	10,206	10,206
EXPENSE TOTALS					10,206	0	0	0	0	10,206	10,206

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
	HMEP	100	24150	443765	CFS		(10,206)	0	0
REVENUE TOTALS					0	(10,206)	0	0	10,206

COLUMN TOTALS (EXP TOTAL + REV TOTAL) 10,206 (10,206)

PREPARED BY: Cheryl McCrary DIVISION HEAD: [Signature] DATE: 1/26/16

DEPARTMENT HEAD: [Signature] DATE: 1-27-16

FINANCE DIRECTOR: [Signature] DATE: 1-28-16

COUNTY EXECUTIVE: [Signature] DATE: 2/1/16

- Please fill in all columns:
- (1) & (2) Account information as required
  - (3) & (4) Budget change requested
  - (5) Original budget as adopted by the board
  - (6) Current budget (original budget w/past mods.)
  - (7) Actual expenses to date
  - (8) Budget after requested modifications
  - (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Law Enforcement Department: SHERIFF- Emergency Management

Proposal Summary (attach explanation and required documents):

Resolution - to accept grant funds from Wisconsin Emergency Management's Hazardous Materials Emergency Preparedness Program - \$6,246.66 to cover the costs of a consultant in the creation of a Railroad Emergency Plan.

Dept./Division Head Signature:  Date: 1/26/16

**2. Department Head Review**

Comments:

Recommendation: Approval  Non-Approval

Department Head Signature:  Date: 1-27-16

**3. Finance Division Review**

Comments:

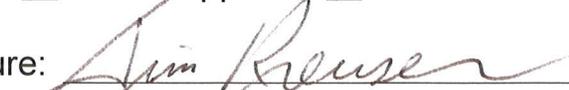
Recommendation: Approval  Non-Approval

Finance Signature:  Date: 1-28-16

**4. County Executive Review**

Comments:

Action: Approval  Non-Approval

Executive Signature:  Date: 2/1/16

Revised 01/11/2001 (5/10/01)

DISTRIBUTION

- Original Returned to Requesting Dept.

- Department attaches the Original to the Resolution to County Board
- Copy to Secretary of Oversight Committee to distribute in packets with Resolution
- Copy to Requesting Department File

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

RESOLUTION NO. \_\_\_\_\_

<b>Subject:</b> 2015 HMEP/WEM Grant – Kenosha County Rail Plan creation			
<b>Original</b> ×	<b>Corrected</b> <input type="checkbox"/>	<b>2nd Correction</b> <input type="checkbox"/>	<b>Resubmitted</b> <input type="checkbox"/>
<b>Date Submitted:</b> February 17, 2016		<b>Date Resubmitted:</b>	
<b>Submitted By:</b> Judiciary & Law Enforcement Committee and Finance/Administration Committee			
<b>Fiscal Note Attached</b> ×		<b>Legal Note Attached</b> <input type="checkbox"/>	
<b>Prepared By:</b> Lt. Gil Benn, Director – Emerg Mgmt		<b>Signature:</b> 	

WHEREAS, Kenosha County Emergency Management has been awarded \$6,246.66 from the State of Wisconsin Hazardous Materials Emergency Preparedness Grant Program to create a rail plan for Kenosha County for emergencies resulting from a rail incident, and

WHEREAS, the Plan will outline information/guidelines for responding agencies within the county to respond to and cope with a rail incident, and

WHEREAS, the funding will be used to cover the consultant fees for researching and producing a logistical plan for a rail incident in Kenosha County, and

WHEREAS, the awarding agency is not requiring a hard match for this award, therefore, no additional tax levy dollars are requested to implement this grant award, and

WHEREAS, the project funding period for this grant begins January 2, 2016 and expires July 31, 2016.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept this grant and approve the revenue and expenditure budget line modifications, as per the budget modification form which is incorporated herein by reference.

Note: This resolution requires NO funds from the general fund. It increases revenues by \$6,246.66 and increases expenditures by \$6,246.66.

<b>Subject:</b> 2015 HMEP/WEM Grant – Kenosha County Rail Plan creation			
<b>Original</b> ×	<b>Corrected</b> <input type="checkbox"/>	<b>2nd Correction</b> <input type="checkbox"/>	<b>Resubmitted</b> <input type="checkbox"/>
<b>Date Submitted:</b> February 17, 2016		<b>Date Resubmitted:</b>	
<b>Submitted By:</b> Judiciary & Law Enforcement Committee and Finance/Administration Committee			
<b>Fiscal Note Attached</b> ×		<b>Legal Note Attached</b> <input type="checkbox"/>	
<b>Prepared By:</b> Lt. Gil Benn, Director – Emerg Mgmt		<b>Signature:</b> 	

Respectfully submitted,

**Judiciary & Law Enforcement Committee**

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Daniel Esposito, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Anita Johnson, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Boyd Frederick, Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ David Arrington	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Leah V. Blough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Ronald Johnson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Finance/Administration Committee**

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Ron Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ John O'Day, Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Kimberly Breunig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Aaron Kohlmeier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Law Enforcement Department: Sheriff's Department

Proposal Summary (attach explanation and required documents):

2015 Resolution - request to modify the Sheriff's Department 2015 Patrol Division budgets for personnel costs incurred and to recognized expected revenue earned for extra patrol efforts requested of Amazon to control employee parking entrances at shift changes during their busy period beginning November 16 through December 23, 2015 at the Amazon Fulfillment Center.

Total overtime hours worked is 786.25 for a cost of \$42,700.76, invoiced to Amazon.

Dept./Division Head Signature: Capt. M. J. Date: Jan. 28, 2016

**2. Department Head Review**

Comments:

Recommendation: Approval  Non-Approval

Department Head Signature: Chief Deputy Charles R. Smith Date: 1-28-16

**3. Finance Division Review**

Comments:

Recommendation: Approval  Non-Approval

Finance Signature: Aura Kern Date: 1-28-16

**4. County Executive Review**

Comments:

Action: Approval  Non-Approval

Executive Signature: Jim Kruse Date: 2/1/16

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

RESOLUTION NO. \_\_\_\_\_

<b>Subject: 2015 Traffic Control for Amazon Fulfillment Center, recognize Revenue earned and modify expenditure budgets</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: February 17, 2016		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Enf. Committee &amp; Finance/ Admin Committee</b>			
Fiscal Note Attached: X		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert Hallisy, Captain of Admin.		Signature: <i>Capt. [Signature]</i>	

WHEREAS, the Sheriff's Department entered into an agreement with Amazon to provide traffic control, on overtime, at the employee parking entrances of the Amazon Fulfillment Center to control congestion at shift changes during their busy season beginning November 16, 2015 and ending December 23, 2015, and

WHEREAS, the traffic control enforcement required two sessions per day at shift changes occurring in early morning hours and again in late afternoon, and

WHEREAS, the Sheriff's Department provided 4 to 5 Deputies per session totaling 786.25 hours of overtime at a cost of \$42,700.76 for wages and benefits, and

WHEREAS, the Sheriff would like to recognize this revenue source, billed to Amazon, to shore up the 2015 Overtime and Benefit budgets of the Patrol Division.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the 2015 adjustments of \$42,701 to Revenue and Expenditure budgets for the Sheriff's Department as detailed in the attached budget modification form, which is incorporated herein by reference.

Note: This resolution requires NO additional funds from the general fund. It increases revenues by \$42,701 and increases expenditures by \$42,701.

<b>Subject: : 2015 Traffic Control for Amazon Fulfillment Center, recognize Revenue earned and modify expenditure budgets</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: February 17, 2016		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Enf. Committee &amp; Finance/Admin Committee</b>			

Respectfully Submitted,  
 JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Daniel Esposito, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Anita Johnson, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Boyd Frederick, Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor David Arrington	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Leah V. Blough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ronald Johnson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATIVE COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ron Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John O'Day, Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Kimberly Breunig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Aaron Kohlmeier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**

DOCUMENT # _____	G/L DATE <u>12/30/2015</u>
BATCH # _____	ENTRY DATE _____

DEPT/DIVISION: **SHERIFF YR2015**

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Recognize Revenue earned and modify expenditure budgets for labor costs incurred providing traffic control at employee entrances for Amazon at the Amazon Fulfillment Center from Nov 16 - Dec 23, 2015.

(1) ACCOUNT DESCRIPTION <b>EXPENSES</b>	(2)			BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER		
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	(3) EXPENSE INCREASE (+)				(4) EXPENSE DECREASE (-)	(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Overtime	100	21130	511200		34,860		420,000	420,000	914,107	454,860	-459,247
FICA	100	21130	515100		2,667		353,885	360,535	396,214	363,202	-33,012
Retirement	100	21130	515200		5,174		716,313	724,902	794,130	730,076	-64,054
EXPENSE TOTALS					42,701	0	1,490,198	1,505,437	2,104,451	1,548,138	-556,313

<b>REVENUES</b>	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
	Sundry Revenue	100	21130	448520			(42,701)	(10,900)	(10,900)
REVENUE TOTALS					0	(42,701)	0	0	(53,601)

**COLUMN TOTALS (EXP TOTAL + REV TOTAL)** 42,701 (42,701)

PREPARED BY: Nancy Otis

DIVISION HEAD: Capt. MJJ

DATE: 1-28-16

DEPARTMENT HEAD: Chief Deputy Charles E. Smith DATE: 1-28-16

FINANCE DIRECTOR: [Signature] DATE: 1-28-16

COUNTY EXECUTIVE: [Signature] DATE: 2/1/16

Please fill in all columns:

- (1) & (2) Account information as required
- (3) & (4) Budget change requested
- (5) Original budget as adopted by the board
- (6) Current budget (original budget w/past mods.)
- (7) Actual expenses to date
- (8) Budget after requested modifications
- (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.



# COUNTY OF KENOSHA

## OFFICE OF THE SHERIFF

U.S.G.

2015

1 G. Beth  
Sheriff  
5th Street  
WI 53140  
605-5100  
605-5130

16,226.02 +  
26,474.74 +  
02,700.76 +

# INVOICE

January 14, 2016

Amazon.com, Inc.  
Amazon Payee Central  
Corporate A-P Services

COPY

DESCRIPTION	AMOUNT
Reimburse the Kenosha County Sheriff's Department for the costs of traffic control at the Kenosha Amazon Fulfillment Center.  November 16-30, 2015  Total wages: \$13,250.43 Total benefits: \$2,975.59	      \$13,250.43 \$2,975.59
<b>TOTAL</b>	<b>\$16,226.02</b>

Make Check Payable to & Send to:  
Kenosha Co Sheriff Dept  
1000 - 55th Street  
Kenosha, WI 53140  
Attn: Accountant

  
\_\_\_\_\_  
Nancy Otis  
Fiscal Services Manager



# COUNTY OF KENOSHA

## OFFICE OF THE SHERIFF

David G. Beth  
Sheriff

1000 55th Street  
Kenosha, WI 53140  
(262) 605-5100  
Fax: (262) 605-5130

# INVOICE

January 28, 2016

Amazon.com, Inc.  
Amazon Payee Central  
Corporate A-P Services

DESCRIPTION	AMOUNT
Reimburse the Kenosha County Sheriff's Department for the costs of traffic control at the Kenosha Amazon Fulfillment Center.	
December 1-23, 2015	
Total wages: \$21,609.70	\$21,609.70
Total benefits: \$4,865.04	\$4,865.04
<b>TOTAL</b>	<b>\$26,474.74</b>

**Make Check Payable to & Send to:**

Kenosha Co Sheriff Dept  
1000 - 55th Street  
Kenosha, WI 53140  
Attn: Accountant

  
\_\_\_\_\_  
Nancy Otis  
Fiscal Services Manager

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Law Enforcement Department: Sheriff's Department

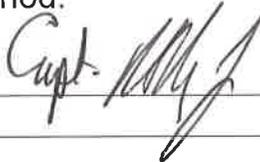
Proposal Summary (attach explanation and required documents):

2015 Resolution to modify expenditure and revenue budgets to recognize the expenses incurred and forecasted for participating with Racine County Sheriff's Department (RASO) in extra patrol enforcement efforts focusing on alcohol/drug impaired drivers.

The funding is offered through the WI Dept of Transportation, Bureau of Transportation Safety (BOTS).

Kenosha County is partnering with RASO, who is the grantee and administrator of the BOTS Alcohol Impaired Drivers Enforcement grants. Kenosha County expects to earn a total of \$8,407 for enforcement efforts that began January 2015 and will end September 2016. The grant funds are used to reimburse Deputy Sheriff overtime and benefit costs for the extra patrols scheduled.

The Resolution, Budget Modification and grant award documents are attached. The Kenosha County Sheriff's Department (KSD) expects the share of the partnered award for KSD will be up to \$8,407 for the period.

Dept./Division Head Signature:  Date: 1-28-16

**2. Department Head Review**

Comments:

Recommendation: Approval  Non-Approval

Department Head Signature:  Date: 1-28-16

**3. Finance Division Review**

Comments:

Recommendation: Approval  Non-Approval

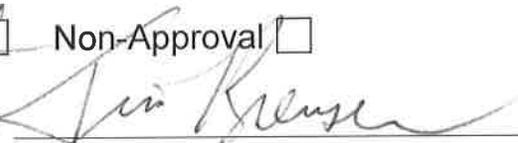
Finance Signature:  Date: 1-28-16

**4. County Executive Review**

Comments:

Action: Approval  Non-Approval

Executive Signature:

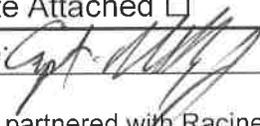


Date:



**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

RESOLUTION NO. \_\_\_\_\_

<b>Subject: WI D.O.T. Bureau of Transportation Safety (BOTS) – Alcohol Enforcement Grants 2015_2016</b>			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: February 17, 2016		Date Resubmitted	
Submitted By: <b>Judiciary &amp; Law Committee Finance/Admin Committee</b>			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Robert Hallisy, Captain of Admin		Signature: 	

WHEREAS, the Kenosha County Sheriff's Department has partnered with Racine County Sheriff's Department (RASO) to participate in traffic control enforcement grants offered through the WI Dept of Transportation, Bureau of Transportation Safety (BOTS), and

WHEREAS, the grants are offered to reimburse labor costs associated with scheduling increased patrol presence to enforce alcohol/drug impaired drivers at targeted times, and

WHEREAS, the grants from BOTS are awarded to RASO and administered by RASO and Kenosha County Sheriff's Dept applies, through Racine County, for reimbursement for labor costs incurred, and

WHEREAS, the state BOTS grants awarded to RASO covers two fiscal periods; October 2014 through September of 2015 and October 2015 through September 2016, and

WHEREAS, Kenosha County Sheriff's Department has expended and has applied for reimbursement of \$4,357 for enforcement efforts scheduled from January 2015 through December, 2015 and expects to spend \$4,050 for the remaining time period of the 2015-2016 grant that terminates September 2016 for a total expected shared award reimbursement of \$8,407.

NOW, THEREFORE BE IT RESOLVED, that the Kenosha County Board of Supervisors accept the grant and approve that the revenue and expenditure line items be modified for the 2015 Budget year, as per the attached budget modification form, which is incorporated herein by reference.

BE IT FURTHER RESOLVED, that any unobligated grant funds remaining available at year end 2015 be hereby authorized for carryover to 2016 until such time as the approved grant funds are expended in accord with grant requirements, and that the Administration shall be authorized to modify the grant fund appropriation among various budget and expenditure appropriation units within the Sheriff's Department budget in accordance with all Federal and State regulations of the program and in compliance with generally accepted accounting principles.

Note: This resolution requires NO funds from the general fund. It increases revenues by \$8,407 and increases expenditures by \$8,407.

Subject: WI D.O.T. Bureau of Transportation Safety (BOTS) – Alcohol Enforcement Grants 2015\_2016

Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2 <sup>nd</sup> Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: February 17, 2016		Date Resubmitted	

Respectfully Submitted,  
JUDICIARY AND LAW ENFORCEMENT COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Daniel Esposito, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Anita Johnson, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Boyd Frederick, Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor David Arrington	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Leah V. Blough	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ronald Johnson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE/ADMINISTRATIVE COMMITTEE

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Excused</u>
_____ Supervisor Terry Rose, Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Ron Frederick, Vice Chair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor John O'Day, Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Kimberly Breunig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Supervisor Aaron Kohlmeier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**KENOSHA COUNTY EXPENSE/REVENUE BUDGET MODIFICATION FORM**

DEPT/DIVISION:

**SHERIFF YR2015** ✓

DOCUMENT # _____	G/L DATE _____
BATCH # _____	ENTRY DATE _____

PURPOSE OF BUDGET MODIFICATION (REQUIRED): Sheriff's Dept partnering with RASO for extra patrols concentrating on alcohol enforcement funded via the WI Dept of Transportation, Bureau of Transportation Safety.  
 The grant is awarded and administered by the Racine Co. Sheriff's Dept.  
 (Recognize Revenue earned Jan - Dec 2015 and estimate grant period funding for Jan 2016 thru Sept 2016)  
 Will carryover unspent grant funds at close of 2015 to budget year 2016 to spend down through Sept 2016)

(1) ACCOUNT DESCRIPTION EXPENSES	(2)				BUDGET CHANGE REQUESTED		(5) ADOPTED BUDGET	(6) CURRENT BUDGET	(7) ACTUAL EXPENSES	AFTER TRANSFER	
	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	(3) EXPENSE INCREASE (+)	(4) EXPENSE DECREASE (-)				(8) REVISED BUDGET	(9) EXPENSE BAL AVAIL
Overtime	100	21130	511200		7,187		420,000	420,000	914,107	427,187	-486,920
FICA	100	21130	515100		550		353,885	360,535	396,214	361,085	-35,129
Retirement	100	21130	515200		670		716,313	724,902	794,130	725,572	-68,558
EXPENSE TOTALS					8,407	0	1,490,198	1,505,437	2,104,451	1,513,844	-590,607

REVENUES	FUND	BUSINESS UNIT	OBJECT	sub- sidiary	REVENUE DECREASE (+)	REVENUE INCREASE (-)	ADOPTED BUDGET	CURRENT BUDGET	REVISED BUDGET
	Alcohol Enforcement Project	100	21130	442570			(8,407)	0	0
REVENUE TOTALS							0	0	0

**COLUMN TOTALS (EXP TOTAL + REV TOTAL)**

8,407	-8,407
-------	--------

PREPARED BY: Nancy Otis DIVISION HEAD: [Signature] DATE: 1-28-16  
 DEPARTMENT HEAD: [Signature] DATE: 1-28-16  
 FINANCE DIRECTOR: [Signature] DATE: 1-28-16  
 COUNTY EXECUTIVE: [Signature] DATE: 2/1/16

- Please fill in all columns:  
 (1) & (2) Account information as required  
 (3) & (4) Budget change requested  
 (5) Original budget as adopted by the board  
 (6) Current budget (original budget w/past mods.)  
 (7) Actual expenses to date  
 (8) Budget after requested modifications  
 (9) Balance available after transfer (col 8 - col 7).

SEE BACK OF FORM FOR REQUIRED LEVELS OF APPROVAL FOR BUDGET MODIFICATION.

**Proposed Project Title:** TASK FORCE  
**Task Force Type:**  
**Type of Municipality:** County  
**Applicant Agency/County:** Racine County  
**Enforcement Area:** STH 31 and STH 32 Racine/Kenosha Counties  
**Agency Federal Employer ID (FEIN):** 396005734  
**DUNS Number** 830351623

COPY

**Agency Head or Authorizing Official**  
**Agency Head or Authorizing Official:** Christopher Schmaling  
**Title:** Sheriff  
**Address:** 717 WISCONSIN AVE  
**City:** RACINE  
**State:** Wisconsin  
**Zip Code:** 53403

**Project Coordinator**  
**First Name:** David  
**Last Name:** Coughlin  
**Title:** Patrol Sergeant  
**Address:** 717 Wisconsin Ave  
**City:** Racine  
**State:** Wisconsin  
**Zip Code:** 53403  
**Phone:** 262-886-8180  
**Fax:** 262-886-3972  
**E-mail Address:** david.coughlin@goracine.org

✓ I agree that the above information is up-to-date and correct.

NOTE: If this information is not correct, please go to the Organization Page to make necessary corrections.

1. Grantee agrees to adopt a zero tolerance policy for impaired driving during all motor vehicle stops.

Evaluation: Activity Report - Citations

2. Grantee agrees to adopt a zero tolerance policy for unrestrained occupants during all motor vehicle stops.

Evaluation: Activity Report - Citations

3. During past deployments, grantees have typically initiated a recorded traffic stop about every 45 minutes. To maintain or exceed historical activity levels during grant-funded activity Grantee will, on average, initiate a recorded traffic stop every 45 minutes.

Evaluation: Activity Report - Contacts

4. During past grant-funded deployments, Grantees typically maintain an agency ratio of three citations to one written warning.

Evaluation: Activity Report - Citations/Warnings

5. Grantee agrees to make contacts with local media, community groups or other groups to increase public awareness of information related to crashes, and subsequent enforcement efforts. This should be done a minimum of once during every quarter of grant approval. Creating partnerships with public and private community groups to enforce public awareness of this campaign is strongly encouraged.

An Agency's failure to meet project Objectives may affect their consideration for future grant awards.

#### Objectives/Evaluation

Objectives for this Agency is to conduct one traffic stop every 45 minutes. This grant will be worked in conjunction with the Kenosha County Sheriff's Office and will focus on educating the motor public on the dangers of driving while impaired. This education will be done using local media, social media, schools and strict enforcement.

✓ I agree to the terms and conditions above.

**Federal Grant Period:**

Grant activities are funded for one federal fiscal year. Funded fiscal year 2016 activities may begin no earlier than **October 1, 2015** and end no later than **September 30, 2016**.

**Work Plan/Calendar:**

The Work Plan/Calendar contained within this contract is a term of the contract. It describes timing and level of enforcement activity. At a minimum, during the term of this contract:

Grantee will implement at least one deployment each month within the specified grant period as planned in the Work Plan/Calendar.

The Agencies must participate in Highly Visible Enforcement (HVE) saturation patrols during the timeframes listed below if within specified grant period. HVE saturation patrols must be in high risk locations supported by publicity and may be a collaborative effort with other LEAs.

- December 15th – January 1st, 2017 (Drive Sober - Winter)
- March 11th – 20th, 2016 (St Patrick's Day)
- May 23rd – June 5th, 2016 (CIOT National Mobilization)
- June 26th – July 10th 2016 (Summer Heat)
- Aug 19th – Sept 5th, 2016 (Drive Sober – Labor Day)

**NOTE:**

During CIOT, Grantees will schedule a minimum of 50% of the hours of enforcement at night during each of the four (4) mandatory deployments, with a minimum of 4-hour shifts.

NHTSA Grant Funds dictate that during Alcohol Enforcement, Grantees must perform enforcement during the hours of 6:00pm and 4:30am.

If grantee cannot perform the planned patrols, BOTS must be notified. Failure to perform planned activity may be considered grounds for terminating the grant.

**Work Plan Amendments:**

If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the WISE Grants System. Amended activity may not commence prior to BOTS approval.

Click [Here](#) to see Amendment Process.

**WORK PLAN/CALENDAR**

Please enter data for all the required HVE saturation patrols listed under table A.

If you enter a value for any non required box, the remainder of the row should be completed.

If you enter a zero for any column the calculation in column D will produce a 0 for that row.

Only requested reimbursed hours should be included in work plan calendar.

Month	Enforcement Type	(A) Deployments	(B) Hours per Deployment	(C) Officers per Deployment	(D) Total Officer Hours (AxB)xC = D
October	Saturation/HVE	1	4	6	24
November	Saturation/HVE	1	4	6	24
December	Drive Sober HVE	2	4	6	48
	OTHER				0
January	Saturation/HVE	1	4	6	24
February	Saturation/HVE	2	4	6	48
March	St. Patrick's HVE	2	4	6	48

**Relationship to Work Plan:**

All budget items must relate to activities described in the Work Plan. Reimbursement will be based on actual costs, NOT budgeted rates. Only project activities and expenses described in the approved work plan and budget, incurred during the grant period, are eligible for reimbursement. Expenses incurred that are not specified in the budget or work plan will not be reimbursed.

**Document Requirements:**

Grantee will document hours, wage and fringe rate, and all match costs. Fringe benefit shall be actual costs. Payment for salaries and wages shall be supported by a time and attendance report, or equivalent records, which shall be kept on file at the agency for three years from the date the project closes. Grantor reserves the right to perform monitoring activities, to include ongoing review and audit of department records.

**Monitoring:**

Grantee consents to monitoring by BOTS staff to ensure compliance with applicable state and federal regulations. Monitoring may occur on-site and will require access to original versions of employee payroll information, citations, and other materials related to the implementation of this grant.

**Match Requirements:**

A local match of at least 25% of the grant total is required. The match budget line may consist of estimates of program match.

- OWI and Seat Belt Task Force Grants are not eligible for equipment reimbursement, but purchased equipment may be used for local match.
- Match funds must be submitted with each monthly activity report.

**Buy America:**

Grantee agrees to comply with the provisions of the Buy America Act, 23 USC 313, which includes the following requirements: Only steel, iron and manufactured products produced in the United States may be purchased with federal funds unless the US Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project Grant by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the US Secretary of Transportation.

**Equipment Requirements:**

No more than one-half (50% Rule) of the grant funds may be allocated to equipment, not to exceed \$4,999.00. If equipment costs exceed the cap of \$ 4,999.00, NHTSA approval would need to be obtained prior to purchase, and any amount in excess of \$4,999.00 would be Local Match. Grantor will mark the equipment and maintain a proprietary interest until the total equipment value falls below \$4,999.00.

**Note:** The 50% Rule relates to reimbursed grant funds, not to the initial grant award.

For example: The Grantee receives a grant of \$10,000.00 and budgets \$5,001.00 for Wage and Fringe and \$4,999.00 for Equipment. The Grantee utilizes only \$2,500.00 for Wage and Fringe. Then, the total grant amount is reduced to \$5,000.00, of which no more than 50%, or \$2,500.00 (not \$4,999.00) can be used to purchase said equipment.

**Important!**

While equipment may be ordered/purchased once the Grant is approved by BOTS, actual reimbursement for said equipment will not occur until grantee has worked the minimum hours needed to insure that the 50% rule is met.

For example: An Agency budgets \$15,000.00 for enforcement and \$4,500.00 for Equipment, \$4,500.00 in Enforcement must take place before the equipment purchase will be reimbursed.

Grantor reserves the right to monitor the use of all equipment purchased using Highway Safety Funds.

Grantee will make the equipment available for viewing by grantor upon notice.

Click [Here](#) to see Amendment Process

**Signatures:**

The signature of agency head or authorizing official must be emailed to DOTsafetygrants@dot.wi.gov. An electronic grant submission through the WISE Grants System will initiate the grant approval process, but no reimbursement will be made until the signature page is received.

I agree to the terms and conditions above.

Administrative Information

Federal Identifier -31-05-  
 CFDA Number 20.616 ✓  
 DUNS Number 830351623  
 Amount \$49920.00 ✓  
 Funding Year 2016  
 Project ID Number 0956-00-59  
 Revenue Project ID Number 0  
 Appropriation 185 – Highway Safety Local Aids - Federal  
 Program 1051 - Local Agencies  
 Object Codes 5100 – Grants to Local Units of Government  
 Agency Federal Employer ID (FEIN): 396005734  
 Vendor Number 396005734-CT  
 County-Muni Code 51-000  
 Payee Treasurer Racine County ✓  
 SPM Assigned Jacqueline Kamin  
 Agency Head Christopher Schmaling  
 Start Date 10/1/2015

**Proposed Project Title:** ALCOHOL ENFORCEMENT  
**Type of Municipality:** County  
**Applicant Agency/County:** Racine County ✓

**Enforcement Area:** Racine County  
**Agency Federal Employer ID (FEIN):** 39-6005734W  
**DUNS Number** 83-035-1623

COPY

**Agency Head or Authorizing Official**

**First Name:** Christopher  
**Last Name:** Schmaling  
**Title:** Sheriff  
**Address:** 717 Wisconsin Ave  
**City:** Racine  
**State:** Wisconsin  
**Zip Code:** 53403

**Project Coordinator**

**First Name:** David  
**Last Name:** Coughlin  
**Title:** Sergeant  
**Address:** 717 Wisconsin Ave  
**City:** Racine  
**State:** Wisconsin  
**Zip Code:** 53403  
**Phone:** 262-886-8180  
**Fax:** 262-886-3972  
**E-mail Address:** david.coughlin@goracine.org

1. To adopt a zero tolerance policy for impaired driving during all motor vehicle stops.

Evaluation: Activity Report - Citations

2. To adopt a zero tolerance policy for unrestrained occupants during all motor vehicle stops.

Evaluation: Activity Report - Citations

3. During past deployments, Grantees have typically initiated a recorded traffic stop about every 45 minutes. To maintain or exceed historical activity levels during grant-funded activity Grantee will, on average, initiate a recorded traffic stop every 45 minutes.

Evaluation: Activity Report - Contacts

4. During past grant-funded deployments, Grantees typically maintain an agency ratio of three citations to one written warning.

Evaluation: Activity Report - Citations/Warnings

5. To make contacts with local media, community groups or other groups to increase public awareness of information related to crashes, and subsequent enforcement efforts. This should be done a minimum of once during every quarter of grant approval. Creating partnerships with public and private community groups to enforce public awareness of this campaign is strongly encouraged.

An Agency's failure to meet project Objectives may affect their consideration for future grant awards.

Objectives/Evaluation

Objectives for our Agency is one traffic stop every 45 minutes. We will be working with the Kenosha Sheriff's Department in an effort to make the traveling public safer and more informed. Through this program we will provide education to the public by using press releases, social media, school marques and enforcement.

✓ I agree to the terms and conditions above.

**Federal Grant Period:**

Grant activities are funded for one federal fiscal year. Funded fiscal year 2015 activities may begin no earlier than **October 1, 2014** and end no later than **September 30, 2015**.

**Work Plan/Calendar:**

The Work Plan/Calendar contained within this contract is a term of the contract. It describes timing and level of enforcement activity. At a minimum, during the term of this contract:

Grantee will implement at least one deployment each month within the specified grant period as planned in the Work Plan/Calendar.

The Agencies must participate in Highly Visible Enforcement (HVE) saturation patrols during the timeframes listed below if within specified grant period. HVE saturation patrols must be in high risk locations supported by publicity and may be a collaborative effort with other LEAs.

- December 12 - 20, 2014 (Booze and Belts)
- March 13 - 22, 2015 (St. Patrick's Day)
- May 18 – May 31, 2015 (CIOT National Mobilization – minimum of 4 deployments)
- June 28 – July 12, 2015 (Summer Heat)
- Aug 21 – Sept 7, 2015 (Alcohol Crackdown – minimum of 4 deployments)

**NOTE:**

During CIOT, Grantees will schedule a minimum of 50% of the hours of enforcement at night during each of the four (4) mandatory deployments, with a minimum of 4-hour shifts.

NHTSA Grant Funds dictate that during Alcohol Enforcement, Grantees must perform enforcement during the hours of 6:00pm and 4:30am.

If grantee cannot perform the planned patrols, BOTS must be notified. Failure to perform planned activity may be considered grounds for terminating the grant.

**Work Plan Amendments:**

If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the WISE Grants System. Amended activity may not commence prior to BOTS approval.

**Amendments may not be considered after July 1 of the fiscal year during which the project is commenced.**

Click [Here](#) to see Amendment Process.

**WORK PLAN/CALENDAR**

Please enter data for all the required HVE saturation patrols listed under table A.

If you enter a value for any non required box, the remainder of the row should be completed.

If you enter a zero for any column the calculation in column D will produce a 0 for that row.

Only requested reimbursed hours should be included in work plan calendar.

Month	Enforcement Type	(A) Deployments	(B) Hours per Deployment	(C) Officers per Deployment	(D) Total Officer Hours (AxB)xC = D
October	Saturation/HVE	1	4	3	12
November	Saturation/HVE	1	4	3	12
December	Booze & Belts HVE	1	4	4	16
	OTHER	1	4	4	16

**Budget Plan:**

The Budget spreadsheet within this contract is a term of the contract. Eligible cost items for this project include: Wage, Fringe, Low-cost Equipment and High-cost Equipment. Grantee must complete the Federal Share AND Estimated Local Match columns.

**Equipment Purchase:**

The Equipment Purchase Form within this contract is a term of this contract, if either High-cost or Low-cost Equipment is purchased. "High-cost" Equipment is defined in the General Terms; other equipment is considered 'low-cost'.

**Budget/Equipment Amendments:**

If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the WISE Grants System. Amended activity may not commence prior to BOTS approval.

**Amendments may not be considered after July 1 of the fiscal year during which the project is commenced.**

Click [Here](#) to see Amendment Process.

**Match Requirements:**

A local match of at least 25% of the grant total is required. The match budget line may consist of estimates of program match.

**Budget**

Item	Federal Grant	Local Match	Totals
Wage/Fringe	\$39,975.00	\$10,734.00	\$50,709.00
Travel/Mileage	Ineligible	\$1,000.00	\$1,000.00
Training	Ineligible		\$0
Contractual Services	Ineligible		\$0
Equipment	\$4,636.00	\$0	\$4,636.00
Materials & Supplies	Ineligible		\$0
Other	Ineligible		\$0
<b>Total</b>	<b>\$44,611.00</b>	<b>\$11,734.00</b>	<b>\$56,345.00</b>

**Relationship to Work Plan:**

All budget items must relate to activities described in the Work Plan. Reimbursement will be based on actual costs, NOT budgeted rates. Only project activities and expenses described in the approved work plan and budget, incurred during the grant period, are eligible for reimbursement. Expenses incurred that are not specified in the budget or work plan will not be reimbursed.

**Document Requirements:**

Grantee will document hours, wage and fringe rate, and all match costs. Fringe benefit shall be actual costs. Payment for salaries and wages shall be supported by a time and attendance report, or equivalent records, which shall be kept on file at the agency for three years from the date the project closes. Grantor reserves the right to perform monitoring activities, to include ongoing review and audit of department records.

**Monitoring:**

Grantee consents to monitoring by BOTS staff to ensure compliance with applicable state and federal regulations. Monitoring may occur on-site and will require access to original versions of employee payroll information, citations, and other materials related to the implementation of this grant.

**Equipment Purchase:**

**Grantee must specify make, model, quantity and purchase price of each type of equipment to be purchased.**

**Buy America:**

Grantee agrees to comply with the provisions of Buy America, 23 USC 313, which includes the following requirements:

Yes No

Domestic materials or equipment not reasonably available

Domestic materials or equipment not of satisfactory quality

Domestic materials or equipment would increase the cost by more than 25%

Total \$4,636.00 (Racine Co. Equipment) \$0

**Equipment Requirements:**

No more than one-half (50% Rule) of the grant funds may be allocated to equipment, not to exceed \$4,999.00. If equipment costs exceed the cap of \$ 4,999.00, NHTSA approval would need to be obtained prior to purchase, and any amount in excess of \$4,999.00 would be Local Match. Grantor will mark the equipment and maintain a proprietary interest until the total equipment value falls below \$4,999.00.

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**Important!**

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For example: An Agency budgets \$15,000.00 for enforcement and \$4,500.00 for Equipment, \$4,500.00 in Enforcement must take place before the equipment purchase will be reimbursed.

Grantor reserves the right to monitor the use of all equipment purchased using Highway Safety Funds.

Grantee will make the equipment available for viewing by grantor upon notice.

**Approved Equipment:**

Click [Here](#) for all Approved Equipment listed in the Highway Safety Performance Plan.

Alcohol/drug-testing, and alcohol enforcement devices must comply with standards and specifications established by NHTSA or other nationally recognized standard-setting agencies

**NOTE: No equipment will be allowed on Seat Belt Enforcement Grants.**

**NHTSA Guidelines do not allow the purchase of Speed Enforcement Equipment with Alcohol Grant Funds.**

Click [Here](#) for a list of all TraCS compatible equipment. (Use for TRaCS grants only.)

**Signatures:**

The signature of agency head or authorizing official must be emailed to DOTsafetygrants@dot.wi.gov. An electronic grant submission through the WISE Grants System will initiate the grant approval process, but no reimbursement will be made until the signature page is received.

I agree to the terms and conditions above.

## Administrative Information

Federal Identifier	2015-31-05-M5
CFDA Number	20.616
DUNS Number	83-035-1623
Amount	\$45,000 ✓
Funding Year	2015
Project ID Number	0955-31-41
Revenue Project ID Number	000
Appropriation	185
Program	1051
Object Codes	5100
Agency Federal Employer ID (FEIN):	39-6005734W
Vendor Number	396005734-CT
County-Muni Code	51-000
Payee	Treasurer, Racine County ✓
SPM Assigned	Jacqueline Kamin
Agency Head	Christopher Schmaling
Start Date	10/1/2014

Kenosha County  
Administrative Proposal Form

**1. Proposal Overview**

Division: Facilities Department: Public Works

Proposal Summary (attach explanation and required documents):

Carryover and repurpose funds remaining from 2015 Pre-Trial padded cell project to fund the replacement of three Pre-Trial hot water heaters.

Dept./Division Head Signature: M. Schaudt Date: 2/3/16

**2. Department Head Review**

Comments:

Recommendation: Approval  Non-Approval

Department Head Signature: [Signature] Date: 2-8-16

**3. Finance Division Review**

Comments:

Recommendation: Approval  Non-Approval

Finance Signature: [Signature] Date: 2/8/16

**4. County Executive Review**

Comments:

Action: Approval  Non-Approval

Executive Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# COUNTY OF KENOSHA

Mike Schrandt  
Department of Public Works  
19600 75<sup>th</sup> Street, Suite 122-1  
Bristol, Wisconsin 53104  
(262) 857-1869  
Fax: (262) 857-1885

DATE: February 8, 2016  
TO: Finance Committee  
FROM: Mike Schrandt – Manager of Facilities  
SUBJECT: Repurpose Facilities Capital Funds – Pre-Trial Water Heaters

The 2015 Capital Budget included a total of \$65,000 to replace the padding in two security cells at the Kenosha County Pre-Trial building. This project was completed in 2015 at a cost of \$32,200, which was \$32,800 under budget.

Currently there are three hot water heaters serving the Pre-Trial building. These water heaters were originally installed nineteen years ago. In December 2015, one of these water heaters broke down and the cost to repair is almost as much as the cost of replacement. The other two water heaters are currently operational but may soon need replacement as they are the same age as the broken unit. Facilities feels that it makes economic sense to replace all three units now and has obtained a contractor estimate of \$23,000 to complete this project.

Facilities requests that the unspent funds from the Pre-Trial padded cell project be carried over from 2015 to 2016 and be repurposed to cover the cost of replacing the three Pre-Trial hot water heaters

This expense was not planned for in the 2016 budget. Typically, a request such as this would be included as a part of the annual carryover resolution in April of 2016. Due to the critical timing of the need for replacement, the request for repurposing of funds is being made now.

Thank you for your attention to this matter.

Sincerely,

Mike Schrandt  
Manager of Facilities

PUBLIC WORKS/FACILITIES COMMITTEE:

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>
<hr/> Dennis Elverman, Chairperson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> William Grady, Vice-Chairperson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Boyd Frederick, Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Mike Skalitzky	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> John Poole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FINANCE COMMITTEE:

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>
<hr/> Terry Rose, Chairperson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Ron Frederick, Vice-Chairperson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> John O'Day, Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Kimberly Breunig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Rick Dodge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Jeffrey Gentz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/> Aaron Kohlmeier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Kenosha County  
Administrative Proposal Form

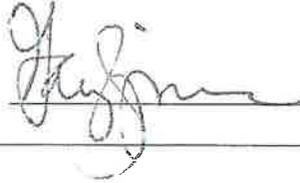
**1. Proposal Overview**

Division: Highway Department: Public Works

Proposal Summary (attach explanation and required documents):

Approve the Jurisdictional Transfer Agreement of a Segment of Springbrook Court from Kenosha County to the Village of Pleasant Prairie.

Dept./Division Head Signature: \_\_\_\_\_



Date: \_\_\_\_\_

**2. Department Head Review**

Comments:

Recommendation: Approval  Non-Approval

Department Head Signature: \_\_\_\_\_



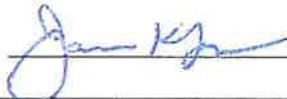
Date: 2-1-16

**3. Finance Division Review**

Comments:

Recommendation: Approval  Non-Approval

Finance Signature: \_\_\_\_\_



Date: 2-1-16

**4. County Executive Review**

Comments:

Action: Approval  Non-Approval

Executive Signature: \_\_\_\_\_



Date: 2-2-16

**KENOSHA COUNTY  
BOARD OF SUPERVISORS**

RESOLUTION NO. \_\_\_\_\_

<b>Subject:</b> RESOLUTION TO APPROVE THE JURISDICTIONAL TRANSFER AGREEMENT OF A SEGMENT OF SPRINGBROOK COURT FROM KENOSHA COUNTY TO THE VILLAGE OF PLEASANT PRAIRIE			
Original <input checked="" type="checkbox"/>	Corrected <input type="checkbox"/>	2nd Correction <input type="checkbox"/>	Resubmitted <input type="checkbox"/>
Date Submitted: <b>February 8, 2016</b>		Date Resubmitted:	
Submitted By: Public Works/Facilities Committee And Finance/Administration			
Fiscal Note Attached <input type="checkbox"/>		Legal Note Attached <input type="checkbox"/>	
Prepared By: Gary Sipsma		Signature: 	

**WHEREAS**, Kenosha County and the Village of Pleasant Prairie in the State of Wisconsin have determined it to be in the best interest to jurisdictionally transfer a 0.06 mile segment of Springbrook Road and,

**WHEREAS**, Section 83.025, Wisconsin Statutes, enables the County to enter into jurisdictional transfer agreements with the Village of Pleasant Prairie, thereby facilitating alterations in jurisdictional highway systems.

**THEREFORE BE IT RESOLVED**, that the Kenosha County Board of Supervisors hereby approves the transfer of jurisdictional responsibility between Kenosha County and the City of Kenosha, and

**BE IT FURTHER RESOLVED**, that the Kenosha County Highway Commissioner is authorized to process the jurisdictional transfer with the Wisconsin Department of Transportation subject to the Village of Pleasant Prairie Board approval of a Resolution jurisdictionally transferring the segment of 0.06 mile segment of Springbrook Road.

PUBLIC WORKS/FACILITIES COMMITTEE:

\_\_\_\_\_  
Dennis Elverman, Chairperson

\_\_\_\_\_  
William Grady, Vice-Chairperson

\_\_\_\_\_  
Boyd Frederick, Secretary

\_\_\_\_\_  
Mike Skalitzky

\_\_\_\_\_  
John Poole

Aye    No    Abstain

FINANCE/ADMINISTRATION COMMITTEE:

\_\_\_\_\_  
Terry Rose, Chairperson

\_\_\_\_\_  
Ron Frederick, Vice-Chairperson

\_\_\_\_\_  
John O'Day, Secretary

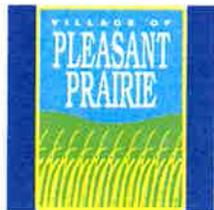
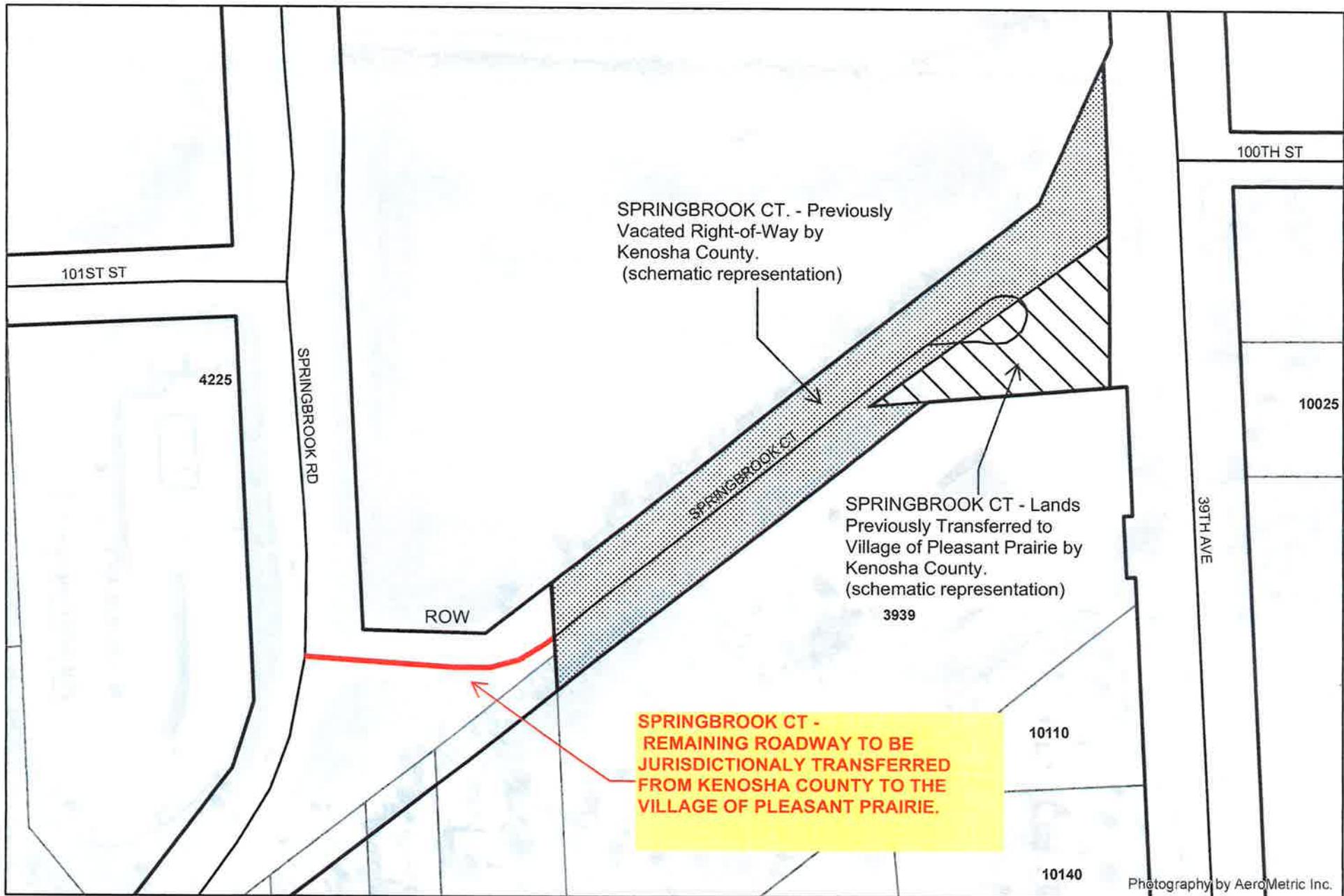
\_\_\_\_\_  
Kimberly Breunig

\_\_\_\_\_  
Rick Dodge

\_\_\_\_\_  
Jeffrey Gentz

\_\_\_\_\_  
Aaron Kohlmeier

Aye    No    Abstain



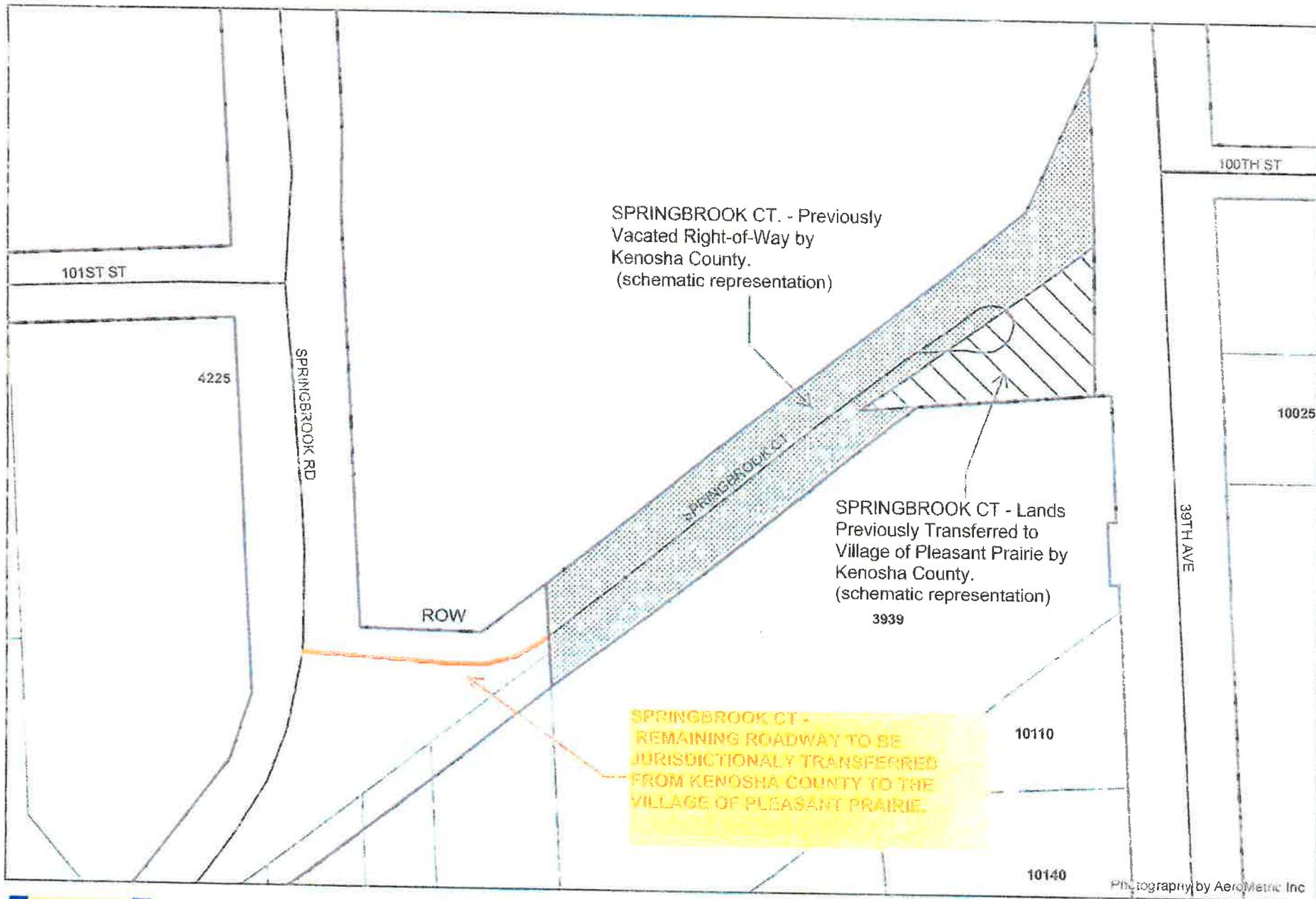
## SPRINGBROOK COURT JURISDICTIONAL TRANSFER

0 75 150 Feet



1 inch = 150 feet





## SPRINGBROOK COURT JURISDICTIONAL TRANSFER

0 75 150 Feet



1 inch = 150 feet



**AUDIT REPORT FOR PAYMENTS OVER \$5000**

**JANUARY 8, 2016 – FEBRUARY 4, 2016**

Post Audit Payments Over \$5000.00  
 by Payment/Fund/Business Unit  
 November 13, 2015 through January 7, 2016

Check Number	Fnd Dpt	Division	Business Unit	Payee Name	Voucher Number	Invoice Number	Payment Amount	Description
00690174	00500 BAL	Agency Fund	500	WI TREASURER, STATE OF	16000653	4TH QTR 2015	5,362.00	Birth Records 4th qtr 2015
00690174		Agency Fund	500	WI TREASURER, STATE OF	16000653	4TH QTR 2015	15,284.73	Probate
00690174		Agency Fund	500	WI TREASURER, STATE OF	16000653	4TH QTR 2015	16,850.00	State Vitals 4th qtr 2015
Check Number 00690174 Total							37,496.73	
00690175		Agency Fund	500	WISCONSIN LAND INFORMATION PROGRAM	16000647	DECEMBER 2015	12,089.00	DECEMBER 2015 RECORDING FEE
Check Number 00690175 Total							12,089.00	
00690178	00100	General Fund	100	KENOSHA TREASURER, CITY OF	16000664	DEC SPECIALS - 2015	3,559.46	QC SPECIALS COLLECTED
00690178		General Fund	100	KENOSHA TREASURER, CITY OF	16000664	DEC SPECIALS - 2015	13,459.41	DEC SPECIALS INTEREST
00690178		General Fund	100	KENOSHA TREASURER, CITY OF	16000664	DEC SPECIALS - 2015	51,605.93	DEC SPECIALS COLLECTIONS
00690178		UNA Expense - Unallocated	15130	KENOSHA TREASURER, CITY OF	16000664	DEC SPECIALS - 2015	1,093.16	QC INTEREST
Check Number 00690178 Total							69,717.96	
00690181	BAL	General Fund	100	RANDALL, TOWN OF	16000655	DEC SPECIALS - 2015	207.04	DEC SPECIALS INTEREST
00690181		General Fund	100	RANDALL, TOWN OF	16000655	DEC SPECIALS - 2015	1,626.35	DEC SPECIALS COLLECTIONS
00690181		General Fund	100	RANDALL, TOWN OF	16000655	DEC SPECIALS - 2015	8,412.71	QC SPEC COLLECTED
00690181		UNA Expense - Unallocated	15130	RANDALL, TOWN OF	16000655	DEC SPECIALS - 2015	1,458.99	QC INTEREST
Check Number 00690181 Total							11,705.09	
00690182	BAL	General Fund	100	SALEM, TOWN OF	16000656	DEC SPECIALS - 2015	2,714.96	DEC SPECIALS INTEREST
00690182		General Fund	100	SALEM, TOWN OF	16000656	DEC SPECIALS - 2015	11,534.02	DEC SPECIALS COLLECTIONS
Check Number 00690182 Total							14,248.98	
00690184		General Fund	100	SOMERS, TOWN OF	16000657	DEC SPECIALS - 2015	119.70	DEC SPECIALS INTEREST
00690184		General Fund	100	SOMERS, TOWN OF	16000657	DEC SPECIALS - 2015	520.45	DEC SPECIALS COLLECTIONS
00690184		General Fund	100	SOMERS, TOWN OF	16000657	DEC SPECIALS - 2015	6,427.86	QC SPEC COLLECTED
00690184		UNA Expense - Unallocated	15130	SOMERS, TOWN OF	16000657	DEC SPECIALS - 2015	1,946.60	QC INTEREST
Check Number 00690184 Total							9,014.61	
00690364	SHF	Sheriff - KCDC	21310	SINGLE SOURCE INC (FOOD)	16000803	KCDC011316	4,019.33	1184398/KCDC FOOD-JAN
00690364		Sheriff - KCDC	21310	SINGLE SOURCE INC (FOOD)	16000803	KCDC011316	4,278.86	1184397/KCDC FOOD-JAN
00690364		Sheriff - KCDC	21310	SINGLE SOURCE INC (FOOD)	16000803	KCDC011316	4,366.75	1184396/KCDC FOOD-JAN
Check Number 00690364 Total							12,664.94	
00690383		Sheriff - Pre-Trial	21110	GORDON FOOD SERVICE (REMIT TO)	16000783	SH122015	186.00	167146442/JAIL FOOD-DEC
00690383		Sheriff - Pre-Trial	21110	GORDON FOOD SERVICE (REMIT TO)	16000783	SH122015	308.28	167146442/JAIL KITCH SUPP-DEC
00690383		Sheriff - Pre-Trial	21110	GORDON FOOD SERVICE (REMIT TO)	16000783	SH122015	512.37	167146441/JAIL FOOD-DEC
00690383		Sheriff - KCDC	21310	GORDON FOOD SERVICE (REMIT TO)	16000784	KCDC122015	270.48	167058555/KCDC KITCH SUPP-DEC

Post Audit Payments Over \$5000.00  
 by Payment/Fund/Business Unit  
 November 13, 2015 through January 7, 2016

Check Number	Fnd	Dpt	Division	Business Unit	Payee Name	Voucher Number	Invoice Number	Payment Amount	Description
00690383	00100	SHF	Sheriff - KCDC	21310	GORDON FOOD SERVICE (REMIT TO)	16000784	KCDC122015	520.00-	167389518/KCDC FOOD-DEC
00690383			Sheriff - KCDC	21310	GORDON FOOD SERVICE (REMIT TO)	16000784	KCDC122015	609.01-	167267603/KCDC FOOD-DEC
00690383			Sheriff - KCDC	21310	GORDON FOOD SERVICE (REMIT TO)	16000784	KCDC122015	710.98-	166908211/KCDC FOOD-DEC
00690383			Sheriff - KCDC	21310	GORDON FOOD SERVICE (REMIT TO)	16000784	KCDC122015	858.44-	167389511/KCDC FOOD-DEC
00690383			Sheriff - KCDC	21310	GORDON FOOD SERVICE (REMIT TO)	16000784	KCDC122015	909.35-	167206665/KCDC FOOD-DEC
00690383			Sheriff - KCDC	21310	GORDON FOOD SERVICE (REMIT TO)	16000784	KCDC122015	967.03-	166908253/KCDC FOOD-DEC
00690383			Sheriff - KCDC	21310	GORDON FOOD SERVICE (REMIT TO)	16000784	KCDC122015	1,480.68-	167206646/KCDC FOOD-DEC
00690383			Sheriff - KCDC	21310	GORDON FOOD SERVICE (REMIT TO)	16000784	KCDC122015	1,504.05-	167058507/KCDC FOOD-DEC
Check Number 00690383 Total . . . . .								8,836.67-	
00690417		DPW	Division of Parks & Recre	65100	KEMPER CENTER	16000496	2016	50,000.00-	capital improvements
00690417	00411		Parks & Recreation Capita	65180	KEMPER CENTER	16000496	2016	25,000.00-	capital improvements
Check Number 00690417 Total . . . . .								75,000.00-	
00690418	00225	DHS	HUD Grant	41210	KING'S HOME REPAIR	16000541	214024-25 1/3 DOWN	2,680.00-	214024-15
00690418			HUD Grant	41210	KING'S HOME REPAIR	16000542	114030-31 1/3 DOWN	2,409.00-	PRJ# 114030-31
Check Number 00690418 Total . . . . .								5,089.00-	
00690421			HUD Grant	41210	MATSEN HOME IMPROVEMENTS	16000543	29	5,830.00-	PRJ# 114043
Check Number 00690421 Total . . . . .								5,830.00-	
00690424	00100	BAL	General Fund	100	QUALITY POWER SOLUTIONS	16000696	DATA CENTER 2016	21,414.00-	data center 2016 cntrct renew
00690424		DPW	Div. of Facilities- KCSB	19520	QUALITY POWER SOLUTIONS	16000696	DATA CENTER 2016	10,556.00-	
Check Number 00690424 Total . . . . .								31,970.00-	
00690429	00200	DHS	Aging & Dis Srvs Mental H	41920	ABILITIES INC	16000628	12/15	6,975.00-	0034.11/ AFH BCA
Check Number 00690429 Total . . . . .								6,975.00-	
00690430	00700	DPW	Machinery & Equipment	31100	AVALON PETROLEUM CO	16000552	167556	12,934.77-	
Check Number 00690430 Total . . . . .								12,934.77-	
00690432	00411	DOA	Info. Technology Capital	14480	BMC SOFTWARE INC	16000381	1288679	17,248.60-	PM1614-SPPT.NOV 2015-AUG 2016
Check Number 00690432 Total . . . . .								17,248.60-	
00690435	00711	DPW	Highway - County Trunk Ma	33180	CORRE INC	16000379	2478	.12-	CTH C SHARED USE PATH
00690435			Highway - County Trunk Ma	33180	CORRE INC	16000379	2478	1,268.00-	114TH AVE-BAIN STATION RD
00690435			Highway - FA Projects	33580	CORRE INC	16000376	2475	2,105.14-	PIKE RIVER PATH CTH A-CTH KR

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00690435	00711 DPW	Highway - FA Projects	33580	CORRE INC	16000377	2477	2,344.26-	CTH E PATH, 20TH AVE-STH 32
00690435		Highway - FA Projects	33580	CORRE INC	16000378	2476	3,968.22-	PIKE RIVER TRAIL,CTH A-CTH KR
Check Number 00690435 Total . . . . .							9,685.74-	
00690436	00200 DHS	Aging & Dis Srvs Mental H	41920	CRABTREE DIVERSIFIED SERVICES INC	16000632	12/15	3,801.22-	0034.31/ SAP BCA
00690436		Aging & Dis Srvs Mental H	41920	CRABTREE DIVERSIFIED SERVICES INC	16000632	12/15	9,503.05-	0034.30/ SAP COP
00690436		Aging & Dis Srvs Mental H	41920	CRABTREE DIVERSIFIED SERVICES INC	16000633	12/15	16,661.35-	0034.11/ AFH BCA
00690436		Aging & Dis Srvs Mental H	41920	CRABTREE DIVERSIFIED SERVICES INC	16000633	12/15	21,762.62-	0034.10/ AFH COP
Check Number 00690436 Total . . . . .							51,728.24-	
00690437	00700 DPW	Machinery & Equipment	31100	CRETEX MATERIALS INC	16000149	152616	1,077.01-	GRAVEL
00690437		Machinery & Equipment	31100	CRETEX MATERIALS INC	16000150	152539	1,199.27-	CTH AH
00690437		Machinery & Equipment	31100	CRETEX MATERIALS INC	16000150	152539	3,123.19-	GRAVEL
Check Number 00690437 Total . . . . .							5,399.47-	
00690444	00411 DOA	Info. Technology Capital	14480	HEARTLAND BUSINESS SYSTEMS (HBS)	16000385	I151223169	24,000.00-	PM1630-192 HRS. TONY PHAM
00690444		Info. Technology Capital	14480	HEARTLAND BUSINESS SYSTEMS (HBS)	16000526	I151208001	5,000.00-	PM1630-CARL STAAL
Check Number 00690444 Total . . . . .							29,000.00-	
00690449	00100 DPW	Div. of Facilities- Civic	19400	KENOSHA WATER UTILITY	16000464	DEC 2015	10,294.16-	water and storm water
00690449		Div. of Facilities- KCSB	19520	KENOSHA WATER UTILITY	16000464	DEC 2015	2,563.98-	
00690449	00202 DHS	Div. of Fac.-Human Servs.	53985	KENOSHA WATER UTILITY	16000464	DEC 2015	72.00-	
00690449	00600	Brookside-Maintenance	42180	KENOSHA WATER UTILITY	16000410	105335	1,433.56-	ACCT#035069619901 1029-1130
Check Number 00690449 Total . . . . .							14,363.70-	
00690450	00200	Child Support	54000	O'BRIEN AND ASSOCIATES	16000435	O&A PAPER SERVICE 12/20	6,020.00-	3005.10/PAPER SERVICE 12/2015
Check Number 00690450 Total . . . . .							6,020.00-	
00690455	00411 DPW	Facilities Capital	19480	PRIME COAT COATING SYSTEM	16000692	15763	32,195.00-	remove pad install new
Check Number 00690455 Total . . . . .							32,195.00-	
00690456	00100	Division of Parks & Recre	65100	PRINGLE NATURE CENTER	16000487	OCT-DEC 2015	6,250.00-	Program and Staffing Pringle
Check Number 00690456 Total . . . . .							6,250.00-	
00690457	00711	Highway - FA Projects	33580	R A SMITH & ASSOCIATES INC	16000380	122450	14,498.23-	CTH N/CTH S INT TEA GRANT
Check Number 00690457 Total . . . . .								

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Check Number	Fnd Dpt	Division	Business Unit	Payee Name	Voucher Number	Invoice Number	Payment Amount	Description
							14,498.23-	
00690473	00200	DHS Human Services Working Ac	53990	ANU FAMILY SERVICES	16000969	AFSPEC	3,311.90-	120115 123115 0000142554
00690473		Human Services Working Ac	53990	ANU FAMILY SERVICES	16000970	AFSPEC	3,369.90-	120115 123115 0000145819
00690473		Human Services Working Ac	53990	ANU FAMILY SERVICES	16000971	AFSPEC	189.68-	121815 123115 0000148019
Check Number 00690473 Total							6,871.48-	
00690520		Human Services Working Ac	53990	CATHOLIC CHARITIES	16001203	AFSPEC	40,615.92-	120115 123115 0000131451
Check Number 00690520 Total							40,615.92-	
00690523		Human Services Working Ac	53990	CHILDRENS SER SOC	16000835	AFSPEC	3,591.90-	120115 123115 0000139999
00690523		Human Services Working Ac	53990	CHILDRENS SER SOC	16000836	AFSPEC	3,520.90-	120115 123115 0000145384
00690523		Human Services Working Ac	53990	CHILDRENS SER SOC	16000837	AFSPEC	3,511.90-	120115 123115 0000146435
00690523		Human Services Working Ac	53990	CHILDRENS SER SOC	16000838	AFSPEC	3,381.90-	120115 123115 0000146436
Check Number 00690523 Total							14,006.60-	
00690532		Human Services Working Ac	53990	COMM CARE RESOURCES	16000865		100,868.55-	See distribution enclosure
Check Number 00690532 Total							100,868.55-	
00690609		Human Services Working Ac	53990	INDIAN OAKS ACADEMY, NEXUS	16000926	AI	14,353.00-	120115 123115 0000140950
Check Number 00690609 Total							14,353.00-	
00690626		Human Services Working Ac	53990	KHDS INC	16000826		71,040.51-	See distribution enclosure
Check Number 00690626 Total							71,040.51-	
00690863	00100	DOA Div. of Pers. - Countywid	14310	WI DEPT OF WORKFORCE DEVELOPMENT	16001297	7399824	2,134.72-	UI - Dec
00690863		DPW Division of Parks & Recre	65100	WI DEPT OF WORKFORCE DEVELOPMENT	16001297	7399824	1,975.84-	UI - Dec
00690863	00600	DHS Brookside-Nursing	42140	WI DEPT OF WORKFORCE DEVELOPMENT	16001297	7399824	47.09-	UI - Dec
00690863	00640	DPW Golf Course Division	64100	WI DEPT OF WORKFORCE DEVELOPMENT	16001297	7399824	626.46-	UI - Dec
00690863		Golf Course Division	64100	WI DEPT OF WORKFORCE DEVELOPMENT	16001297	7399824	2,353.00-	UI - Dec
00690863		Golf Course Division	64100	WI DEPT OF WORKFORCE DEVELOPMENT	16001297	7399824	4,297.00-	UI - Dec
00690863		Golf Course Division	64100	WI DEPT OF WORKFORCE DEVELOPMENT	16001297	7399824	6,843.40-	UI - Dec
Check Number 00690863 Total							18,277.51-	
00690892	00100	CRT Circuit Court	12100	INTER CONNECTIONS	16001936	FAM ED CLASS 12/17/15	300.00-	FAM ED CLASS 12/17/15
00690892		Circuit Court	12100	INTER CONNECTIONS	16001937	FAM ED CLASS 12/12/15	300.00-	FAM ED CLASS 12/12/15
00690892		Circuit Court	12100	INTER CONNECTIONS	16001938	FAM ED CLASS 12/3/15	300.00-	FAM ED CLASS 12/3/15
00690892		Circuit Court	12100	INTER CONNECTIONS	16001939	13PA475PJ	195.00-	13PA475PJ 9/17/15
00690892		Circuit Court	12100	INTER CONNECTIONS	16001940	15FA802	35.00-	15FA802 12/23/15

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00690892	00100	CRT	Circuit Court	12100	INTER CONNECTIONS	16001941	15PA285PJ	35.00-	15PA285PJ 12/23/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001942	15PA344PJ	226.25-	15PA344PJ 12/29/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001943	15FA883	35.00-	15FA883 12/23/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001944	15FA833	35.00-	15FA833 12/23/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001945	15PA406PJ	97.50-	15PA406PJ 12/5/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001946	04FA559	216.25-	04FA559 12/9/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001947	13FA566	192.50-	13FA566 12/8/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001948	08FA16	35.00-	08FA16 12/8/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001949	02PA646PJ	287.50-	02PA646PJ 12/14/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001950	11FA905	505.00-	11FA905 12/7-12/9/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001951	15FA700	196.25-	15FA700 12/10/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001952	15PA406PJ	285.00-	15PA406PJ 11/30/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001953	10PA480PJ	410.00-	10PA480PJ 12/7/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001954	15PA325PJ	243.75-	15PA325PJ 12/17/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001955	06FA841	196.25-	06FA841 12/16/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001956	15FA556	265.00-	15FA556 12/16-12/29/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001957	15FA876	267.50-	15FA876 12/28/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001958	15FA775	35.00-	15FA775 12/23/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001959	15FA983	267.50-	15FA983 12/22/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001960	15FA762	145.00-	15FA762 12/30/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001961	14FA659	505.00-	14FA659 12/29/15
00690892			Circuit Court	12100	INTER CONNECTIONS	16001962	08PA575PJ	220.00-	08PA575PJ 12/29/15
Check Number 00690892 Total								5,831.25-	
00691005	00700	DPW	Machinery & Equipment	31100	WE ENERGIES	16001508	4433-013-680 JAN 2016	117.24-	SERVICE
00691005			Machinery & Equipment	31100	WE ENERGIES	16001508	4433-013-680 JAN 2016	216.74-	SERVICE
00691005			Machinery & Equipment	31100	WE ENERGIES	16001508	4433-013-680 JAN 2016	1,763.43-	SERVICE
00691005			Machinery & Equipment	31100	WE ENERGIES	16001508	4433-013-680 JAN 2016	4,061.94-	SERVICE
00691005			Machinery & Equipment	31100	WE ENERGIES	16001509	5042-268-641 JAN 2016	192.35-	SERVICE
00691005			Machinery & Equipment	31100	WE ENERGIES	16001511	1056-271-063 JAN 2016	24.31-	SERVICE
00691005			Machinery & Equipment	31100	WE ENERGIES	16001513	8055-686-496 JAN 2016	97.78-	SERVICE
Check Number 00691005 Total								6,473.79-	
00691015	00100	JVI	Juvenile Intake Services	12820	WASHINGTON COUNTY TREASURER	16001624	8572	21,735.00-	DECEMBER DETENTIONS 189 BEDS
Check Number 00691015 Total								21,735.00-	
00691017	00200	DHS	Comprehensive Community S	53740	AMRI COUNSELING SERVICES	16000775	CCS AMRI 11/2015	6,255.30-	0796.30/CCS 11/2015
Check Number 00691017 Total								6,255.30-	
00691019			Comprehensive Community S	53740	CHILDRENS BEHAVIORIAL HEALTH SERVIC	16000776	CCS CHILD'S BEHAV 11/20	10,790.60-	0796.00/CCS 11/2015
Check Number 00691019 Total								10,790.60-	
00691021	00100	DPW	Division of Parks & Recre	65100	DEMAND & PRECISION PARTS	16001611	42468	7,955.00-	soccer goal nets

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Check Number 00691021 Total								7,955.00-	
00691022	00300	DOA	County Building-Bonds/Not	81010	EHLERS	16000528	67818/68903	3,800.00-	102115 INV#68903
00691022			County Building-Bonds/Not	81010	EHLERS	16000528	67818/68903	4,000.00-	063015 INV#67818
Check Number 00691022 Total								7,800.00-	
00691025	00225	DHS	FPRH-Family Planning	41370	FAMILY PLANNING HEALTH SERVICES IN	16000553	RED20151231	10,750.00-	DEC 2015 FAMILY PLANNING
Check Number 00691025 Total								10,750.00-	
00691026			FPRH-Family Planning	41370	HEALTH CARE EDUCATION & TRAINING-R	16001434	11451	8,817.00-	NOV 2015 WOMEN HLTH/FAM PLAN
Check Number 00691026 Total								8,817.00-	
00691029	00100	DPW	Div. of Facilities- Civic	19400	INDUSTRIAL ROOFING SERVICE INC	16001612	021494	7,420.00-	Pblc Wrks Garage Roof analys
Check Number 00691029 Total								7,420.00-	
00691031	00711		Highway - County Trunk Ma	33180	K SINGH & ASSOCIATES INC	16000551	8504-12-15	8,232.58-	8504 CTH H BICYCLE LANES
Check Number 00691031 Total								8,232.58-	
00691032	00700		Machinery & Equipment	31100	KAFKA GRANITE LLC	16000652	16731	5,265.00-	4500 gallons mag chloride
Check Number 00691032 Total								5,265.00-	
00691033	00100	SHF	Emergency Management	24100	KENOSHA CO FIRE/RESCUE SAFETY ASSO	16001473	JULY-DEC HAZMAT COVERAG	10,000.00-	2015 2ndHalfHazMatCoverage
Check Number 00691033 Total								10,000.00-	
00691037	00225	DHS	HUD Grant	41210	MATSEN HOME IMPROVEMENTS	16001435	30	20,233.34-	PRJ #114009/114010
Check Number 00691037 Total								20,233.34-	
00691039	00600		Brookside-Nursing	42140	MJ CARE INC	16001288	998247	221.70-	MANAGED CARE OTHER OT
00691039			Brookside-Nursing	42140	MJ CARE INC	16001288	998247	740.17-	MANAGED CARE OTHER PT
00691039			Brookside-Nursing	42140	MJ CARE INC	16001288	998247	949.69-	MED B OT
00691039			Brookside-Nursing	42140	MJ CARE INC	16001288	998247	1,376.19-	MED B ST
00691039			Brookside-Nursing	42140	MJ CARE INC	16001288	998247	1,696.85-	MED ADV PART A ST
00691039			Brookside-Nursing	42140	MJ CARE INC	16001288	998247	1,890.69-	MED B PT
00691039			Brookside-Nursing	42140	MJ CARE INC	16001288	998247	3,810.09-	INSURANCE INPATIENT B
00691039			Brookside-Nursing	42140	MJ CARE INC	16001288	998247	4,288.51-	OUTPATIENT B

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00691039	00600	DHS	Brookside-Nursing	42140	MJ CARE INC	16001288	998247	4,548.61-	MED A ST
00691039			Brookside-Nursing	42140	MJ CARE INC	16001288	998247	9,774.93-	MED ADV PART A OT
00691039			Brookside-Nursing	42140	MJ CARE INC	16001288	998247	11,242.90-	MED ADV PART A PT
00691039			Brookside-Nursing	42140	MJ CARE INC	16001288	998247	29,287.02-	MED A OT
00691039			Brookside-Nursing	42140	MJ CARE INC	16001288	998247	37,683.34-	MED A PT
Check Number 00691039 Total								107,510.69-	
00691043	00200		W2 Revenue	53570	RACINE COUNTY HUMAN SERVICES DEPAR	16001469	IM CONSORTIUM 12/2015	10,769.00-	2000.40/PPACA 12/15
00691043			W2 Revenue	53570	RACINE COUNTY HUMAN SERVICES DEPAR	16001469	IM CONSORTIUM 12/2015	163,141.00-	2000.00/IM SUB-ALLOC 12/15
Check Number 00691043 Total								173,910.00-	
00691044	00600		Brookside-Administration	42130	ROESCHENS OMNICARE PHARMACY	16001291	2050062	985.60-	PHARMACIST FEE
00691044			Brookside-Nursing	42140	ROESCHENS OMNICARE PHARMACY	16001290	15502	1,192.64-	MED A OXYGEN
00691044			Brookside-Nursing	42140	ROESCHENS OMNICARE PHARMACY	16001291	2050062	69.18	MANAGED CARE IV
00691044			Brookside-Nursing	42140	ROESCHENS OMNICARE PHARMACY	16001291	2050062	3,629.37-	MISC HOUSE STOCK
00691044			Brookside-Nursing	42140	ROESCHENS OMNICARE PHARMACY	16001291	2050062	6,470.23-	MANAGED CARE RX
00691044			Brookside-Nursing	42140	ROESCHENS OMNICARE PHARMACY	16001291	2050062	7,224.53-	MEDICARE IV
00691044			Brookside-Nursing	42140	ROESCHENS OMNICARE PHARMACY	16001291	2050062	35,882.32-	MEDICARE RX
Check Number 00691044 Total								55,315.51-	
00691050	00200		Aging & Dis Svcs Mental H	41920	TREMPEALEAU COUNTY HEALTH CARE CEN	16001423	12/15	165.90-	0034.47/ OUTPATIENT
00691050			Aging & Dis Svcs Mental H	41920	TREMPEALEAU COUNTY HEALTH CARE CEN	16001423	12/15	3,872.28-	0034.46/ PHARMACY
00691050			Aging & Dis Svcs Mental H	41920	TREMPEALEAU COUNTY HEALTH CARE CEN	16001423	12/15	34,459.60-	0034.45/ IMD
Check Number 00691050 Total								38,497.78-	
00691052	00600		Brookside-Maintenance	42180	WE ENERGIES	16001292	DEC2015	8,135.47-	GAS 120215-010516
00691052			Brookside-Maintenance	42180	WE ENERGIES	16001292	DEC2015	13,973.29-	ELECTRIC 120215-010616
00691052	00640	DPW	Golf Course Division	64100	WE ENERGIES	16001890	2445 649 429 1512	438.32-	
00691052			Golf Course Division	64100	WE ENERGIES	16001890	2445 649 429 1512	492.25-	
00691052			Golf Course Division	64100	WE ENERGIES	16001890	2445 649 429 1512	745.73-	2445 649 429
00691052			Golf Course Division	64100	WE ENERGIES	16001890	2445 649 429 1512	1,173.02-	
Check Number 00691052 Total								24,958.08-	
00691056	00250	LIB	Library System	61100	COMMUNITY LIBRARY SALEM	16001610	010116-070116	127,321.50-	CONTRACT USAGE 1/1/16-7/1/16
Check Number 00691056 Total								127,321.50-	
00691057			Library System	61100	KENOSHA PUBLIC LIBRARY SYSTEM	16001609	010116-063016	69,000.00-	INTERNET DATA TELECOMMUNICTNS
00691057			Library System	61100	KENOSHA PUBLIC LIBRARY SYSTEM	16001609	010116-063016	70,000.00-	CENTRAL SITE ILS CONTRACT
00691057			Library System	61100	KENOSHA PUBLIC LIBRARY SYSTEM	16001609	010116-063016	83,000.00-	COOPERATIVE PURCHASE DIG RES
00691057			Library System	61100	KENOSHA PUBLIC LIBRARY SYSTEM	16001609	010116-063016	685,905.50-	CONTRACT USAGE 1/1/16-6/30/16

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Check Number 00691057 Total . . . . .							907,905.50-	
00691059	00700	DPW Machinery & Equipment	31100	HOPSON OIL CO INC	16000805	000776957	11,015.32-	
Check Number 00691059 Total . . . . .							11,015.32-	
00691060	00200	DHS - Administration	51010	KENOSHA COUNTY INTERFAITH NETWORK	16000703	KCI-SHLM-CSS 2016	20,000.00-	0891.10/SHARES JAN-JUN 2016
Check Number 00691060 Total . . . . .							20,000.00-	
00691066		DHS - Administration	51010	SALVATION ARMY	16000704	SAK-CSS-SG JAN-JUN 2016	7,000.00-	0891.30/SHARES JAN-JUN 2016
Check Number 00691066 Total . . . . .							7,000.00-	
00691067		DHS - Administration	51010	SHARING CENTER INC, THE	16000705	SHARNG-CSS-SG JAN-JUN 1	20,000.00-	0891.40/SHARES JAN-JUN 2016
Check Number 00691067 Total . . . . .							20,000.00-	
00691070	00641	DPW Div of Golf - Bonded Capi	64181	TJ EMMERICH ASSOCIATES INC	16000668	10999	6,324.60-	Irrigatn Imp B Dale Blue Sprc
Check Number 00691070 Total . . . . .							6,324.60-	
00691073	00100	CBD County Board	11100	WI COUNTIES ASSN WCA	16000643	2016 ANNUAL DUES	18,718.00-	WCA ANNUAL DUES/MAGAZINE SUB
Check Number 00691073 Total . . . . .							18,718.00-	
00691074	00600	DHS Brookside-Administration	42130	WI DEPT OF HEALTH SERVICES	16001268	JAN16	26,180.00-	JAN. LICENSED BED ASSESSMENT
Check Number 00691074 Total . . . . .							26,180.00-	
00691075	00200	Comprehensive Community S	53740	FAMILY IMPACT INC ***EFT***	16000769	CCS-FAMILY IMPACT 11/15	11,432.80-	0796.05/CCS 11/2015
Check Number 00691075 Total . . . . .							11,432.80-	
00691076		Human Services Working Ac	53990	CLINICARE CORP.	16002442	AI	10,117.78-	120115 123115 0000117844
Check Number 00691076 Total . . . . .							10,117.78-	
00691078		Human Services Working Ac	53990	COMMUNITY IMPACT PRG	16002445		11,060.00-	See distribution enclosure
Check Number 00691078 Total . . . . .							11,060.00-	

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Check Number	Fnd Dpt	Division	Business Unit	Payee Name	Voucher Number	Invoice Number	Payment Amount	Description
00691080	00200	DHS Human Services Working Ac	53990	KHDS INC	16002441		23,086.11-	See distribution enclosure
Check Number 00691080 Total . . . . .							23,086.11-	
00691081		Human Services Working Ac	53990	LAD LAKE INC.	16002438	AI	6,039.36-	121415 123115 0000125439
Check Number 00691081 Total . . . . .							6,039.36-	
00691083		Human Services Working Ac	53990	LUTHERAN SOCIAL SERV	16002455	GRPOTHR	6,040.66-	120115 123115 0000124382
00691083		Human Services Working Ac	53990	LUTHERAN SOCIAL SERV	16002456	AI	10,140.41-	120115 123115 0000138820
00691083		Human Services Working Ac	53990	LUTHERAN SOCIAL SERV	16002457	AFVEPA	2,295.50-	120115 123115 0000143577
00691083		Human Services Working Ac	53990	LUTHERAN SOCIAL SERV	16002458	AFVEPA	2,295.50-	120115 123115 0000146087
00691083		Human Services Working Ac	53990	LUTHERAN SOCIAL SERV	16002459	AFVEPA	2,259.50-	120115 123115 0000146088
Check Number 00691083 Total . . . . .							23,031.57-	
00691084		Human Services Working Ac	53990	OCONOMOWOC DEVELOPMEN	16002439	AI	13,850.18-	120115 123115 0000124452
00691084		Human Services Working Ac	53990	OCONOMOWOC DEVELOPMEN	16002440	AI	11,478.06-	120115 123115 0000131688
Check Number 00691084 Total . . . . .							25,328.24-	
00691086		Human Services Working Ac	53990	ORION FAMILY SERVICE	16002471	GRPOTHR	6,124.05-	120115 123115 0000111109
Check Number 00691086 Total . . . . .							6,124.05-	
00691087		Human Services Working Ac	53990	POSITIVE ALTERNATIVE	16002464	GRPOTHR	5,704.00-	120115 123115 0000104055
00691087		Human Services Working Ac	53990	POSITIVE ALTERNATIVE	16002465	GRPOTHR	5,704.00-	120115 123115 0000143054
00691087		Human Services Working Ac	53990	POSITIVE ALTERNATIVE	16002466	GRPOTHR	2,024.00-	120115 123115 0000144438
00691087		Human Services Working Ac	53990	POSITIVE ALTERNATIVE	16002467	GRPOTHR	736.00-	122815 123115 0000146350
Check Number 00691087 Total . . . . .							14,168.00-	
00691089		Human Services Working Ac	53990	SAINT A INC	16002443	AI	10,249.22-	120115 123115 0000114614
00691089		Human Services Working Ac	53990	SAINT A INC	16002444	AI	10,249.22-	120115 123115 0000140242
Check Number 00691089 Total . . . . .							20,498.44-	
00691090		Human Services Working Ac	53990	SIERRA GROUP HOME	16002448	GRPOTHR	5,890.00-	120115 123115 0000114841
00691090		Human Services Working Ac	53990	SIERRA GROUP HOME	16002449	GRPOTHR	5,890.00-	120115 123115 0000132052
00691090		Human Services Working Ac	53990	SIERRA GROUP HOME	16002450	GRPOTHR	5,890.00-	120115 123115 0000139628
00691090		Human Services Working Ac	53990	SIERRA GROUP HOME	16002451	GRPOTHR	5,890.00-	120115 123115 0000145396
00691090		Human Services Working Ac	53990	SIERRA GROUP HOME	16002452	GRPOTHR	5,890.00-	120115 123115 0000146032
00691090		Human Services Working Ac	53990	SIERRA GROUP HOME	16002453	GRPOTHR	5,890.00-	120115 123115 0000146946
00691090		Human Services Working Ac	53990	SIERRA GROUP HOME	16002454	GRPOTHR	5,890.00-	120115 123115 0000147396
Check Number 00691090 Total . . . . .								

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								41,230.00-	
00691409	00100	DOA	DOA - Administrative Serv	15140	JBM PATROL & PROTECTION CORPORATIO	16001331	152783	6,700.00-	DEC 2015 COURTHOUSE SECURITY
Check Number 00691409 Total . . . . .								6,700.00-	
00691411		MEX	Office of the Medical Exa	12700	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	156.03-	2015 ATT WIRELESS-12
00691411		JVI	Juvenile Intake Services	12820	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	83.04-	2015 ATT WIRELESS-12
00691411		DOA	Division of Information T	14400	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	630.47-	2015 ATT WIRELESS-12
00691411			DOA - Administrative Serv	15140	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	175.19-	2015 ATT WIRELESS-12
00691411		DAT	District Attorney	16100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	99.95-	2015 ATT WIRELESS-12
00691411		DPD	DPD - Dept of Plan/Dev	18280	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	66.87-	2015 ATT WIRELESS-12
00691411		DPW	Div. of Facilities- Civic	19400	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	424.52-	2015 ATT WIRELESS-12
00691411		SHF	Sheriff - Administration	21100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	76.92-	2015 ATT WIRELESS-12
00691411			Sheriff - Pre-Trial	21110	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	172.20-	2015 ATT WIRELESS-12
00691411			Sheriff - Patrol	21130	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	66.87-	2015 ATT WIRELESS-12
00691411			Sheriff - Detective Burea	21140	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	50.73-	2015 ATT WIRELESS-12
00691411			Sheriff - KCDC	21310	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	105.33-	2015 ATT WIRELESS-12
00691411			Emergency Management	24100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	38.46-	2015 ATT WIRELESS-12
00691411		DPW	Division of Parks & Recre	65100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	364.50-	2015 ATT WIRELESS-12
00691411		UWX	University Extension Prog	67100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	38.46-	2015 ATT WIRELESS-12
00691411	00200	DHS	Aging & Dis Srvs Resource	41930	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	41.22-	50.50/TELEPHONE
00691411			W2 Revenue	53570	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	20.61-	1994.05/WIF
00691411	00202		Div. of Fac.-Human Servs.	53985	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	3,347.25-	2955.00/TELECOMMUNICATIONS
00691411	00225		HUD Grant	41210	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	213.83-	2015 ATT WIRELESS-12
00691411			Public Health Preparednes	41250	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	20.61-	2015 ATT WIRELESS-12
00691411			Public Health Preparednes	41250	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	268.08-	2015 ATT WIRELESS-12
00691411			FFCHV-Nurse Family Partne	41360	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	330.99-	2015 ATT WIRELESS-12
00691411			FPRH-Family Planning	41370	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	12.99-	2015 ATT WIRELESS-12
00691411	00600		Brookside-Administration	42130	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	195.97-	2015 ATT WIRELESS-12
00691411	00640	DPW	Golf Course Division	64100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	38.46-	2015 ATT WIRELESS-12
00691411			Golf Course Division	64100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	38.46-	2015 ATT WIRELESS-12
00691411			Golf Course Division	64100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	38.46-	2015 ATT WIRELESS-12
00691411			Golf Course Division	64100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	38.46-	2015 ATT WIRELESS-12
00691411			Golf Course Division	64100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	44.58-	2015 ATT WIRELESS-12
00691411			Golf Course Division	64100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	44.58-	2015 ATT WIRELESS-12
00691411	00700		Machinery & Equipment	31100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	145.81-	2015 ATT WIRELESS-12
00691411			Machinery & Equipment	31100	AT&T MOBILITY II	16002635	2015 ATT WIRELESS-12	350.58-	2015 ATT WIRELESS-12
Check Number 00691411 Total . . . . .								7,740.48-	
00691412	00411	DOA	Info. Technology Capital	14480	AVASTONE TECHNOLOGIES	16002483	205254-A	10,500.00-	PM1654-PURCHASED 75 HRS.
Check Number 00691412 Total . . . . .								10,500.00-	
00691413	00100		Division of Information T	14400	CEB INC	16002485	M00312131	22,264.00-	PM1656-12/31/15-12/30/16
Check Number 00691413 Total . . . . .								22,264.00-	

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00691415	00200	DHS W2 Revenue	53570	GATEWAY TECHNICAL COLLEGE - KENOSH	16002432	20848	12,877.24-	1990.55/4@3129.31 2015-0366
00691415		W2 Revenue	53570	GATEWAY TECHNICAL COLLEGE - KENOSH	16002561	20862	12,623.58-	1994.14/4 KEN/2 WAL STUDENTS
00691415		W2 Revenue	53570	GATEWAY TECHNICAL COLLEGE - KENOSH	16002562	20863	2,852.28-	1994.14/3 KEN,1 WAL STUDENTS
00691415		W2 Revenue	53570	GATEWAY TECHNICAL COLLEGE - KENOSH	16002563	20850	10,514.31-	1992.55/WIOA-DW
00691415		W2 Revenue	53570	GATEWAY TECHNICAL COLLEGE - KENOSH	16002564	20851	4,138.99-	1990.55/ADULT
Check Number 00691415 Total							43,006.40-	
00691417	00100	SHF Emergency Management	24100	KENOSHA CO FIRE/RESCUE SAFETY ASSO	16002719	2015EPCRA COM/HAZGRNT	6,103.16-	EPCRA Grnt/HazMat Portion
Check Number 00691417 Total							6,103.16-	
00691418	00200	DHS DAD - Adult Protective Sr	41910	KINDCARE INC	16002244	10/15	11.52-	0026.00/ GUARDIANSHIP AG
00691418		DAD - Adult Protective Sr	41910	KINDCARE INC	16002244	10/15	218.88-	0025.00/ GUARDIANSHIP DD
00691418		DAD - Adult Protective Sr	41910	KINDCARE INC	16002245	11/15	195.84-	0025.00/ GUARDIANSHIP DD
00691418		DAD - Adult Protective Sr	41910	KINDCARE INC	16002245	11/15	230.40-	0026.00/ GUARDIANSHIP AG
00691418		DAD - Adult Protective Sr	41910	KINDCARE INC	16002533	12/15	391.68-	0027.00/ GUARDIANSHIP COP
00691418		DAD - Adult Protective Sr	41910	KINDCARE INC	16002533	12/15	887.04-	0027.10/ GUARDIANSHIP MI
00691418		DAD - Adult Protective Sr	41910	KINDCARE INC	16002533	12/15	1,204.68-	0026.00/ GUARDIANSHIP AG
00691418		DAD - Adult Protective Sr	41910	KINDCARE INC	16002533	12/15	5,667.84-	0025.00/ GUARDIANSHIP DD
Check Number 00691418 Total							8,807.88-	
00691422		W2 Revenue	53570	RACINE COUNTY HUMAN SERVICES DEPAR	16002433	WATER GRANT 12/2015	2,373.32-	1994.74/WATER GRANT 12/2015
00691422		W2 Revenue	53570	RACINE COUNTY HUMAN SERVICES DEPAR	16002434	RACINE WIOA YTH 12/2015 YOU	54,159.43-	1994.70/RACINE WIOA YTH 12/15
00691422		W2 Revenue	53570	RACINE COUNTY HUMAN SERVICES DEPAR	16002435	RAC ADM/ADT/DLW/YTH 12/	99,468.65-	1994.70/WIOA AD/AT/DLW/DEC
00691422		W2 Revenue	53570	RACINE COUNTY HUMAN SERVICES DEPAR	16002436	RACINE WTW 12/2015	8,223.66-	1998.70/RACINE WTW 12/2015
00691422		W2 Revenue	53570	RACINE COUNTY HUMAN SERVICES DEPAR	16002437	RACINE WIF 12/2015	3,798.76-	1994.71/RACINE WIF 12/2015
00691422		W2 Revenue	53570	RACINE COUNTY HUMAN SERVICES DEPAR	16002565	IM CONSORTIUM DEC 2015	1,534.00-	2001.00/MA SUBROGATION 12/15
00691422		W2 Revenue	53570	RACINE COUNTY HUMAN SERVICES DEPAR	16002565	IM CONSORTIUM DEC 2015	7,078.00-	2000.40/PPACA 12/2015
00691422		W2 Revenue	53570	RACINE COUNTY HUMAN SERVICES DEPAR	16002565	IM CONSORTIUM DEC 2015	100,145.00-	2000.00/IM SUB 12/2015
Check Number 00691422 Total							273,712.82-	
00691424		Aging & Dis Srvs Mental H	41920	SINIKKA SANTALA & GREGORY SCHMIDT	16002253	12/15	25,200.00-	0031.60/ CASE STUDY
Check Number 00691424 Total							25,200.00-	
00691425		Aging & Dis Srvs Mental H	41920	TREMPEALEAU COUNTY HEALTH CARE CEN	16002254	12/15	7,645.84-	0034.11/ AFH BCA
00691425		Aging & Dis Srvs Mental H	41920	TREMPEALEAU COUNTY HEALTH CARE CEN	16002255	12/15	6,752.50-	0034.48/ RCAC BCA
Check Number 00691425 Total							14,398.34-	
00691429	00100	DPW Division of Parks & Recre	65100	VERSATILE VEHICLES	16001924	114160004	320.00-	
00691429	00640	Golf Course Division	64100	VERSATILE VEHICLES	16001924	114160004	880.00-	
00691429		Golf Course Division	64100	VERSATILE VEHICLES	16001924	114160004	11,200.00-	WINTER STORAGE AND SERVICE

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Check Number 00691429 Total . . . . .							12,400.00-	
00691430	00112	DOA Liability Insurance Reser	15170	WISCONSIN MUNICIPAL MUTUAL INS CO	16002530	1416	134,345.41-	4th Qtr SIR Rep1
Check Number 00691430 Total . . . . .							134,345.41-	
00691451	00110	Health Insurance	15150	BENISTAR/HARTFORD - 6795	16002193	02012016	71,593.49-	FEB RETIREE PREMIUM
Check Number 00691451 Total . . . . .							71,593.49-	
00691458	00100	SHF Sheriff - KCDC	21310	JAIL CHAPLAINCY OF KENOSHA CO INC	16002675	SH012016	16,303.50-	JAIL MINISTRY JAN-JUNE
Check Number 00691458 Total . . . . .							16,303.50-	
00691459		DPW Division of Parks & Recre	65100	KENOSHA CO HISTORICAL MUSEUM	16001925	010716	128,000.00-	KENOSHA HISTORY CENTER APPRTN
Check Number 00691459 Total . . . . .							128,000.00-	
00691468	00700	Machinery & Equipment	31100	SHERWIN INDUSTRIES INC	16002398	SS063823	21,618.00-	ASPHALT RUBBER PLUS
Check Number 00691468 Total . . . . .							21,618.00-	
00691470	00100	MEX Office of the Medical Exa	12700	UNITED HOSPITAL SYSTEM, INC	16002625	010616-2	7,415.63-	M.E. RENT JANUARY 2016
Check Number 00691470 Total . . . . .							7,415.63-	
00691471		DPW Div. of Facilities- Civic	19400	VALERI AGENCY	16001883	262155	5,504.00-	POLICY# BEP2668872
00691471		Div. of Facilities- KCSB	19520	VALERI AGENCY	16001883	262155	2,823.00-	
00691471		Division of Parks & Recre	65100	VALERI AGENCY	16001883	262155	525.00-	
00691471	00600	DHS Brookside-Administration	42130	VALERI AGENCY	16001883	262155	728.00-	
Check Number 00691471 Total . . . . .							9,580.00-	
00691472	00100	DPW Div. of Facilities- Civic	19400	WE ENERGIES	16002479	4032-844-932 1601	72,552.17-	4032 844 932 courthouse
00691472		Div. of Facilities- KCSB	19520	WE ENERGIES	16002479	4032-844-932 1601	39,528.20-	PSB
00691472	00202	DHS Div. of Fac.-Human Servs.	53985	WE ENERGIES	16002479	4032-844-932 1601	18,351.21-	Job Center
00691472	00411	DPW Civic Ctr-Acq & Pkg Expan	19690	WE ENERGIES	16002479	4032-844-932 1601	839.59-	Madrigrano
Check Number 00691472 Total . . . . .							131,271.17-	
00691523	00202	DHS County Mail Services	53971	RESERVE ACCOUNT	16003120	RMRS #43540913 1/28/16	30,000.00-	2993.00/RMRS #43540913 PSB
Check Number 00691523 Total . . . . .							30,000.00-	

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00691629	00711 DPW	Highway - County Trunk Ma	33180	CORRE INC	16002713	2561	4,220.52-	CTH E PATH, 20TH AVE -STH 32
00691629		Highway - County Trunk Ma	33180	CORRE INC	16002714	2560	4,377.39-	PIKE RIVER TRAIL CTH A-CTH KR
00691629		Highway - County Trunk Ma	33180	CORRE INC	16002715	2562	1,193.94-	CTH C 112TH AVE - BAIN ST RD
Check Number 00691629 Total							9,791.85-	
00691630	00411	Facilities Capital	19480	CREE LIGHTING INC (REMIT TO)	16003223	160457	7,389.69-	KCAB PARKING LOT-CIVIC CENTER
00691630		Facilities Capital	19480	CREE LIGHTING INC (REMIT TO)	16003224	162844	1,060.00-	KCAB PARKING LOT, CIVIC CENTR
Check Number 00691630 Total							8,449.69-	
00691634		Facilities-KCSB Capital	19580	KAIN ENERGY CORPORATION	16003148	KENO_S2-04-1029 15	4,470.57-	ADDITION OF 2 DOORS PSB
00691634	00434	Energy Reduction Technolo	76335	KAIN ENERGY CORPORATION	16003147	365-04-1	14,510.00-	KCC HOT WATER PUMP
Check Number 00691634 Total							18,980.57-	
00691637	00100 JVI	Juvenile Intake Services	12820	RACINE CO HUMAN SERVICES DEPT	16002849	122015	16,330.00-	DEC DETENTIONS 142 BED@115
Check Number 00691637 Total							16,330.00-	
00691638	00411 DPW	Facilities Capital	19480	RASCH CONSTRUCTION INC	16003284	15063.04	12,069.75-	KCAB PARKING LOT
Check Number 00691638 Total							12,069.75-	
00691640	00711	Highway - County Trunk Ma	33180	WI DEPT OF TRANSPORTATION	16002716	L41652	161,638.17-	CTH H BIKE LANE STH 50 -STATE
Check Number 00691640 Total							161,638.17-	
00691651	00100 UNA	Expense - Unallocated	15130	KENOSHA TREASURER, CITY OF	16003261	'16 PALP ERRORS	17.83-	20-73213-000 (2013)AMENDED
00691651		Expense - Unallocated	15130	KENOSHA TREASURER, CITY OF	16003261	'16 PALP ERRORS	66.42-	20-70355-000 (2013)
00691651		Expense - Unallocated	15130	KENOSHA TREASURER, CITY OF	16003261	'16 PALP ERRORS	111.44-	20-73213-000 (2013)AMENDED
00691651		Expense - Unallocated	15130	KENOSHA TREASURER, CITY OF	16003261	'16 PALP ERRORS	136.56-	03-122-03-131-068 (2014)
00691651		Expense - Unallocated	15130	KENOSHA TREASURER, CITY OF	16003261	'16 PALP ERRORS	225.10-	20-74168-000 (2013)
00691651		Expense - Unallocated	15130	KENOSHA TREASURER, CITY OF	16003261	'16 PALP ERRORS	528.21-	20-72736-000 (2013)
00691651		Expense - Unallocated	15130	KENOSHA TREASURER, CITY OF	16003261	'16 PALP ERRORS	3,358.18-	20-74787-000 (2014)AMENDED
00691651		Expense - Unallocated	15130	KENOSHA TREASURER, CITY OF	16003261	'16 PALP ERRORS	5,822.32-	20-73089-000 (2013)
Check Number 00691651 Total							10,266.06-	
00691652		Expense - Unallocated	15130	PLEASANT PRAIRIE VILLAGE TREASURER	16003262	'16 PALP ERRORS	11.80-	INTEREST ON ABOVE
00691652		Expense - Unallocated	15130	PLEASANT PRAIRIE VILLAGE TREASURER	16003262	'16 PALP ERRORS	22.13-	INTEREST ON ABOVE
00691652		Expense - Unallocated	15130	PLEASANT PRAIRIE VILLAGE TREASURER	16003262	'16 PALP ERRORS	34.06-	INTEREST ON ABOVE
00691652		Expense - Unallocated	15130	PLEASANT PRAIRIE VILLAGE TREASURER	16003262	'16 PALP ERRORS	78.58-	INTEREST ON ABOVE
00691652		Expense - Unallocated	15130	PLEASANT PRAIRIE VILLAGE TREASURER	16003262	'16 PALP ERRORS	960.78-	92-4-122-281-0515 (2014)
00691652		Expense - Unallocated	15130	PLEASANT PRAIRIE VILLAGE TREASURER	16003262	'16 PALP ERRORS	2,716.18-	92-4-122-282-0182 (2014)
00691652		Expense - Unallocated	15130	PLEASANT PRAIRIE VILLAGE TREASURER	16003262	'16 PALP ERRORS	4,980.28-	92-4-122-213-0105 (2010)

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00691652	00100 UNA	Expense - Unallocated	15130	PLEASANT PRAIRIE VILLAGE TREASURER	16003262	'16 PALP ERRORS	7,145.73-	92-4-122-213-0105 (2009)
00691652		Expense - Unallocated	15130	PLEASANT PRAIRIE VILLAGE TREASURER	16003262	'16 PALP ERRORS	7,909.41-	92-4-122-213-0105 (2012)
00691652		Expense - Unallocated	15130	PLEASANT PRAIRIE VILLAGE TREASURER	16003262	'16 PALP ERRORS	8,429.79-	92-4-122-213-0105 (2011)
Check Number 00691652 Total							32,288.74-	
00691655	BAL	General Fund	100	KENOSHA TREASURER, CITY OF	16003403	PNP/BUCARO,FRANK/'15 TA	497.71-	02-122-02-307-016/'15 TAXES
00691655		General Fund	100	KENOSHA TREASURER, CITY OF	16003404	PNP/GADWELL,THOMAS/'15	449.73-	05-123-06-135-018/'15 TAXES
00691655		General Fund	100	KENOSHA TREASURER, CITY OF	16003406	PNP/DOME,JUDY/'15 TAXES	2,568.56-	03-122-05-128-096/'15 TAXES
00691655		General Fund	100	KENOSHA TREASURER, CITY OF	16003407	PNP/MASI,MARILYN/'15 TA	990.50-	11-223-30-252-002/'15 TAXES
00691655		General Fund	100	KENOSHA TREASURER, CITY OF	16003409	PNP/GILBERT,ROXANE/'15	2,543.23-	08-222-35-326-016/'15 TAXES
00691655		General Fund	100	KENOSHA TREASURER, CITY OF	16003416	PNP/MARKS,RUTHIE/'15 TA	705.00-	05-123-06-280-037/'15 TAXES
Check Number 00691655 Total							7,754.73-	
00691665	SHF	Sheriff - KCDC	21310	BIRCHWOOD FOODS DIV OF KENOSHA BEE	16003382	440346	8,379.00-	KCDC FOOD-JAN
Check Number 00691665 Total							8,379.00-	
00691729	DPD	DPD - Dept of Plan/Dev	18280	SE WI REGIONAL PLAN COMMISSION	S 16002710	2016 REGL PROGRAM	175,105.00-	2016 Regional Program Paymt
Check Number 00691729 Total							175,105.00-	
00691735	00700	DPW Machinery & Equipment	31100	HOPSON OIL CO INC	16003106	000778635	10,532.98-	
00691735		Machinery & Equipment	31100	HOPSON OIL CO INC	16003107	000779162	11,527.45-	
Check Number 00691735 Total							22,060.43-	
00691736	00100	MEX Office of the Medical Exa	12700	HORTON GROUP INC - DEPT #10167	16002839	400649	708.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736		EXC Office of the County Exec	13100	HORTON GROUP INC - DEPT #10167	16002839	400649	245.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736		DOA Division of Information T	14400	HORTON GROUP INC - DEPT #10167	16002839	400649	274.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736		DPD DPD - Dept of Plan/Dev	18280	HORTON GROUP INC - DEPT #10167	16002839	400649	1,362.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736		DPW Div. of Facilities- Civic	19400	HORTON GROUP INC - DEPT #10167	16002839	400649	2,613.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736		Div. of Facilities- Civic	19400	HORTON GROUP INC - DEPT #10167	16002840	400650	49,700.00-	PROPERTY & INLAND MARINE
00691736		Div. of Facilities- KCSB	19520	HORTON GROUP INC - DEPT #10167	16002838	400652	5,254.70-	STORAGE TANK RENEWAL
00691736		Div. of Facilities- KCSB	19520	HORTON GROUP INC - DEPT #10167	16002839	400649	63.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736		Div. of Facilities- KCSB	19520	HORTON GROUP INC - DEPT #10167	16002840	400650	17,157.00-	PROPERTY & INLAND MARINE
00691736	SHF	Sheriff - Services	21150	HORTON GROUP INC - DEPT #10167	16002839	400649	24,269.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736		Sheriff - Services	21150	HORTON GROUP INC - DEPT #10167	16002840	400650	530.00-	PROPERTY & INLAND MARINE
00691736		Emergency Management	24100	HORTON GROUP INC - DEPT #10167	16002839	400649	369.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736		Emergency Management	24100	HORTON GROUP INC - DEPT #10167	16002840	400650	318.00-	PROPERTY & INLAND MARINE
00691736	DPW	Division of Parks & Recre	65100	HORTON GROUP INC - DEPT #10167	16002839	400649	4,779.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736		Division of Parks & Recre	65100	HORTON GROUP INC - DEPT #10167	16002840	400650	12,536.00-	PROPERTY & INLAND MARINE
00691736	00202	DHS Div. of Fac.-Human Servs.	53985	HORTON GROUP INC - DEPT #10167	16002840	400650	10,798.00-	
00691736	00225	Division of Health Admin.	41150	HORTON GROUP INC - DEPT #10167	16002839	400649	964.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736	00600	Brookside-Administration	42130	HORTON GROUP INC - DEPT #10167	16002839	400649	1,585.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736		Brookside-Administration	42130	HORTON GROUP INC - DEPT #10167	16002840	400650	4,845.00-	PROPERTY & INLAND MARINE
00691736	00640	DPW Golf Course Division	64100	HORTON GROUP INC - DEPT #10167	16002839	400649	1,530.00-	AUTO PHYSICAL DAMAGE COVERAGE

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00691736	00640	DPW Golf Course Division	64100	HORTON GROUP INC - DEPT #10167	16002840	400650	5,507.00-	PROPERTY & INLAND MARINE
00691736	00700	Machinery & Equipment	31100	HORTON GROUP INC - DEPT #10167	16002838	400652	2,627.30-	STORAGE TANK RENEWAL
00691736		Machinery & Equipment	31100	HORTON GROUP INC - DEPT #10167	16002839	400649	19,279.00-	AUTO PHYSICAL DAMAGE COVERAGE
00691736		Machinery & Equipment	31100	HORTON GROUP INC - DEPT #10167	16002840	400650	11,185.00-	PROPERTY & INLAND MARINE
Check Number 00691736 Total . . . . .							178,498.00-	
00691738		Machinery & Equipment	31100	KAFKA GRANITE LLC	16003109	16753	5,977.00-	MAG CHLORIDE 4300 GALS
Check Number 00691738 Total . . . . .							5,977.00-	
00691752	00100	Div. of Facilities- KCSB	19520	WAVE COMMUNICATIONS INC/SKYLINE	16002707	217608	6,975.50-	LATTICE TOWER REPAIR
Check Number 00691752 Total . . . . .							6,975.50-	
16000013		DOA Human Services/Finance &	15250	ANDREA & ORENDORFF LLP***EFT	15040102	44108	7,175.23-	HEALTH DEPT
16000013		Human Services/Finance &	15250	ANDREA & ORENDORFF LLP***EFT	15040103	44109	7,115.06-	HEALTH DEPT
16000013		Human Services/Finance &	15250	ANDREA & ORENDORFF LLP***EFT	15040595	44111	2,203.20-	CONTRACT #DHS-AO-FMSS-15
16000013		Human Services/Finance &	15250	ANDREA & ORENDORFF LLP***EFT	16000001	44110	51.00-	M.E. FISCAL SERVICES
Check Number 16000013 Total . . . . .							16,544.49-	
16000015	00411	Info. Technology Capital	14480	ENTERPRISE SYSTEMS GROUP ***EFT***	16000076	70777	691.86-	PM1580-5% UPON ACCEPTANCE
16000015		Info. Technology Capital	14480	ENTERPRISE SYSTEMS GROUP ***EFT***	16000076	70777	2,767.46-	PM1580-20% CUTOVER
16000015		Info. Technology Capital	14480	ENTERPRISE SYSTEMS GROUP ***EFT***	16000080	70778	3,157.03-	PM1562-5% UPON ACCEPTANCE
16000015		Info. Technology Capital	14480	ENTERPRISE SYSTEMS GROUP ***EFT***	16000080	70778	12,628.12-	PM1562-20% UPON CUTOVER
Check Number 16000015 Total . . . . .							19,244.47-	
16000017	00225	DHS Tobacco Control Program G	41310	ERICKSON, JOYCE ***EFT***	16000026	DEC 2015	1,429.52-	DEC 2015 EXPENSES
16000017		Tobacco Control Program G	41310	ERICKSON, JOYCE ***EFT***	16000026	DEC 2015	4,948.33-	DEC 2015 CONTRACT
Check Number 16000017 Total . . . . .							6,377.85-	
16000023	00200	DHS - Office of the Direc	51000	RHB TECHNOLOGY SOLUTIONS INC ***EF	16000128	DHS-RHB-MIS 11/2015	22,188.73-	0007.20/RHB-MIS 11/2015
16000023		DHS - Office of the Direc	51000	RHB TECHNOLOGY SOLUTIONS INC ***EF	16000129	DHB-RHB-MIS 12/2015	24,068.63-	0007.20/RHB MIS 12/2015
16000023		W2 Revenue	53570	RHB TECHNOLOGY SOLUTIONS INC ***EF	16000127	RMATRIX 20151215	14.99-	2261.80/DOMAIN RENEW-021417
16000023		W2 Revenue	53570	RHB TECHNOLOGY SOLUTIONS INC ***EF	16000127	RMATRIX 20151215	125.00-	2261.80/WEB-HOST RENEW-012517
16000023		W2 Revenue	53570	RHB TECHNOLOGY SOLUTIONS INC ***EF	16000127	RMATRIX 20151215	1,125.00-	2261.80/TECH SUPP 15@75
Check Number 16000023 Total . . . . .							47,522.35-	
16000026	00100	DOA Division of Information T	14400	TEK SYSTEMS ***EFT***	16000093	MX05333538	1,800.00-	1352-S.LUTKUS-PP 12/20-12/26
16000026		Division of Information T	14400	TEK SYSTEMS ***EFT***	16000096	NW01267289	2,960.00-	1582-D.WEBB PP12/20-12/26
16000026		Division of Information T	14400	TEK SYSTEMS ***EFT***	16000097	NW01262951	3,520.00-	PM1582-D.WEBB 12/13-12/19
16000026		Division of Information T	14400	TEK SYSTEMS ***EFT***	16000098	MX05324357	1,800.00-	PM1352-S.LUTKUS PP12/13-12/19

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16000026	00100	DOA	Division of Information T	14400 TEK SYSTEMS	***EFT***	16000099 NW01267472	4,720.00-	1608-B.LAWRENCE-PP12/05-12/19
16000026			Division of Information T	14400 TEK SYSTEMS	***EFT***	16000101 MX05339324	13,259.70-	1609-W.STREGE-PP12/05-12/26
Check Number 16000026 Total							28,059.70-	
16000027	00600	DHS	Brookside-Dietary	42160 US FOODS INC	***EFT***	15040596 0344215	13.09-	KITCHEN SUPPLIES
16000027			Brookside-Dietary	42160 US FOODS INC	***EFT***	15040596 0344215	69.30-	HOUSEKEEPING SUPPLIES
16000027			Brookside-Dietary	42160 US FOODS INC	***EFT***	15040596 0344215	103.92-	CAFE SUPPLIES
16000027			Brookside-Dietary	42160 US FOODS INC	***EFT***	15040596 0344215	134.20-	OTHER OPERATING SUPPLIES
16000027			Brookside-Dietary	42160 US FOODS INC	***EFT***	15040596 0344215	204.30-	MEALS ON WHEELS SUPPLIES
16000027			Brookside-Dietary	42160 US FOODS INC	***EFT***	15040596 0344215	6,931.94-	GROCERIES FOR DIETARY
16000027			Brookside-Dietary	42160 US FOODS INC	***EFT***	15040598 0375314	28.64-	CAFE SUPPLIES
16000027			Brookside-Dietary	42160 US FOODS INC	***EFT***	15040598 0375314	397.89-	DIETARY SUPPLIES
16000027			Brookside-Dietary	42160 US FOODS INC	***EFT***	15040599 104091	60.85-	HOUSEKEEPING SUPPLIES
Check Number 16000027 Total							7,944.13-	
16000029	00100	SHF	Sheriff - Pre-Trial	21110 WISCONSIN COMMUNITY SERVICES	***EF	16000105 SH112015A	5,839.52-	WCS SERVICES-NOV
Check Number 16000029 Total							5,839.52-	
16000037			Sheriff - Pre-Trial	21110 ALDERMAN & SONS INC,	***EFT***	(REM 16000698 SH122015	2,689.86-	SKIM MILK IN 1/2 PINTS
16000037			Sheriff - KCDC	21310 ALDERMAN & SONS INC,	***EFT***	(REM 16000699 KCDC122015	178.50-	2X MILK IN GALLONS
16000037			Sheriff - KCDC	21310 ALDERMAN & SONS INC,	***EFT***	(REM 16000699 KCDC122015	4,693.94-	SKIM MILK IN 1/2 PINTS
16000037	00600	DHS	Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000447 3374588	10.42-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000447 3374588	13.05-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000447 3374588	21.30-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000447 3374588	22.86-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000447 3374588	176.40-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000454 3374606	11.60-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000454 3374606	30.48-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000454 3374606	189.63-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000456 3425649	10.42-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000456 3425649	13.05-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000456 3425649	15.74-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000456 3425649	19.10-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000456 3425649	21.30-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000456 3425649	22.86-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000456 3425649	176.40-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000458 3374533	10.42-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000458 3374533	13.05-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000458 3374533	21.30-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000458 3374533	22.86-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000458 3374533	176.40-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000461 3374630	8.29-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000461 3374630	10.42-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000461 3374630	13.05-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000461 3374630	22.86-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000461 3374630	193.16-	
16000037			Brookside-Dietary	42160 ALDERMAN & SONS INC,	***EFT***	(REM 16000462 3374559	10.42-	

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16000037	00600	DHS	Brookside-Dietary	ALDERMAN & SONS INC,	42160 ***EFT***(REM 16000462	3374559	13.05-	
16000037			Brookside-Dietary	ALDERMAN & SONS INC,	42160 ***EFT***(REM 16000462	3374559	16.57-	
16000037			Brookside-Dietary	ALDERMAN & SONS INC,	42160 ***EFT***(REM 16000462	3374559	19.10-	
16000037			Brookside-Dietary	ALDERMAN & SONS INC,	42160 ***EFT***(REM 16000462	3374559	30.48-	
16000037			Brookside-Dietary	ALDERMAN & SONS INC,	42160 ***EFT***(REM 16000462	3374559	189.63-	
Check Number 16000037 Total . . . . .							9,087.97-	
16000038	00100	DOA	Human Services/Finance &	ANDREA & ORENDORFF LLP***EFT	15250 16000173	44114 DHS-AO-FMSS	13,254.20-	DHS-00D CONT SERV 12/19/15
16000038			Human Services/Finance &	ANDREA & ORENDORFF LLP***EFT	15250 16000174	44115 DHS-AO-FMSS	6,715.04-	DHS-00D CONT SERV 12/26/15
16000038			Human Services/Finance &	ANDREA & ORENDORFF LLP***EFT	15250 16000413	44119	2,283.53-	CONTRACT #DHS-AO-FMSS-15
16000038			Human Services/Finance &	ANDREA & ORENDORFF LLP***EFT	15250 16000556	44117	4,504.85-	HEALTH DEPT
16000038			Human Services/Finance &	ANDREA & ORENDORFF LLP***EFT	15250 16000557	44116	8,307.11-	HEALTH DEPT
16000038			Human Services/Finance &	ANDREA & ORENDORFF LLP***EFT	15250 16000568	44118	76.50-	M.E. FISCAL SERVICES #44118
Check Number 16000038 Total . . . . .							35,141.23-	
16000041	00200	DHS	Aging & Dis Srvs Mental H	BROTOLOC SOUTH INC	41920 ***EFT*** 16000598	12/15	999.75-	0034.11/ AFH BCA
16000041			Aging & Dis Srvs Mental H	BROTOLOC SOUTH INC	41920 ***EFT*** 16000598	12/15	4,758.50-	0034.10/ AFH COP
Check Number 16000041 Total . . . . .							5,758.25-	
16000043	00100	DOA	Division of Information T	CUSTOM DATA PROCESSING INC	14400 ***EFT* 16000388	91137	5,530.00-	PM1459-DEC.2015
Check Number 16000043 Total . . . . .							5,530.00-	
16000045	00200	DHS	Aging & Dis Srvs Mental H	KENOSHA CARE CENTER	41920 ***EFT*** 16000601	12/15	7,591.77-	0034.21/ CBRF BCA
16000045			Aging & Dis Srvs Mental H	KENOSHA CARE CENTER	41920 ***EFT*** 16000603	12/15	4,282.65-	0034.21/ CBRF BCA
16000045			Aging & Dis Srvs Mental H	KENOSHA CARE CENTER	41920 ***EFT*** 16000604	12/15	26,411.04-	0034.21/ CBRF BCA
Check Number 16000045 Total . . . . .							38,285.46-	
16000051			Comprehensive Community S	PROFESSIONAL SERVICE GROUP INC	53740 *** 16000175	JAN 15 CCS PSG	680.00-	0796.15/JAN 2015 CCS PSG
16000051			Comprehensive Community S	PROFESSIONAL SERVICE GROUP INC	53740 *** 16000176	FEB 15 CCS PSG	1,170.00-	0796.15/FEB 15 CCS PSG
16000051			Comprehensive Community S	PROFESSIONAL SERVICE GROUP INC	53740 *** 16000178	JULY 15 CCS PSG	5,800.00-	0796.15/JULY 15 CCS PSG
16000051			Comprehensive Community S	PROFESSIONAL SERVICE GROUP INC	53740 *** 16000179	SEP 15 CCS PSG	13,762.25-	0796.15/SEP 15 CCS PSG
Check Number 16000051 Total . . . . .							21,412.25-	
16000054	00600		Brookside-Nursing	US FOODS INC	42140 ***EFT*** 16000417	2857231	104.02-	SPOONS & SUPPLEMENTS
16000054			Brookside-Nursing	US FOODS INC	42140 ***EFT*** 16000419	0344216	173.99-	SPOONS & SUPPLEMENTS
16000054			Brookside-Dietary	US FOODS INC	42160 ***EFT*** 16000421	783785	59.83-	WASTE CONT PLST BLACK DOLLY
16000054			Brookside-Dietary	US FOODS INC	42160 ***EFT*** 16000425	0498734	80.43-	MEALS ON WHEELS SUPPLIES
16000054			Brookside-Dietary	US FOODS INC	42160 ***EFT*** 16000425	0498734	160.02-	HOUSEKEEPING SUPPLIES
16000054			Brookside-Dietary	US FOODS INC	42160 ***EFT*** 16000425	0498734	209.71-	CAFE SUPPLIES
16000054			Brookside-Dietary	US FOODS INC	42160 ***EFT*** 16000425	0498734	6,693.45-	DIETARY SUPPLIES

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Check Number 16000054 Total							7,481.45-	
16000055	00100 SHF	Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE ***E	16000682	2885	232.13-	MEDICAL SUPPLIES
16000055		Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE ***E	16000684	2883	975.83-	MEDICAL SUPPLIES
16000055		Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE ***E	16000685	2877	321.73-	MEDICAL SUPPLIES
16000055		Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE ***E	16000687	2879	325.00-	X-RAY SERVICE - DEC
16000055		Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE ***E	16000688	3288	1,662.25-	LAB SERVICE-SEPT
16000055		Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE ***E	16000689	2880	1,579.00-	LAB SERVICE-OCT
16000055		Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE ***E	16000690	2881	1,567.75-	LAB SERVICE-NOV
Check Number 16000055 Total							6,663.69-	
16000060	00111 DOA	Workers Compensation Rese	15160	HORTON GROUP INC, THE ***EFT***	16001471	400648	7,500.00-	Excess WC Consult
Check Number 16000060 Total							7,500.00-	
16000062	00200 DHS	Aging & Dis Svcs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001445	1/16	387,496.00-	0049.00/ PREPAY
16000062		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16000700	KHDS 2016 ADVANCE DCFS	26,790.00-	0126.07/FAM SUPPORT ADVANCE
16000062		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16000700	KHDS 2016 ADVANCE DCFS	26,861.00-	0101.10/IND LIVING ADVANCE
16000062		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16000700	KHDS 2016 ADVANCE DCFS	47,974.00-	0060.10/JUV CRISIS ADVANCE
16000062		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16000701	KHDS-CSS-SG JAN-JUN 201	15,000.00-	0891.70/JAN-JUN 2016 SHARES
Check Number 16000062 Total							504,121.00-	
16000063	00100 BAL	General Fund	100	METLIFE C/O FASCORE ***EFT***	16001637	PPE010916	453.15-	PLAN# 1014805-01 / ROTH
16000063		General Fund	100	METLIFE C/O FASCORE ***EFT***	16001637	PPE010916	59,534.10-	PLAN #1014805-01
Check Number 16000063 Total							59,987.25-	
16000064	SHF	Sheriff - Pre-Trial	21110	SGTS INC ***EFT***	16000675	SC16050-1	3,750.00-	JAIL SECURITY SYS MAINT-JAN
16000064		Sheriff - KCDC	21310	SGTS INC ***EFT***	16000675	SC16050-1	3,750.00-	KCDC SECURITY SYS MAINT-JAN
Check Number 16000064 Total							7,500.00-	
16000066	00200 DHS	DHS - Administration	51010	WOMENS & CHILDRENS HORIZONS**EFT**	16000702	WCH-CSS-SG SHARES 2016	10,000.00-	0891.20/SHARES 2016
Check Number 16000066 Total							10,000.00-	
16000070	00100 DOA	Div. of Pers. - Countywid	14310	ANDREA & ORENDORFF LLP***EFT	16001326	44105	205.00-	Aff Action Plan
16000070		Division of Financial Ser	15100	ANDREA & ORENDORFF LLP***EFT	16000513	44121	3,943.18-	ACCOUNTING SERVICES
16000070		Division of Financial Ser	15100	ANDREA & ORENDORFF LLP***EFT	16000519	44120	7,507.05-	ACCOUNTING SERVICES
16000070		Division of Financial Ser	15100	ANDREA & ORENDORFF LLP***EFT	16001564	44125	2,779.52-	ACCOUNTING SERVICES
16000070		Public Works/Finance & Ad	15200	ANDREA & ORENDORFF LLP***EFT	16000513	44121	1,088.78-	ACCOUNTING SERVICES
16000070		Public Works/Finance & Ad	15200	ANDREA & ORENDORFF LLP***EFT	16000519	44120	4,022.83-	ACCOUNTING SERVICES
16000070		Public Works/Finance & Ad	15200	ANDREA & ORENDORFF LLP***EFT	16001564	44125	1,244.32-	ACCOUNTING SERVICES

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Check Number 16000070 Total							20,790.68-	
16000071	SHF Sheriff - KCDC		21310 BI INCORPORATED	***EFT***	16001586	941005	5,180.15-	ELECTRONIC MONITORING-DEC
Check Number 16000071 Total							5,180.15-	
16000072	00200 DHS	DHS - Administration	51010 BOYS & GIRLS CLUB OF KENOSHA INC**		16001313	BGC-BOY SCOUTS 12/2015	520.26-	0084.10/BOY SCOUTS 12/2015
16000072		DHS - Administration	51010 BOYS & GIRLS CLUB OF KENOSHA INC**		16001314	BGC-GIRL SCOUTS 12/2015	405.79-	0084.15/GIRL SCOUTS 12/2015
16000072		Youth Gang Division	53360 BOYS & GIRLS CLUB OF KENOSHA INC**		16001311	BGC-GD 12/2015	5,623.24-	0531.00/GANG DIVERSTION 12/15
16000072		Early Intervention Servic	53440 BOYS & GIRLS CLUB OF KENOSHA INC**		16001312	BGC-RC EDGE 12/15	4,560.19-	0745.00/EDGE 12/2015
16000072		W2 Revenue	53570 BOYS & GIRLS CLUB OF KENOSHA INC**		16001315	CYC-YP-OSY 12/2015	4,328.96-	1991.35/ISY 12/2015
16000072		W2 Revenue	53570 BOYS & GIRLS CLUB OF KENOSHA INC**		16001315	CYC-YP-OSY 12/2015	9,389.50-	1991.30/OSY 12/2015
Check Number 16000072 Total							24,827.94-	
16000073		DHS - Administration	51010 CHILDRENS SERVICE SOCIETY OF	***EF	16001316	CSSW-PPP 12/2015	16,623.88-	0067.00/PERM PLACEMENT 12/15
Check Number 16000073 Total							16,623.88-	
16000075		Aging & Dis Srvs Mental H	41920 CREATIVE HEALTH CARE SOLUTIONS	***	16001346	12/15	6,904.73-	0034.31/ SAP BCA
16000075		Aging & Dis Srvs Mental H	41920 CREATIVE HEALTH CARE SOLUTIONS	***	16001348	12/15	830.59-	0034.31/ SAP BCA
16000075		Aging & Dis Srvs Mental H	41920 CREATIVE HEALTH CARE SOLUTIONS	***	16001348	12/15	6,094.91-	0034.30/ SAP COP
Check Number 16000075 Total							13,830.23-	
16000076		DAD - Community Living Sr	41950 HOFFMAN HOUSE CATERING	***EFT***	16001349	7051512011	10,924.59-	0081.10/ MEALS
Check Number 16000076 Total							10,924.59-	
16000078		Comprehensive Community S	53740 IMPACT CHILD & FAMILY THERAP	***EF	16000771	CCS IMPACT CHILD 11/201	15,046.25-	0796.50/CCS 11/2015
Check Number 16000078 Total							15,046.25-	
16000080		Aging & Dis Srvs Resource	41930 KENOSHA ACHIEVEMENT CENTER	***EFT	16001352	11574	1,296.63-	0052.30/ MIPPA
16000080		Aging & Dis Srvs Resource	41930 KENOSHA ACHIEVEMENT CENTER	***EFT	16001352	11574	5,224.47-	0052.20/ EBS
16000080		Aging & Dis Srvs Resource	41930 KENOSHA ACHIEVEMENT CENTER	***EFT	16001352	11574	6,336.17-	0052.00/ DBS
16000080		DHS - Administration	51010 KENOSHA ACHIEVEMENT CENTER	***EFT	16001317	EAP-B-3 CM 12/2015	4,040.44-	0124.05/EAP B3 CASE MGT 12/15
16000080		DHS - Administration	51010 KENOSHA ACHIEVEMENT CENTER	***EFT	16001318	BIRTH TO 3 12/2015	39,053.00-	0124.00/BIRTH TO 3 12/2015
16000080	00600	Brookside-Nursing	42140 KENOSHA ACHIEVEMENT CENTER	***EFT	16001295	11546	934.56-	48 TRIPS OF TRANSPORTATION
Check Number 16000080 Total							56,885.27-	
16000081	00200	DAD - Adult Protective Sr	41910 KENOSHA AREA FAMILY & AGING SCVCS		16001355	1045	47.25-	0022.00/ DSG
16000081		Aging & Dis Srvs Resource	41930 KENOSHA AREA FAMILY & AGING SCVCS		16001353	192FS	1,407.64-	0054.10/ LEEPS
16000081		Aging & Dis Srvs Resource	41930 KENOSHA AREA FAMILY & AGING SCVCS		16001354	191FS	693.32-	0054.10/ LEEPS

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16000081	00200 DHS	Aging & Dis Srvs Resource	41930	KENOSHA AREA FAMILY & AGING SCVCS	16001356	195FS	1,198.96-	0059.50/ JD LOAN CLOSET
16000081		Aging & Dis Srvs Resource	41930	KENOSHA AREA FAMILY & AGING SCVCS	16001357	189FS	30.76-	0057.30/ LIGHTEN UP
16000081		Aging & Dis Srvs Resource	41930	KENOSHA AREA FAMILY & AGING SCVCS	16001357	189FS	70,539.57-	0054.00/ IA&A
16000081		Aging & Dis Srvs Resource	41930	KENOSHA AREA FAMILY & AGING SCVCS	16001361	193FS	102.45-	0057.10/ STEPPING ON
16000081		DAD - Community Living Sr	41950	KENOSHA AREA FAMILY & AGING SCVCS	16001358	12/15	6,148.56-	0078.10/ FRIENDLY VISITOR
16000081		DAD - Community Living Sr	41950	KENOSHA AREA FAMILY & AGING SCVCS	16001360	12/15	18,516.75-	0080.10/ HDM
16000081		DAD-Other Transportation	41960	KENOSHA AREA FAMILY & AGING SCVCS	16001359	1044	5,376.27-	0092.00/ VOLUNTEER TRANS
16000081		DHS - Administration	51010	KENOSHA AREA FAMILY & AGING SCVCS	16001320	KAFA-TPHV 12/2015	5,933.86-	0061.50/TEEN PARENT 12/2015
16000081		DHS - Administration	51010	KENOSHA AREA FAMILY & AGING SCVCS	16001322	KAFA-FP 12/2015	9,529.73-	0065.50/FAMILY PRES 12/2015
16000081		Prevention Services Netwo	53260	KENOSHA AREA FAMILY & AGING SCVCS	16001319	FAM SUPP CCS 12/2015	2,351.59-	0191.08/FAM SUPP CCS 12/2015
16000081		Family Resource Center Ne	53700	KENOSHA AREA FAMILY & AGING SCVCS	16001323	KAFA-FRC 12/2015	3,361.59-	0404.30/FAM RESOURCE 12/2015
16000081		In-Home Safety Services G	53710	KENOSHA AREA FAMILY & AGING SCVCS	16001327	IIH SS 12/2015	5,926.73-	0405.00/IIH SS 12/2015
16000081		LIHF Healthy Families	53720	KENOSHA AREA FAMILY & AGING SCVCS	16001325	KAFA-HFP 12/2015	4,904.28-	0420.00/HEALTHY FAM 12/2015
Check Number 16000081 Total							136,069.31-	
16000082		DAD - Adult Protective Sr	41910	KENOSHA HUMAN DEVELOPMENT SERV INC	16001376	12/15	412.50-	0024.00/ GUARDIANSHIP ASSIST
16000082		Aging & Dis Srvs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001363	12/15	85.00-	0035.00/ MH CLINIC
16000082		Aging & Dis Srvs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001364	12/15	890.07-	0031.60/ RENT FOR C.H.
16000082		Aging & Dis Srvs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001365	12/15	200.00-	0029.00/ BUSS PASSES
16000082		Aging & Dis Srvs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001365	12/15	4,158.81-	0043.10/ BHTC
16000082		Aging & Dis Srvs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001366	12/15	810.00-	0031.30/ MED INJECTIONS
16000082		Aging & Dis Srvs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001367	12/15	966.23-	0034.60/ CM COP
16000082		Aging & Dis Srvs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001373	12/15	42,369.44-	0069.10/ CCS
16000082		Aging & Dis Srvs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001373	12/15	58,318.50-	0049.00/ CCS CSP RECOUP ADV
16000082		Aging & Dis Srvs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001373	12/15	101,589.56-	0040.00/ CSP
16000082		Aging & Dis Srvs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001374	12/15	15,377.00-	0035.00/ MH CLINIC
16000082		Aging & Dis Srvs Mental H	41920	KENOSHA HUMAN DEVELOPMENT SERV INC	16001377	12/15	12,770.90-	0031.40/ RESOURCE CENTER
16000082		Aging & Dis Srvs Resource	41930	KENOSHA HUMAN DEVELOPMENT SERV INC	16001377	12/15	3,906.10-	0053.00/ RESOURCE CENTER
16000082		DAD - AODA Services	41940	KENOSHA HUMAN DEVELOPMENT SERV INC	16001372	12/15	30,656.00-	0067.50/ CRISIS
16000082		DAD - AODA Services	41940	KENOSHA HUMAN DEVELOPMENT SERV INC	16001375	12/15	2,459.19-	0064.25/ DRUG COURT
16000082		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16001329	CRISIS INTER 12/2015	28,339.40-	0060.00/CRISIS INTER 11/15
16000082		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16001329	CRISIS INTER 12/2015	42,955.03-	0060.00/CRISIS INTER 12/15
16000082		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16001330	COMM AIDS TRANS 12/2015	194.50-	0073.00/COMM AIDS TRANS 12/15
16000082		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16001332	FAM SUPP COORD 12/2015	6,084.96-	0126.05/FAM SUPP COORD 12/15
16000082		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16001333	KHDS-FAM SUPP 12/2015	6,647.00-	0126.07/PAY ADVANCE 12/2015
16000082		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16001333	KHDS-FAM SUPP 12/2015	32,364.73-	0126.00/FAM SUPPORT 12/2015
16000082		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16001334	RECORD CHECKS 12/2015	106.00-	0008.10/RECORD CHECKS 12/2015
16000082		DHS - Administration	51010	KENOSHA HUMAN DEVELOPMENT SERV INC	16001335	PATH GRANT 12/2015	7,566.48-	0101.05/PATH GRANT 12/2015
Check Number 16000082 Total							269,296.40-	
16000086		Aging & Dis Srvs Mental H	41920	MYSTIC ACRES LLC	***EFT***	16001387 12/15	1,779.60-	0034.11/ AFH BCA
16000086		Aging & Dis Srvs Mental H	41920	MYSTIC ACRES LLC	***EFT***	16001387 12/15	9,369.44-	0034.10/ AFH COP
Check Number 16000086 Total							11,149.04-	
16000087		Aging & Dis Srvs Mental H	41920	OAKWOOD CLINICAL ASSOCIATES	***EFT	16001401 12/15	807.66-	0043.40/ BHTC
16000087		DAD - AODA Services	41940	OAKWOOD CLINICAL ASSOCIATES	***EFT	16001389 12/15	1,605.00-	0063.50/ IDP OUTPATIENT
16000087		DAD - AODA Services	41940	OAKWOOD CLINICAL ASSOCIATES	***EFT	16001391 12/15	70.00-	0063.50/ IDP OUTPATIENT

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16000087	00200	DHS DAD - AODA Services	41940	OAKWOOD CLINICAL ASSOCIATES ***EFT	16001393	12/15	262.00-	0069.10/ IDP INTAKE
16000087		DAD - AODA Services	41940	OAKWOOD CLINICAL ASSOCIATES ***EFT	16001395	12/15	1,802.00-	0063.60/ IVDA OUTPATIENT
16000087		DAD - AODA Services	41940	OAKWOOD CLINICAL ASSOCIATES ***EFT	16001395	12/15	2,682.00-	0061.00/ IVDA OUTPATIENT
16000087		DAD - AODA Services	41940	OAKWOOD CLINICAL ASSOCIATES ***EFT	16001397	12/15	262.00-	0069.00/ IVDA INTAKE
16000087		DAD - AODA Services	41940	OAKWOOD CLINICAL ASSOCIATES ***EFT	16001398	12/15	245.50-	0069.00/ DC INTAKE
16000087		DAD - AODA Services	41940	OAKWOOD CLINICAL ASSOCIATES ***EFT	16001402	12/15	1,528.79-	0064.00/ DRUG COURT
16000087		Comprehensive Community S	53740	OAKWOOD CLINICAL ASSOCIATES ***EFT	16000772	CCS-OAKWOOD CLINIC 11/1	2,458.30-	0796.20/CCS 11/2015
Check Number 16000087 Total							11,723.25-	
16000088		Comprehensive Community S	53740	PROFESSIONAL SERVICE GROUP INC ***	16000773	CCS PSG 11/2015	5,804.50-	0796.15/CCS 11/2015
Check Number 16000088 Total							5,804.50-	
16000089	00225	Women Infant & Children P	41525	RACINE/KENOSHA COMM ACTION AGENCY*	16000760	DEC 2015 WIC	124,252.00-	DEC 2015 WIC
Check Number 16000089 Total							124,252.00-	
16000091	00200	Aging & Dis Svcs Mental H	41920	ST JAMES MANOR ***EFT***	16001407	12/15	9,936.00-	0034.21/ CBRF BCA
Check Number 16000091 Total							9,936.00-	
16000092	00225	FPRH-Family Planning	41370	SW WI COMMUNITY ACTION PROGRAM ***	16001453	2015-11	12,200.00-	NOV 2015 WOMEN'S HEALTH
16000092		FPRH-Family Planning	41370	SW WI COMMUNITY ACTION PROGRAM ***	16001455	2015-12	12,200.00-	DEC 2015 WOMEN'S HEALTH
Check Number 16000092 Total							24,400.00-	
16000098	00100	SHF Sheriff - KCDC	21310	WOMENS & CHILDRENS HORIZONS**EFT**	16001588	KCDC122015	1,188.00-	LIVING FREE PROGRAM-DEC
16000098	00200	DHS Div of Soc Svcs Preventio	53180	WOMENS & CHILDRENS HORIZONS**EFT**	16001336	DVP 12/2015	12,562.42-	0174.00/DVP 12/2015
Check Number 16000098 Total							13,750.42-	
16000102	00100	DOA Division of Financial Ser	15100	ANDREA & ORENDORFF LLP***EFT	16001566	44126	9,132.50-	ACCOUNTING SERVICES
16000102		Public Works/Finance & Ad	15200	ANDREA & ORENDORFF LLP***EFT	16001566	44126	3,666.00-	ACCOUNTING SERVICES
16000102		Human Services/Finance &	15250	ANDREA & ORENDORFF LLP***EFT	16002650	44130 DHS-AO-FMSS	15,515.92-	DHS OOD CONT SERVICES #44130
16000102		Human Services/Finance &	15250	ANDREA & ORENDORFF LLP***EFT	16002661	44131	9,182.00-	HEALTH DEPT
16000102	00200	DHS DHS - Administration	51010	ANDREA & ORENDORFF LLP***EFT	16002650	44130 DHS-AO-FMSS	2,692.31	0050.50 ADVANCE
Check Number 16000102 Total							34,804.11-	
16000103	00225	HUD Grant	41210	BEST VINYL WINDOW PRODUCTS ***EFT*	16002614	10912	300.00-	PRJ# 114020 HLTHY HOMES
16000103		HUD Grant	41210	BEST VINYL WINDOW PRODUCTS ***EFT*	16002614	10912	12,550.00-	PRJ# 114020 HUD
Check Number 16000103 Total							12,850.00-	

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16000104	00110	DOA Health Insurance	15150	CARE PLUS DENTAL PLANS INC ***EFT*	16002184	23281	6,756.10-	feb deputy dental premium
16000104		Health Insurance	15150	CARE PLUS DENTAL PLANS INC ***EFT*	16002185	23270	156.60-	retiree dental premium
Check Number 16000104 Total							6,912.70-	
16000106	00100	Division of Information T	14400	CERIDIAN ***EFT***	16001628	700062521	9,660.00-	MYPATHPRO-TRAINING FINAL INV.
16000106	00411	Info. Technology Capital	14480	CERIDIAN ***EFT***	16001629	700060345	15,700.00-	PM1636-JAN.2016 SUBSCRIPTION
Check Number 16000106 Total							25,360.00-	
16000111	00100	Division of Information T	14400	HIERCOMM INC ***EFT***	16001630	1120	9,518.00-	PM1628-FEBRUARY 2016
Check Number 16000111 Total							9,518.00-	
16000112		Purchasing Office	15500	HORTON GROUP INC, THE ***EFT***	16001337	750.00	750.00-	JAN 2016 RISK MGMT CONLSULT
16000112	00111	Workers Compensation Rese	15160	HORTON GROUP INC, THE ***EFT***	16001898	400651	70,825.00-	Excess WC Prem 16
Check Number 16000112 Total							71,575.00-	
16000114	00100	BAL General Fund	100	MINNESOTA LIFE INSURANCE CO ***EFT	16002488	FEB 16 BASIC LIFE	11,514.07-	FEB BASIC LIFE PREMIUM
16000114		General Fund	100	MINNESOTA LIFE INSURANCE CO ***EFT	16002489	FEB 16 SP DEP LIFE	8,368.98-	FEB SPOUSE/DEP LIFE PREMIUM
Check Number 16000114 Total							19,883.05-	
16000119		DOA Independent Auditing	15800	SCHENCK BUSINESS SOLUTIONS***EFT	16001567	SC10087065	1,000.00-	REVIEW DOJ FINDINGS KDOG OPER
16000119		Independent Auditing	15800	SCHENCK BUSINESS SOLUTIONS***EFT	16001567	SC10087065	33,000.00-	YEAR END AUDIT
Check Number 16000119 Total							34,000.00-	
16000120	00600	DHS Brookside-Nursing	42140	US FOODS INC ***EFT***	16001616	0674858	173.99-	SPOONS & SUPPLEMENTS
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001614	0674857	25.46-	MEALS ON WHEELS SUPPLIES
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001614	0674857	143.36-	HOUSEKEEPING SUPPLIES
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001614	0674857	337.86-	DIETARY SUPPLEMENTS
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001614	0674857	567.82-	CAFE SUPPLIES
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001614	0674857	7,787.92-	GROCERIES FOR DIETARY
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001620	0758794	63.30-	DIETARY SUPPLEMENTS
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001620	0758794	131.01-	CAFE SUPPLIES
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001620	0758794	385.45-	DIETARY SUPPLIES
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001622	0893446	127.21-	HOUSEKEEPING SUPPLIES
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001622	0893446	401.16-	DIETARY SUPPLEMENTS
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001622	0893446	5,964.92-	DIETARY SUPPLIES
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001623	0974061	248.17-	CAFE SUPPLIES
16000120		Brookside-Dietary	42160	US FOODS INC ***EFT***	16001623	0974061	540.62-	DIETARY SUPPLIES
Check Number 16000120 Total							16,898.25-	

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16000123	00100 DOA	Human Services/Finance & Human Services/Finance &	15250	ANDREA & ORENDORFF LLP***EFT	16002649	44127 DHS-AO-FMSS	5,424.86-	DHS OOD CONT SERVICES #44127
16000123			15250	ANDREA & ORENDORFF LLP***EFT	16002660	44128	2,677.10-	HEALTH DEPT
Check Number 16000123 Total							8,101.96-	
16000127	00200 DHS	DHS - Administration	51010	COMMUNITY IMPACT PROGRAM ***EFT RE	16002517	CIP-TIME 12/2015	18,879.69-	0077.00/TIME 12/2015
16000127		DHS - Administration	51010	COMMUNITY IMPACT PROGRAM ***EFT RE	16002518	CIP-RD 12/2015	60.00	0069.06/CERT FEE 12/15
16000127		DHS - Administration	51010	COMMUNITY IMPACT PROGRAM ***EFT RE	16002518	CIP-RD 12/2015	7,512.13-	0069.05/CC ADMIN 12/15
16000127		DHS - Administration	51010	COMMUNITY IMPACT PROGRAM ***EFT RE	16002518	CIP-RD 12/2015	22,536.38-	0069.00/RES DEVELOPMENT 12/15
16000127		DHS - Administration	51010	COMMUNITY IMPACT PROGRAM ***EFT RE	16002521	CIP-CORE 12/15	2,150.78-	0062.00/CORE 12/2015
16000127		DHS - Administration	51010	COMMUNITY IMPACT PROGRAM ***EFT RE	16002522	CIP-BRIDGES 12/2015	13,853.03-	0067.75/BRIDGES 12/2015
16000127		Prevention Services Netwo	53260	COMMUNITY IMPACT PROGRAM ***EFT RE	16002520	CIP-ESTRP 12/2015	486.88-	192.01/CCS BILLING 12/15
16000127		Prevention Services Netwo	53260	COMMUNITY IMPACT PROGRAM ***EFT RE	16002520	CIP-ESTRP 12/2015	8,317.90-	192.00/ELEM TRUANCY 12/15
16000127		Youth Gang Division	53360	COMMUNITY IMPACT PROGRAM ***EFT RE	16002519	CIP-GRJAP 12/2015	7,054.10-	0533.00/GANG PREVENTION 12/15
Check Number 16000127 Total							80,730.89-	
16000129		Div. Aging & Dis. Svcs.-A	41900	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002264	12/15	862.28-	0012.00/ ADMIN SUPP SPEC
16000129		DAD - Adult Protective Sr	41910	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002256	12/15	17,614.54-	0020.00/ APS
16000129		DAD - Adult Protective Sr	41910	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002259	12/15	4,221.47-	0023.00/ VOLUNTEER GUARDIAN
16000129		Aging & Dis Svcs Mental H	41920	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002262	12/15	9,337.54-	0041.10/ CCS COORDINATOR
16000129		Aging & Dis Svcs Resource	41930	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002257	12/15	6,888.55-	0055.00/ COMMUNITY OUTREACH
16000129		Aging & Dis Svcs Resource	41930	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002260	12/15	4,213.81-	0058.50/ MINORITY OUTREACH
16000129		Aging & Dis Svcs Resource	41930	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002261	12/15	2,083.28-	0058.00/ HISPANIC OUTREACH
16000129		Aging & Dis Svcs Resource	41930	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002263	12/15	1,908.75-	0059.10/ DEMENTIA FRIENDLY
16000129		DAD - Community Living Sr	41950	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002258	12/15	3,390.01-	0071.00/ LTC WORKER
16000129		DHS - Administration	51010	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002502	CFS-GWI-ADMSPT 12/2015	3,113.91-	0053.00/ADMIN SUPP SPEC 12/15
16000129		DHS - Administration	51010	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002503	CFS-GWI-AMR 12/2015	10,651.12-	0053.10/AMC STAFF 12/2015
16000129		DHS - Administration	51010	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002503	CFS-GWI-AMR 12/2015	20,135.07-	0053.10/GEN REC STAFF 12/2015
16000129		DHS - Administration	51010	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002506	DWD-GWI-CCA-QC 12/2015	4,582.57-	0891.95/HOLIDAY HOUSE 12/15
16000129		W2 Revenue	53570	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002505	DWD-GWI-MLTI 12/2015	50.60	1992.10/WIOA SRG 12/15
16000129		W2 Revenue	53570	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002505	DWD-GWI-MLTI 12/2015	4,778.62-	1990.25/WIOA LAB ASST 12/15
16000129		W2 Revenue	53570	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002505	DWD-GWI-MLTI 12/2015	6,439.95-	1990.15/WIOA SPEC ASST 12/15
16000129		W2 Revenue	53570	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002505	DWD-GWI-MLTI 12/2015	7,333.82-	1990.10/WIOA ADULT 12/15
16000129		W2 Revenue	53570	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002505	DWD-GWI-MLTI 12/2015	8,850.68-	1992.10/WIOA DIS WORKER 12/15
16000129		W2 Revenue	53570	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002505	DWD-GWI-MLTI 12/2015	13,399.94-	1990.20/WIOA EMP PREP 12/15
16000129		W2 Revenue	53570	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002506	DWD-GWI-CCA-QC 12/2015	3,892.01-	2264.50/CHILD CARE FRD 12/15
16000129		W2 Revenue	53570	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002506	DWD-GWI-CCA-QC 12/2015	6,758.50-	2250.00/HPOG COORD 12/15
16000129		W2 Revenue	53570	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002506	DWD-GWI-CCA-QC 12/2015	15,807.31-	2269.00/QDAL ASSUR 12/2015
16000129		W2 Revenue	53570	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002506	DWD-GWI-CCA-QC 12/2015	32,428.23-	2264.00/CHILD CARE ADM 12/15
16000129		Child Support	54000	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002504	DWD-CHLDSPTADM 12/2015	5,746.82-	3018.00/CHILD SUP RECEP 12/15
16000129		Child Support	54000	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002504	DWD-CHLDSPTADM 12/2015	19,673.64-	3017.00/CHILD SUP SPSK 12/15
16000129	00202	DHS Central Services	53970	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002501	DHS-GWI-CS 12/2015	3,684.40-	2986.00/OTH EXP 12/2015
16000129		DHS Central Services	53970	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002501	DHS-GWI-CS 12/2015	3,759.75-	2986.00/SEC STAFF 12/2015
16000129		DHS Central Services	53970	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002501	DHS-GWI-CS 12/2015	27,042.49-	2986.00/CEN SER STAFF 12/2015
16000129		County Mail Services	53971	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002501	DHS-GWI-CS 12/2015	3,031.70-	2996.20/PSB STAFF 12/2015
Check Number 16000129 Total							251,580.16-	
16000132	00411 DOA	Info. Technology Capital	14480	HIERCOMM INC ***EFT***	16002668	1119	6,100.00-	PM1662-EQUIPMENT INSTALLATION

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Check Number 16000132 Total							6,100.00-	
16000134	00200	DHS DAD - Community Living Sr	41950	KENOSHA AREA FAMILY & AGING SCVCS	16002238	194FS	661.71-	0074.10/ NFCSP
16000134		DHS - Administration	51010	KENOSHA AREA FAMILY & AGING SCVCS	16002407	KAFA-CCC OCT 2015	5,640.98-	0061.00/CHILD CARE 10/2015
16000134		DHS - Administration	51010	KENOSHA AREA FAMILY & AGING SCVCS	16002408	KAFA-CCC 12/15	2,753.46-	0061.00/CHILD CARE 12/15
16000134		Prevention Services Netwo	53260	KENOSHA AREA FAMILY & AGING SCVCS	16002409	KAFA-FSP 12/2015	7,959.74-	0191.00/FAMILY SUPPORT 12/15
Check Number 16000134 Total							17,015.89-	
16000138		Aging & Dis Srvs Mental H	41920	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	237.72-	0043.20/DADS BHTC 12/2015
16000138		DAD - AODA Services	41940	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	861.74-	0064.01/DADS DRGCR 12/2015
16000138		DHS - Office of the Direc	51000	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	3,366.35-	0007.10/DHS 12/2015
16000138		DHS - Administration	51010	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	132.65-	0051.20/OTH COSTS MILES 12/15
16000138		DHS - Administration	51010	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	1,812.62-	0051.30/VETS COURT 12/2015
16000138		DHS - Administration	51010	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	2,985.95-	0051.20/DCFS OTH PROJ 12/2015
16000138		Brighter Futures	53250	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	851.33-	0187.20/DCFS BFI 12/2015
16000138		Prevention Services Netwo	53260	NJM MANAGEMENT SERVICES INC	16002411	NJM-PSN 12/2015	134.76-	0198.00/PROGRAM EXP 12/2015
16000138		Prevention Services Netwo	53260	NJM MANAGEMENT SERVICES INC	16002411	NJM-PSN 12/2015	400.00-	0199.10/PSN ANCILLARY 12/2015
16000138		Prevention Services Netwo	53260	NJM MANAGEMENT SERVICES INC	16002411	NJM-PSN 12/2015	25,804.67-	0198.00/PSN COORD 12/2015
16000138		Youth Gang Division	53360	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	217.49-	0535.00/DCFS GANG 12/2015
16000138		Juvenile Court Alcohol/Dr	53430	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	386.64-	0710.00/JIS-AODA GRANT 12/15
16000138		Family Resource Center Ne	53700	NJM MANAGEMENT SERVICES INC	16002411	NJM-PSN 12/2015	6,682.70-	0404.10/TRUST FUND 12/2015
16000138		LIHF Healthy Families	53720	NJM MANAGEMENT SERVICES INC	16002411	NJM-PSN 12/2015	3,657.21-	0419.00/HEALTHY FAM 12/2015
16000138		LIHF Healthy Families	53720	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	314.15-	0422.00/DCFS HFK 12/2015
16000138	00225	Division of Health Admin.	41150	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	144.99-	DOH HWPP 12/2015
16000138		Healthy Families Initiati	41401	NJM MANAGEMENT SERVICES INC	16002422	NJM-PE 12/2015	96.66-	DOH LIHF 12/2015
Check Number 16000138 Total							48,087.63-	
16000140	00200	DHS - Administration	51010	PROFESSIONAL SERVICE GROUP INC	16002524	PSG-ELEC MONITORING 12/	12,513.67-	0075.00/ELEC MONITORING 12/15
16000140		DHS - Administration	51010	PROFESSIONAL SERVICE GROUP INC	16002527	PSG-IIH-MH-AODA 12/15	20,997.85-	0066.01/CCS 12/15
16000140		DHS - Administration	51010	PROFESSIONAL SERVICE GROUP INC	16002527	PSG-IIH-MH-AODA 12/15	29,116.23-	0066.00/IIH-MH-AODA 12/15
16000140		DHS - Administration	51010	PROFESSIONAL SERVICE GROUP INC	16002528	PSG-IIH-CP 12/15	5,149.17-	0078.05/CCS 12/15
16000140		DHS - Administration	51010	PROFESSIONAL SERVICE GROUP INC	16002528	PSG-IIH-CP 12/15	20,178.80-	0078.00/INTENSE IN HOME 12/15
16000140		Juvenile Court Alcohol/Dr	53430	PROFESSIONAL SERVICE GROUP INC	16002525	PSG-JJAP 12/15	13,813.09-	0700.00/JUV ALC/DRUG 12/15
16000140		W2 Revenue	53570	PROFESSIONAL SERVICE GROUP INC	16002425	PSG-JC-EO 12/2015	11,045.73-	1990.00/EMP OUTRCH 12/2015
16000140		W2 Revenue	53570	PROFESSIONAL SERVICE GROUP INC	16002516	WIOA ADULT 12/2015	150.00-	1992.05/WIOA DLW 12/2015
16000140		W2 Revenue	53570	PROFESSIONAL SERVICE GROUP INC	16002516	WIOA ADULT 12/2015	600.00-	1990.05/WIOA ADULT ASSM 12/15
16000140		DHS - Hospital Diversion	53640	PROFESSIONAL SERVICE GROUP INC	16002523	PSG-FAM FIRST 12/2015	267.12-	0794.10/TCM 12/15
16000140		DHS - Hospital Diversion	53640	PROFESSIONAL SERVICE GROUP INC	16002523	PSG-FAM FIRST 12/2015	6,932.40-	0794.00/CLTS 12/15
16000140		DHS - Hospital Diversion	53640	PROFESSIONAL SERVICE GROUP INC	16002523	PSG-FAM FIRST 12/2015	6,932.40-	0794.01/CLTS REIMBURSE 12/15
16000140		DHS - Hospital Diversion	53640	PROFESSIONAL SERVICE GROUP INC	16002523	PSG-FAM FIRST 12/2015	59,064.29-	0794.10/FAMILIES FIRST 12/15
16000140		DHS - Hospital Diversion	53640	PROFESSIONAL SERVICE GROUP INC	16002523	PSG-FAM FIRST 12/2015	80,072.40-	0794.15/CCS 12/15
16000140		In-Home Safety Services G	53710	PROFESSIONAL SERVICE GROUP INC	16002526	PSG-IIH-SS 12/15	8,734.60-	0406.00/IIH SS 12/15
Check Number 16000140 Total							143,574.37-	
16000142		Aging & Dis Srvs Resource	41930	SOCIETYS ASSETS INC	16002240	12/15	790.50-	0059.50/ JD HOUSEKEEPING

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16000142	00200	DHS Aging & Dis Svcs Resource	41930	SOCIETYS ASSETS INC ***EFT***	16002241	12/15	1,981.28-	0057.30/ LIGHTEN UP
16000142		Aging & Dis Svcs Resource	41930	SOCIETYS ASSETS INC ***EFT***	16002241	12/15	3,679.72-	0057.50/ HEALTH COACH
16000142		DAD - Community Living Sr	41950	SOCIETYS ASSETS INC ***EFT***	16002535	12/15	1,870.62-	0074.00/ NFCSP
Check Number 16000142 Total . . . . .							8,322.12-	
16000143		Div of Econ Supp emergncy	53120	UMOS ***EFT***	16002426	UMOS-WHEAP 12/2015	1,084.00-	1011.00/PUBLIC OTRCH 12/2015
16000143		Div of Econ Supp emergncy	53120	UMOS ***EFT***	16002426	UMOS-WHEAP 12/2015	1,787.00-	1012.00/WHEAP CRISIS 12/2015
16000143		Div of Econ Supp emergncy	53120	UMOS ***EFT***	16002426	UMOS-WHEAP 12/2015	29,794.00-	1010.00/GEN OP 12/2015
Check Number 16000143 Total . . . . .							32,665.00-	
16000145		W2 Revenue	53570	WALWORTH COUNTY TREASURER ***EFT	16002427	WIOA-WIF 12/2015	61.52-	1994.81/WIOA WIF 12/2015
16000145		W2 Revenue	53570	WALWORTH COUNTY TREASURER ***EFT	16002428	WAL-WIOA 12/2015	24,720.64-	1994.80/ADM/YTH/ADT 12/2015
16000145		W2 Revenue	53570	WALWORTH COUNTY TREASURER ***EFT	16002429	WIOA RAPID RESP 12/2015	115.26-	1996.80/WIOA RAPID RESP 12/15
16000145		W2 Revenue	53570	WALWORTH COUNTY TREASURER ***EFT	16002430	WAL-WIOA 12/2015 ADT/DL	24,397.67-	1994.80/ADT/DLW 12/2015
Check Number 16000145 Total . . . . .							49,295.09-	
16000146	00100	SHF Sheriff - Pre-Trial	21110	WISCONSIN COMMUNITY SERVICES ***EF	16002672	SH122015	3,342.88-	WCS SERVICES-DEC
16000146		Sheriff - Pre-Trial	21110	WISCONSIN COMMUNITY SERVICES ***EF	16002673	SH122015A	10,205.22-	WCS LOCAL MATCH-DEC
Check Number 16000146 Total . . . . .							13,548.10-	
16000153	00411	DOA Info. Technology Capital	14480	HIERCOMM INC ***EFT***	16003202	1119-A	22,185.00-	PM1662-RELAY INSTALLATION
16000153		Info. Technology Capital	14480	HIERCOMM INC ***EFT***	16003225	1121	88,445.00-	PM1665-COUNTY-WIDE PRJ
Check Number 16000153 Total . . . . .							110,630.00-	
16000155	00100	JSV Joint Services	21550	KENOSHA JOINT SERVICES ***EFT***	16002667	160004	352,439.08-	FEBRUARY 2016
Check Number 16000155 Total . . . . .							352,439.08-	
16000158	BAL	General Fund	100	METLIFE C/O FASCORE ***EFT***	16003326	PPE012316	454.29-	PLAN #1014805-01 ROTH
16000158		General Fund	100	METLIFE C/O FASCORE ***EFT***	16003326	PPE012316	60,797.89-	PLAN #1014805-01
Check Number 16000158 Total . . . . .							61,252.18-	
16000164	00600	DHS Brookside-Nursing	42140	US FOODS INC ***EFT***	16002871	1102822	173.99-	SUPPLEMENTS AND SPOONS
16000164		Brookside-Dietary	42160	US FOODS INC ***EFT***	16002870	1102821	186.47-	DIETARY SUPPLEMENTS
16000164		Brookside-Dietary	42160	US FOODS INC ***EFT***	16002870	1102821	241.91-	HOUSEKEEPING SUPPLIES
16000164		Brookside-Dietary	42160	US FOODS INC ***EFT***	16002870	1102821	325.40-	CAFE SUPPLIES
16000164		Brookside-Dietary	42160	US FOODS INC ***EFT***	16002870	1102821	6,526.15-	DIETARY SUPPLIES
16000164		Brookside-Dietary	42160	US FOODS INC ***EFT***	16002872	1182854	139.90-	CAFE SUPPLIES
16000164		Brookside-Dietary	42160	US FOODS INC ***EFT***	16002872	1182854	1,231.59-	DIETARY SUPPLIES

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Check Number 16000164 Total							8,825.41-	
16000165	00100 SHF	Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE ***E	16002677	2893	50.00-	LAB SERVICES
16000165		Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE ***E	16002680	2878	22,336.00-	MENTAL HEALTH SERVICES-JAN
16000165		Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE ***E	16002680	2878	119,931.45-	JAIL INMATE NURSE-JAN
16000165		Sheriff - KCDC	21310	VISITING NURSE COMMUNITY CARE ***E	16002680	2878	62,529.30-	KCDC INMATE NURSE-JAN
Check Number 16000165 Total							204,846.75-	
16000171	DOA	Human Services/Finance &	15250	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002835	248234	5,469.85-	PAM EGGERT
16000171	00600 DHS	Brookside-Ancillary	42150	GOODWILL INDUSTRIES-MILWAUKEE***EF	16002835	248234	18,228.31-	SOCIAL WORKERS
Check Number 16000171 Total							23,698.16-	
16000173	00200	DAD-Other Transportation	41960	KENOSHA ACHIEVEMENT CENTER ***EFT	16002751	11596	40,555.26-	0093.00/ WESTERN TRANSIT
16000173		DAD-Other Transportation	41960	KENOSHA ACHIEVEMENT CENTER ***EFT	16002753	11595	10,799.31-	0090.00/ CARE A VAN
Check Number 16000173 Total							51,354.57-	
16000174	00100 MEX	Office of the Medical Exa	12700	KENOSHA JOINT SERVICES ***EFT***	16003203	5836	4.44-	M.E. REPAIR/MAINT. DEC. 2015
16000174		Office of the Medical Exa	12700	KENOSHA JOINT SERVICES ***EFT***	16003203	5836	150.80-	M.E. GASOLINE DEC. 2015
16000174	EXC	Office of the County Exec	13100	KENOSHA JOINT SERVICES ***EFT***	16003362	5837	27.24-	GASOLINE 12/1/15-12/31/15
16000174	SHF	Sheriff - Administration	21100	KENOSHA JOINT SERVICES ***EFT***	16003316	5833	306.46-	MOTOR VEHICLE MAINTENANCE-DEC
16000174		Sheriff - Administration	21100	KENOSHA JOINT SERVICES ***EFT***	16003317	5832	529.91-	FUEL-DEC
16000174		Sheriff - Pre-Trial	21110	KENOSHA JOINT SERVICES ***EFT***	16003316	5833	6,777.91-	MOTOR VEHICLE MAINTENANCE-DEC
16000174		Sheriff - Pre-Trial	21110	KENOSHA JOINT SERVICES ***EFT***	16003317	5832	2,859.39-	FUEL-DEC
16000174		Sheriff - Patrol	21130	KENOSHA JOINT SERVICES ***EFT***	16003316	5833	1,532.63-	MOTOR VEHICLE MAINTENANCE-DEC
16000174		Sheriff - Patrol	21130	KENOSHA JOINT SERVICES ***EFT***	16003317	5832	9,504.12-	FUEL-DEC
16000174		Sheriff - Detective Burea	21140	KENOSHA JOINT SERVICES ***EFT***	16003316	5833	282.47-	MOTOR VEHICLE MAINTENANCE-DEC
16000174		Sheriff - Detective Burea	21140	KENOSHA JOINT SERVICES ***EFT***	16003317	5832	820.35-	FUEL-DEC
16000174		Sheriff - Services	21150	KENOSHA JOINT SERVICES ***EFT***	16003317	5832	60.31-	FUEL-DEC
16000174		Sheriff - KCCSU	21170	KENOSHA JOINT SERVICES ***EFT***	16003316	5833	895.85-	MOTOR VEHICLE MAINTENANCE-DEC
16000174		Sheriff - KCCSU	21170	KENOSHA JOINT SERVICES ***EFT***	16003317	5832	1,252.07-	FUEL-DEC
16000174		Sheriff - KCDC	21310	KENOSHA JOINT SERVICES ***EFT***	16003317	5832	77.89-	FUEL-DEC
16000174		Emergency Management	24100	KENOSHA JOINT SERVICES ***EFT***	16003380	5834	59.02-	DecemberGas/Vehicle
Check Number 16000174 Total							25,140.86-	
16000176	CBD	County Board	11100	OFFICEMAX INCORPORATED ***EFT REM	16003206	DEC2015INV	52.53-	DEC 2015 OFFICE SUPPLIES
16000176	CRT	Circuit Court	12100	OFFICEMAX INCORPORATED ***EFT REM	16003206	DEC2015INV	866.84-	DEC 2015 OFFICE SUPPLIES
16000176	JVI	Juvenile Intake Services	12820	OFFICEMAX INCORPORATED ***EFT REM	16003206	DEC2015INV	244.32-	DEC 2015 OFFICE SUPPLIES
16000176	CLK	County Clerk	14100	OFFICEMAX INCORPORATED ***EFT REM	16003206	DEC2015INV	248.05-	DEC 2015 OFFICE SUPPLIES
16000176	DOA	Division of Personnel Ser	14300	OFFICEMAX INCORPORATED ***EFT REM	16003206	DEC2015INV	56.32-	DEC 2015 OFFICE SUPPLIES
16000176		Division of Financial Ser	15100	OFFICEMAX INCORPORATED ***EFT REM	16003206	DEC2015INV	333.36-	DEC 2015 OFFICE SUPPLIES
16000176	DOA	- Administrative Serv	15140	OFFICEMAX INCORPORATED ***EFT REM	16003206	DEC2015INV	13.28-	DEC 2015 OFFICE SUPPLIES
16000176	TRS	Treasurer	15600	OFFICEMAX INCORPORATED ***EFT REM	16003206	DEC2015INV	828.24-	DEC 2015 OFFICE SUPPLIES
16000176	DAT	District Attorney	16100	OFFICEMAX INCORPORATED ***EFT REM	16003206	DEC2015INV	319.85-	DEC 2015 OFFICE SUPPLIES
16000176	ROD	Register of Deeds	17100	OFFICEMAX INCORPORATED ***EFT REM	16003206	DEC2015INV	530.18-	DEC 2015 OFFICE SUPPLIES

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16000176	00100	ROD	Division of Land Informat	17200	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	11.88-	DEC 2015 OFFICE SUPPLIES
16000176		DPD	DPD - Dept of Plan/Dev	18280	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	74.57-	DEC 2015 OFFICE SUPPLIES
16000176		DPW	Div. of Facilities- Civic	19400	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	538.04-	DEC 2015 OFFICE SUPPLIES
16000176		SHF	Sheriff - Pre-Trial	21110	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	193.38-	DEC 2015 OFFICE SUPPLIES
16000176			Sheriff - Pre-Trial	21110	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	1,548.31-	DEC 2015 OFFICE SUPPLIES
16000176			Sheriff - Patrol	21130	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	250.60-	DEC 2015 OFFICE SUPPLIES
16000176			Sheriff - Detective Burea	21140	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	89.05-	DEC 2015 OFFICE SUPPLIES
16000176			Sheriff - Services	21150	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	34.01-	DEC 2015 OFFICE SUPPLIES
16000176			Sheriff - KCCSU	21170	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	105.38-	DEC 2015 OFFICE SUPPLIES
16000176			Sheriff - KCDC	21310	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	308.12-	DEC 2015 OFFICE SUPPLIES
16000176			Local Emergency Planning	24150	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	60.93-	DEC 2015 OFFICE SUPPLIES
16000176		DPW	Division of Parks & Recre	65100	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	152.55-	DEC 2015 OFFICE SUPPLIES
16000176		UWX	University Extension Prog	67100	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	319.89-	DEC 2015 OFFICE SUPPLIES
16000176	00202	DHS	DHS Central Services	53970	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	198.33-	DEC 2015 OFFICE SUPPLIES
16000176			DHS Central Services	53970	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	4,475.10-	DEC 2015 OFFICE SUPPLIES
16000176	00600		Brookside-Administration	42130	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	52.93-	DEC 2015 OFFICE SUPPLIES
16000176	00640	DPW	Golf Course Division	64100	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	36.00-	DEC 2015 OFFICE SUPPLIES
16000176	00700		Machinery & Equipment	31100	OFFICEMAX INCORPORATED	***EFT REM 16003206	DEC2015INV	80.20-	DEC 2015 OFFICE SUPPLIES
Check Number 16000176 Total								12,022.24-	
16000177	00100	SHF	Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE	***E 16003318	2813	74.25-	LAB SERVICES-JUNE
16000177			Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE	***E 16003346	2912	5,634.33-	JAIL INMATE MEDS-DEC
16000177			Sheriff - Pre-Trial	21110	VISITING NURSE COMMUNITY CARE	***E 16003347	2911	1,749.25-	LAB SERVICE-DEC
16000177			Sheriff - KCDC	21310	VISITING NURSE COMMUNITY CARE	***E 16003346	2912	5,409.97-	KCDC INMATE MEDS-DEC
Check Number 16000177 Total								12,867.80-	
Grand Total Level								7,670,242.60-	

Post Audit P-Card Payments Over \$5000  
 by Payment/Fund/Business Unit  
 November 13, 2015 through January 7, 2016

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 Date 02/05/16

Check Number	Fnd	Dpt	Division	Business Unit	Payee Name	Voucher Number	Invoice Number	Payment Amount	Description
00691756	00100	DOA	Division of Information T	14400	AT&T DATACOMM, INC	16003490	VISA * 00000000010617	11,406.45-	PM1643-POLYCOM ANNUAL RENEWAL
00691756			Division of Information T	14400	AVI SYSTEMS (REMIT ADDRESS)	16003492	VISA * 00000000010464	30,746.00-	PM1368 2016 RENEWAL SUPPORT
00691756	00200	BAL	Social Services	200	GORDON FLESCH CO INC (REMIT TO)	16003511	VISA * 00000000010579	5,252.89-	DEC 2015 HUMAN SERVICE MAINT
00691756	00202	DHS	DHS Central Services	53970	GORDON FLESCH CO INC (REMIT TO)	16003511	VISA * 00000000010579	5,324.61-	2985.00/LEASE
Check Number 00691756 Total								52,729.95-	
Grand Total Level								52,729.95-	

**Kenosha County**  
**KENOSHA COUNTY PAYMENT GROUP**  
**PAYMENTS OF \$5,000 AND GREATER**

<b>Payee Name</b>	<b>Wire Transfer</b>		<b>Amount</b>	
WMMIC	X	Transfer date 02/01/2016	143,000.00	Workers Comp
Humana	X	Transfer date 01/27/2016	161,775.15	Premium & Rx
Horton Group	X	Week Ending 01/26/2016	5,844.17	Flex Spending
Benistar/Hartford	X	Transfer date 01/20/2016	71,593.49	Retiree Premiums
Humana	X	Transfer date 01/20/2016	419,351.88	Premium & Rx
Humana	X	Transfer date 01/13/2016	396,332.42	Premium & Rx
Horton Group	X	Week Ending 01/11/2016	8,333.38	Flex Spending
Humana	X	Transfer date 01/06/2016	335,472.78	Premium & Rx
Humana	X	Transfer date 12/30/2015	347,455.69	Premium & Rx
Horton Group	X	Week Ending 12/29/2015	7,568.08	Flex Spending
			<u>\$ 1,896,727.04</u>	

NOVEMBER	KENOSHA COUNTY TREASURER'S REVENUE								
	2015 MONTH	2014 MONTH	2013 MONTH	FULL YEAR 2012	FULL YEAR 2011	YEARLY TOTAL 2010	FULL YEAR 2009	FULL YEAR 2008	
<b>SUMMARY OF REVENUES</b>									
TOTAL RECEIPTS	\$1,833,160	\$1,901,922	\$1,556,080	\$2,486,719	\$2,532,820	\$2,393,895	\$2,347,251	\$2,763,894	
<b>LESS</b>									
INTEREST ALLOCATED	(\$14,959)	(\$20,938)	(\$6,443)	(\$25,444)	(\$23,565)	(\$37,126)	(\$64,782)	(\$154,665)	
<b>TOTAL TREASURER'S RECEIPTS</b>	<b>\$1,818,201</b>	<b>\$1,880,984</b>	<b>\$1,549,647</b>	<b>\$2,461,275</b>	<b>\$2,509,255</b>	<b>\$2,356,769</b>	<b>\$2,282,469</b>	<b>\$2,609,209</b>	
INTEREST ON INVESTMENTS BEFORE ALLOCATION	\$ 63,373	\$108,495	\$6,887	\$172,574	\$164,288	\$244,643	\$556,999	\$1,012,002	
15600.448110									
INTEREST ON TAXES	\$1,106,846	\$1,130,466	\$995,909	\$1,475,724	\$1,537,304	\$1,381,394	\$1,124,441	\$1,069,795	
15600.441990									
PENALTY ON DELINQUENT TAXES	\$617,049	\$619,252	\$547,270	\$823,395	\$824,134	\$741,487	\$603,183	\$559,878	
15600.441980									
COUNTY TREASURER'S FEES	\$200	\$214	(\$391)	\$962	\$443	\$609	\$304	\$674	
15600.445520									
PERSONAL PROPERTY CHRGBACK	\$0	\$80	\$704	\$0	\$0	\$0	\$0	\$0	
USE-VALUE PENALTY	\$43,976	\$42,074	\$5,324	\$12,994	\$5,542	\$15,487	\$62,167	\$121,378	
15600.445680									
FOREST CROP	\$1,716	\$297	\$164	\$128	\$132	\$171	\$157	\$167	
15600.441140									
UNCLAIMED FUNDS - STATE	\$0	\$1,045	\$222	\$942	\$977	\$10,104	\$0	\$0	
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>SUMMARY OF INVESTMENTS</b>									
TREASURER'S CASH	\$4,182,147	\$4,056,889	\$8,527,447	\$6,745,014	\$3,521,257	\$1,607,842	\$3,819,576	\$1,176,606	
AIM GAP	\$657,314	\$4,407,008	\$1,406,595	\$906,363	\$1,905,770	\$2,555,265	\$304,930	\$250,624	
US BANK / DANA FUND	\$7,791,340	\$7,764,973	\$7,689,381	\$7,707,586	\$7,576,858	\$7,447,347	\$7,267,168	\$6,881,476	
AIM TREASURY	\$250,833	\$250,774	\$250,748	\$250,725	\$250,688	\$250,642	\$250,546	\$250,301	
STATE POOL INVESTMENT	\$44,303,194	\$17,757,653	\$18,650,609	\$8,710,271	\$5,630,804	\$11,251,031	\$10,448,017	\$13,227,477	
U. S. TREASURY BOND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL CASH</b>	<b>\$57,184,829</b>	<b>\$34,237,296</b>	<b>\$36,524,781</b>	<b>\$24,319,960</b>	<b>\$18,885,377</b>	<b>\$23,112,127</b>	<b>\$22,090,237</b>	<b>\$21,786,484</b>	
AVERAGE ANNUAL INTEREST RATE	0.051%	0.032%	0.022%	0.448%	0.493%	0.611%	1.02%	2.74%	
<b>SUMMARY OF CASH BALANCE</b>									
AVERAGE DAILY CASH BALANCE	\$50,325,604	\$40,728,254	\$40,231,047	\$39,815,510	\$37,526,421	\$38,453,523	\$33,779,455	\$35,764,654	
LOWEST CASH BALANCE DATE	\$27,054,395 JAN 01	\$24,086,743 JAN 02	\$20,716,413 JAN 06	\$17,495,355 JAN 12	\$17,304,725 DEC 29	\$16,728,220 SEP 23	\$10,412,225 DEC 03	\$14,551,534 DEC 16	
<b>SUMMARY OF BUDGET VARIANCE</b>									
REVENUE over (under)				\$180,531	\$108,147	\$ (537,342)	(\$348,207)	\$739,625	
EXPENSE (over) under				\$17,503	\$27,300	\$ 16,063	\$17,364	\$19,628	
<b>REVENUE VS BUDGET SUMMARY</b>									
	2015 BUDGET	2015 ACTUAL					JAN-DEC BUDGET	OVER/(UNDER) BUDGET	
INTEREST ON INVESTMENTS	\$100,000	\$63,373					\$91,667	(\$28,293)	
INTEREST ON TAXES	\$1,300,000	\$1,106,846					\$1,191,667	(\$84,820)	
PENALTY ON DELINQUENT TAXES	\$700,000	\$617,049					\$641,667	(\$24,617)	
COUNTY TREASURER'S FEES	\$300	\$200					\$275	(\$75)	
FOREST CROP	\$225	\$1,716					\$206	\$1,510	
USE-VALUE PENALTY	\$3,000	\$43,976					\$2,750	\$41,226	
UNCLAIMED FUNDS - STATE	\$0	\$0					\$0	\$0	
LOTTERY CREDIT REFUND	\$0	\$0					\$0	\$0	
LOTTERY REVENUE	\$0	\$0					\$0	\$0	
SUNDRY DEPT REVENUE	\$0	\$0					\$0	\$0	
NSF SERVICE FEE	\$0	\$0					\$0	\$0	
<b>TOTAL BUDGET</b>	<b>\$2,103,525</b>	<b>\$1,833,160</b>					<b>\$1,928,231</b>	<b>(\$95,071)</b>	



DECEMBER	KENOSHA COUNTY TREASURER'S REVENUE						FULL YEAR 2012	FULL YEAR 2011	YEARLY TOTAL 2010	FULL YEAR 2009	FULL YEAR 2008
	12	2015 MONTH	12	2014 MONTH	12	2013 MONTH					
<b>SUMMARY OF REVENUES</b>											
TOTAL RECEIPTS		\$2,004,159		\$2,089,541		\$1,725,263	\$2,486,719	\$2,532,820	\$2,393,895	\$2,347,251	\$2,763,894
<b>LESS</b>											
INTEREST ALLOCATED		(\$12,978)		(\$21,371)		(\$1,708)	(\$25,444)	(\$23,565)	(\$37,126)	(\$64,782)	(\$154,685)
<b>TOTAL TREASURER'S RECEIPTS</b>		<b>\$1,991,182</b>		<b>\$2,068,170</b>		<b>\$1,718,072</b>	<b>\$2,461,275</b>	<b>\$2,509,255</b>	<b>\$2,356,769</b>	<b>\$2,282,469</b>	<b>\$2,609,209</b>
INTEREST ON INVESTMENTS BEFORE ALLOCATION		\$ 61,134		\$96,366		\$8,428	\$172,574	\$164,288	\$244,643	\$556,999	\$1,012,002
15600.448110											
INTEREST ON TAXES	15600.441990	\$1,215,833		\$1,256,258		\$1,104,375	\$1,475,724	\$1,537,304	\$1,381,394	\$1,124,441	\$1,069,795
15600.441990											
PENALTY ON DELINQUENT TAXES	15600.441980	\$680,721		\$693,195		\$605,326	\$823,395	\$824,134	\$741,487	\$603,183	\$559,878
15600.441980											
COUNTY TREASURER'S FEES		\$200		\$227		\$374	\$962	\$443	\$609	\$304	\$674
15600.445520											
PERSONAL PROPERTY CHRGBACK		\$0		\$80		\$704	\$0	\$0	\$0	\$0	\$0
15600.445520											
USE-VALUE PENALTY	15600.445680	\$44,555		\$42,074		\$5,671	\$12,994	\$5,542	\$15,487	\$62,167	\$121,378
15600.445680											
FOREST CROP	15600.441140	\$1,716		\$297		\$164	\$128	\$132	\$171	\$157	\$167
15600.441140											
UNCLAIMED FUNDS - STATE		\$0		\$1,045		\$222	\$942	\$977	\$10,104	\$0	\$0
		\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0
		\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0
		\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0
		\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0
BALANCE		\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0
<b>SUMMARY OF INVESTMENTS</b>											
TREASURER'S CASH		\$2,928,925		\$4,119,183		\$5,070,641	\$6,745,014	\$3,521,257	\$1,607,842	\$3,819,576	\$1,178,808
AIM GAP		\$657,363		\$657,042		\$1,406,619	\$906,363	\$1,905,770	\$2,555,265	\$304,930	\$250,824
US BANK / DANA FUND		\$7,785,125		\$7,765,348		\$7,689,583	\$7,707,586	\$7,576,858	\$7,447,347	\$7,267,168	\$6,881,476
AIM TREASURY		\$250,851		\$250,777		\$250,750	\$250,725	\$250,688	\$250,642	\$250,546	\$250,301
STATE POOL INVESTMENT		\$42,310,244		\$14,258,847		\$12,651,770	\$8,710,271	\$5,630,804	\$11,251,031	\$10,448,017	\$13,227,477
U. S. TREASURY BOND		\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL CASH</b>		<b>\$53,932,508</b>		<b>\$27,051,196</b>		<b>\$27,069,363</b>	<b>\$24,319,960</b>	<b>\$18,885,377</b>	<b>\$23,112,127</b>	<b>\$22,090,237</b>	<b>\$21,786,484</b>
AVERAGE ANNUAL INTEREST RATE		0.051%		0.077%		0.020%	0.448%	0.493%	0.611%	1.02%	2.74%
<b>SUMMARY OF CASH BALANCE</b>											
AVERAGE DAILY CASH BALANCE		\$50,889,934		\$39,849,318		\$39,218,212	\$39,815,510	\$37,526,421	\$38,453,523	\$33,779,455	\$35,764,654
LOWEST CASH BALANCE DATE		\$27,054,395 JAN 01		\$24,086,743 JAN 02		\$20,716,413 JAN 06	\$17,495,355 JAN 12	\$17,304,725 DEC 29	\$16,728,220 SEP 23	\$10,412,225 DEC 03	\$14,551,534 DEC 16
<b>SUMMARY OF BUDGET VARIANCE</b>											
REVENUE over (under)				\$ (32,523)		\$ (559,944)	\$180,531	\$108,147	\$ (537,342)	(\$48,207)	\$739,626
EXPENSE (over) under				\$ 30,562		\$ 25,983	\$17,503	\$27,300	\$ 16,063	\$17,364	\$19,628
<b>REVENUE VS BUDGET SUMMARY</b>		2015 BUDGET		2015 ACTUAL					JAN-DEC BUDGET	OVER/(UNDER) BUDGET	
INTEREST ON INVESTMENTS		\$100,000		\$ 61,134					\$100,000	\$ (38,866)	
INTEREST ON TAXES		\$1,300,000		\$1,215,833					\$1,300,000	(\$84,167)	
PENALTY ON DELINQUENT TAXES		\$700,000		\$680,721					\$700,000	(\$19,279)	
COUNTY TREASURER'S FEES		\$300		\$200					\$300	(\$100)	
FOREST CROP		\$225		\$1,716					\$225	\$1,491	
USE-VALUE PENALTY		\$3,000		\$44,555					\$3,000	\$41,555	
UNCLAIMED FUNDS - STATE		\$0		\$0					\$0	\$0	
LOTTERY CREDIT REFUND		\$0		\$0					\$0	\$0	
LOTTERY REVENUE		\$0		\$0					\$0	\$0	
SUNDRY DEPT REVENUE		\$0		\$0					\$0	\$0	
NSF SERVICE FEE		\$0		\$0					\$0	\$0	
<b>TOTAL BUDGET</b>		<b>\$2,103,525</b>		<b>\$2,004,159</b>					<b>\$2,103,525</b>	<b>(\$99,366)</b>	



JANUARY 2016

COUNTY CLERK  
SUMMARY OF REVENUE  
AND ACTIVITY

		<u>2016</u> <u>1 Month</u>		<u>2015</u> <u>1 Month</u>		<u>2014</u> <u>1 Month</u>		<u>2013</u> <u>1 Month</u>		<u>2012</u> <u>1 Month</u>
TOTAL RECEIPTS	\$	9,448	\$	6,742	\$	5,266	\$	5,147	\$	6,787
LESS										
CONSERVATION FEES FOR DNR	\$	-	\$	-	\$	-	\$	20	\$	-
MARRIAGE LICENSE FEES STATE	\$	800	\$	675	\$	575	\$	650	\$	775
DOG LICENSE FEE	\$	-	\$	-	\$	-	\$	-	\$	-
NET RECEIPTS TO COUNTY	\$	8,648	\$	6,067	\$	4,691	\$	4,478	\$	6,012
LESS										
FAMILY COURT COMMISSIONER	\$	640	\$	540	\$	460	\$	520	\$	620
TOTAL COUNTY CLERK RECEIPTS	\$	8,008	\$	5,527	\$	4,231	\$	3,958	\$	5,392
444010 Dance Hall & Cabaret License	\$	-	\$	50	\$	-	\$	-	\$	90
444020 HAVA Revenue	\$	-	\$	-	\$	-	\$	-	\$	-
444030 Marriage License Disp. Fee	\$	50	\$	-	\$	60	\$	-	\$	25
444100 Conservation Fees For County	\$	-	\$	-	\$	-	\$	1	\$	-
444200 Marriage Licenses	\$	1,120	\$	945	\$	805	\$	910	\$	1,085
444230 Domestic Partnerships Fees	\$	-	\$	-	\$	-	\$	-	\$	55
444240 Administrative Fees	\$	-	\$	-	\$	-	\$	-	\$	-
445500 County Clerk Fees	\$	23	\$	17	\$	31	\$	25	\$	32
455050 Passport Fees	\$	6,815	\$	4,515	\$	3,335	\$	3,020	\$	4,105
445700 Sale of Fish. Guide Lake MPS	\$	-	\$	-	\$	-	\$	3	\$	-
445720 Sale of Ordinance Books	\$	-	\$	-	\$	-	\$	-	\$	-
448550 Rental Income	\$	-	\$	-	\$	-	\$	-	\$	3,100

TAX DEEDED PROPERTY

Beginning Balance	\$	1,478,822
# of Parcels		333
Unsaleable		238
Amount Sold	\$	21,255
# of Parcels	\$	1
Amount Deeded	\$	6,505
# of Parcels	\$	1
Ending Balance	\$	1,464,073
# of Parcels		333
Special Taxes Net Amount	\$	465,293
General Taxes Net Amount	\$	986,922
Adjustments (Profit/Loss, Current Tax, Adjst)	\$	(250,592.49)
Total Net Amount	\$	1,201,622

REVENUE BUDGET VS ACTUAL	2016		January		January		OVER
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	(UNDER)
Conservation Fees for County	\$ 100	\$ -	\$ 8	\$ 8	\$ 8	\$ 8	\$ (100)
County Clerk's Revenue	\$ 77,200	\$ 8,008	\$ 6,433	\$ 6,433	\$ 6,433	\$ 6,433	\$ (69,192)
<b>NON-DEPARTMENTAL</b>							
Profit /Loss Tax Deed Sale	\$ 1,000	\$ -	\$ 83.33	\$ 83.33	\$ 83.33	\$ 83.33	\$ (1,000)